

Grand Haven Airport Board Meeting Minutes July 16, 2024

Chairperson Ben Ennenga called the meeting to order at 5:31 pm

Roll Call: Richard Clapp

Members present: Denny Swartout, Ben Ennenga, Richard Clapp, Tricia Harrell, Dale Hagenbuch

Others Present: Earle Bares- Airport Manager, Tom Mandersheid- Airport Liasion,

Guests: Jennifer Bares, Mayor Bob Monetza, Paul Hoffmeyer

First Call to the audience

Jennifer Bares discussed the upcoming Trunk or Treat event and the need for volunteers. Each person requested to bring 1000 pieces of candy. GHAA is a 501c3 so save your receipts for tax purposes as donations.

June 25, 2024 Minutes:

Motion to accept the June 25, 2024 minutes by Clapp, seconded by Harrell. Motion carried.

New business:

None.

Old Business:

Preparation of land lease presentation for city council:

Decisions from board work session on 7/11/24:

- Private built hangars shall meet all the minimum requirements of the FAA, MDOT Aero, and the city of Grand Haven.
- Minimum hangar size will be 60' Length x 60' Depth, with minimum ceiling height of 16', and minimum opening of 60' Wide x 16' Height
- Single phase electric, metered separately
- Interior floor shall be concrete.
- Apron shall be 60'x60', and shall be concrete or asphalt
- Min. lot size shall be 80' Wide x 130' Depth; 10,400 sq. ft. total

- Leased terms shall be 10 years with two additional terms of 10 years, or a single 30 year contract.

These are minimums, yet all proposed structure will require board approval.

We are looking at \$.35 per sq. ft. per yr. This would amount to approximately \$3640 going to the airport funds within the city.

Denny- We should give top three reasons why city council should approve this.

Airport manager report:

Activity

Activity and fuel sales are behind from previous years.

Surveyors to come shortly and borings of runway have been taken.

Projects

Design stage of N/S runway has begun and is under contract. Surveying should be completed this month.

Construction of new hangars: Planning on tear down of "C" row. Build of T-hangars pending our review and decision.

Stump grinding applied to fiscal year 2023.

No deer reports or wildlife reports.

Summer airport maintenance items underway.

MDOT Aero agrees with our opinion to move forward with runway rehabilitation before taxiway rehab. We need to add the taxiway rehabilitation to our capital improvement plan.

Additional money may be available to use on building hangars.

Fuel sales, Operations, Activity

- Fuel sales are going down for this time of year
- Fuel prices going up and down recently, 100LL climbing, Jet A remains steady.
- Flight instruction slow, 1 flight instructor.

No noise complaints. Earle has received no wildlife complaints.

406 log entries

Fuel Sales were 1449 Gal. 100LL, 2417 Gal. Jet A, slightly ahead of last year.

58 Aircraft home based on the field.

Worked on 1 aircraft.

Hangars are fully occupied and adding more people. 6 very interested parties.

Airport Facilities

Maintenance hangar- Blockage in roof drain

2 hangar door problems due to wind gusts and bad roller truck on one of the hangars

Fuel farm filter being monitored closely.

Safety & Security

Earle has received no wildlife complaints.

2 Notams

Airport Liaison Report:

Accounts receivable over 30 days is zero.

Airport Cash balance: \$332,697

We were close to our budget.

M.A.P. Meeting will be Oct. 9 at 1:30p via Microsoft Teams meeting

Second call to the audience:

Adjournment: 6:50 pm

Motion to adjourn: Swartout, seconded by Clapp

Motion carried.

Minutes submitted by board secretary, Richard Clapp