

Grand Haven Airport Board Meeting Minutes April 25, 2023

Chairperson Ben Ennenga called the meeting to order at 5:32 pm

Roll call by board secretary Richard Clapp. Members present: Ben Ennenga, Richard Clapp, Hagenbuch, Denny Swartout, Kostamo (excused absence)

Others Present:

Tom Mandersheid, City Liaison

Earle Bares, Airport Manager

Guests: Rex Slingerland, Mark Lynn, Hailey Gwinn, Tom Howard

First Call to the audience: (None), Earle Bares discussed Grand Haven Aviation Association, (GHAA), activities. Open house fly in and air park 75th anniversary June 3, 8a-2 p, Trunk or Treat Oct. 28 @ 2p-4p. Discussed having gravel laid down at field parking exit to Comstock.

Board Minutes:

Approval of March 28, 2023 minutes

Motion by Swartout seconded by Clapp. Motion carried.

New business:

Motion by Ennenga to approve recommendation to the City of Grand Haven to approve the five year contract renewal of Skydive Grand Haven. Clapp suggested giving a grace of 60 days notice prior to termination of the contract. Mandersheid, states that the contract is written to be terminated at will.

Hailey Gwinn addressed to board to discuss compromise of changing the position of the shipping container outside of SkyDive Grand Haven as well as painting it. Hailey indicated paying for the occupied space of the shipping container.

Airport manager has fair market value in mind for the space. Discussion ensued regarding the shipping container at SkyDive Grand Haven. Tom Mandersheid suggested Hailey Gwinn go ahead and paint the container. Chairman Ennenga made a motion that SkyDive Grand Haven move the shipping container up to the side of the building aligned with the rear edge of the building, paint it the same color as the hangar, and let them have that space for free. Swartout offered an amendment to the motion regarding having a fee for the use of storage unit space.

Motion: SkyDive Grand Haven to move the shipping container up to the side of the building aligned with the rear edge of the building, paint it the same color as the hangar. Airport Liason, airport manager, and SkyDive GH to negotiate a price for the space occupied by the shipping container. This motion shall be enforced for the duration of the existence of SkyDive Grand

Haven. Swartout seconded the amended motion. Motion unanimously approved via a vote of the board.

Motion by Ennenga to recommend City Council approve the contract for SkyDive Grand Haven, supported by Swartout. Motion carried by unanimous vote of the airport board.

Old business: None

Airport manager report: Earle Bares

Earle Bares expressed concern over commercial activity occurring outside the established Airport Minimum Standards.

16% increase in what we pay for fuel year over year.

58% increase in airport activity year over year.

Spring maintenance is complete.

Skydive reservations are up. A good year for Skydive is expected.

Tree trimming: South approach- Trees on South approach are being removed. Prein and Newhof to survey, The owner of Magna also provided a survey of the property.

MDOT to review airport in person in order to return the airport to a general utility category status at their convenience upon completion.

Apron and taxiway painting to begin Thursday the 27th of April. MDOT has promised to come and review the crack sealing process.

Pavement analysis coming up. Occurs every three years.

Hangar row A painting budgeted

4 Notams currently issued.

We have sold 661 gallons of 100LL fuel last month.

59 Aircraft on the field, however according to FAA database we have 64. 28 people on waiting list for hangar.

Fuel terminal rebooted and data cleared. No backup to this system. Can manually sell fuel.

Administrative Liaison Report:

Airport Cash balance: \$200,793

Accounts receivable: \$1440.00 (over 30 days)

State Block Grant 2022-0475: \$115,930 for air easements on East side. Have not seen that money yet. Has been recorded with the Ottawa county registrar of deeds has recorded receiving this grant. Approved by MDOT.

ARP: \$159,000/yr. for five years, federal money

Skydive contract sent. City attorney wrote the contract with input from the airport manager. We are expecting it to be reviewed by city council by the first meeting in May. Maintenance hangar: Focus on floors and sidewalls painting. Estimated to be \$45,000.

Hangar row A: \$25,000 budgeted for repairs next year.

Second call to the audience:

Tom Howard asked about the Coast Guard Float

Adjournment: Motion by Hagenbuch, seconded by Clapp at 6:58 pm. Motion carried.

