

## **Grand Haven Airport Board Meeting Minutes March 28, 2023**

Chairperson Ben Ennenga called the meeting to order at 5:30 pm

Roll call by board secretary Richard Clapp. Members present: Ben Ennenga, Chris Kostamo, Dale Hagenbuch, Richard Clapp, Denny Swartout

### **Others Present:**

Tom Mandersheid, City Liaison

Earle Bares, Airport Manager

**Guests:** Rex Slingerland, Mark Lynn (new mechanic)

### **First Call to the audience:**

Earle Bares- Coast Guard Float, 75<sup>th</sup> anniversary of the Grand Haven air park, trunk or treat event mentioned

### **Board Minutes:**

Amendment from the January 24, 2023 minutes: Airport liaison report, should read State block Grant 2022-0475 \$115,930

Acceptance of the February 28, 2023, board meeting minutes. Motion by Kostamo to accept. Seconded by Swartout. Motion carried.

### **New business:**

### **Old business:**

Short discussion on the storage container outside Skydive. No change.

### **Airport manager report: Earle Bares**

Aviation activity and fuel sales were up in February.

Regarding hangar waiting list, its estimated that 4 people waiting are serious.

Will need to replace snow fence next year.

Tree trimming: South approach- Earle presented again, trees on South approach that are conflicting with the Part 77 airport surface. We received a letter from the property owner approving the tree trimming on the East side of the South approach. They also provided a survey of the property.

Apron and taxiway painting in the spring. MDOT has come out and reviewed the crack sealing, most likely not done to their spec. We are number 1 on their list!!!

Card reader for fuel terminal- Waiting on city to confirm the contract.

Hangar row A painting budgeted for the next fiscal year.

No noise complaints the last month.

New noise abatement procedure to go to airport tenants.

Airport activity has doubled due to flight instruction.

We have sold 589 gallons of 100LL fuel last month.

57 Aircraft on the field, however according to FAA database we have 63.

2 hangar doors placed back on tracks.

**Administrative Liaison Report:**

Cash balance: \$157,495

Accounts receivable: \$0.00 (over 30 days)

State Block Grant 2022-4475: \$115,930. Waiting on a document from MDOT. Been waiting two weeks for a response. Additionally the county registrar of deeds is having an issue recording on parcels. There is no explanation for this.

State Block Grant for crack sealing: A negative number because it's for our portion of it.

ARP: \$32,000, expenses accounted for and needs to be entered into the MDOT ProjectWise software. We are hopeful to receive the \$32,000 shortly. We should have a balance of \$303,636 balance minus (card reader for fuel terminal, maintenance hangar). Any roofing repairs, not inclusive.

Skydive contract sent. City attorney wrote the contract with input from the airport manager. We are expecting it to be reviewed by city council by the first meeting in May.

Maintenance hangar: We want to do up to \$35,000 in renovation. Focus on floors and sidewalls. DPW is handling RFP.

Hangar row A: \$25,000 budgeted for repairs.

Fuel Pump Card Reader, specs to be written by Prein & Newhoff, waiting on city attorney to review language regarding limited liability.

**Second call to the audience: No reply**

**Adjournment: Motion by Clapp, seconded by Swartout at 6:27 pm. Motion carried.**

**Minutes submitted by board secretary, Richard Clapp**