Minutes submitted by board secretary, Richard Clapp

Grand Haven Airport Board Meeting Minutes April 25, 2023

Chairperson Ben Ennenga called the meeting to order at 5:32 pm

Roll call by board secretary Richard Clapp. Members present: Ben Ennenga, Richard Clapp, Hagenbuch, Denny Swartout, Kostamo (excused absence)

Others Present:

Tom Mandersheid, City Liaison

Earle Bares, Airport Manager

Guests: Rex Slingerland, Mark Lynn, Hailey Gwinn, Tom Howard

First Call to the audience: (None), Earle Bares discussed Grand Haven Aviation Association, (GHAA), activities. Open house fly in and air park 75th anniversary June 3, 8a-2 p, Trunk or Treat Oct. 28 @ 2p-4p. Discussed having gravel laid down at field parking exit to Comstock.

Board Minutes:

Approval of March 28, 2023 minutes

Motion by Swartout seconded by Clapp. Motion carried.

New business:

Motion by Ennenga to approve recommendation to the City of Grand Haven to approve the five year contract renewal of Skydive Grand Haven. Clapp suggested giving a grace of 60 days notice prior to termination of the contract. Mandersheid, states that the contract is written to be terminated at will.

Hailey Gwinn addressed to board to discuss compromise of changing the position of the shipping container outside of SkyDive Grand Haven as well as painting it. Hailey indicated paying for the occupied space of the shipping container.

Airport manager has fair market value in mind for the space. Discussion ensued regarding the shipping container at SkyDive Grand Haven. Tom Mandersheid suggested Hailey Gwinn go ahead and paint the container. Chairman Ennenga made a motion that SkyDive Grand Haven move the shipping container up to the side of the building aligned with the rear edge of the building, paint it the same color as the hangar, and let them have that space for free. Swartout offered an amendment to the motion regarding having a fee for the use of storage unit space.

Motion: SkyDive Grand Haven to move the shipping container up to the side of the building aligned with the rear edge of the building, paint it the same color as the hangar. Airport Liason, airport manager, and SkyDive GH to negotiate a price for the space occupied by the shipping container. This motion shall be enforced for the duration of the existence of SkyDive Grand

Haven. Swartout seconded the amended motion. Motion unanimously approved via a vote of the board.

Motion by Ennenga to recommend City Council approve the contract for SkyDive Grand Haven, supported by Swartout. Motion carried by unanimous vote of the airport board.

Old business: None

Airport manager report: Earle Bares

Earle Bares expressed concern over commercial activity occurring outside the established Airport Minimum Standards.

16% increase in what we pay for fuel year over year.

58% increase in airport activity year over year.

Spring maintenance is complete.

Skydive reservations are up. A good year for Skydive is expected.

Tree trimming: South approach- Trees on South approach are being removed. Prein and Newhof to survey, The owner of Magna also provided a survey of the property.

MDOT to review airport in person in order to return the airport to a general utility category status at their convenience upon completion.

Apron and taxiway painting to begin Thursday the 27th of April. MDOT has promised to come and review the crack sealing process.

Pavement analysis coming up. Occurs every three years.

Hangar row A painting budgeted

4 Notams currently issued.

We have sold 661 gallons of 100LL fuel last month.

59 Aircraft on the field, however according to FAA database we have 64. 28 people on waiting list for hangar.

Fuel terminal rebooted and data cleared. No backup to this system. Can manually sell fuel.

Administrative Liaison Report:

Airport Cash balance: \$200,793

Accounts receivable: \$1440.00 (over 30 days)

State Block Grant 2022-0475: \$115,930 for air easements on East side. Have not seen that money yet. Has been recorded with the Ottawa county registrar of deeds has recorded receiving this grant. Approved by MDOT.

ARP: \$159,000/yr. for five years, federal money

Skydive contract sent. City attorney wrote the contract with input from the airport manager. We are expecting it to be reviewed by city council by the first meeting in May. Maintenance hangar: Focus on floors and sidewalls painting. Estimated to be \$45,000.

Hangar row A: \$25,000 budgeted for repairs next year.

Second call to the audience:

Tom Howard asked about the Coast Guard Float

Adjournment: Motion by Hagenbuch, seconded by Clapp at 6:58 pm. Motion carried.

Minutes submitted by board secretary, Richard Clapp