

City of Grand Haven Airport Advisory Board Meeting (Virtual) March 23, 2021

Meeting Minutes:

Meeting Called to Order – Ben Ennenga, Board Chair: Meeting called to order at 5:39 pm. Ben reminded the audience that the meeting is being aired and recorded via Grand Haven Facebook Page (Facebook Live).

Roll Call – Chris Kostamo, Board Secretary:

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| Board Members Present: | Ben Ennenga | (Grand Haven, MI) |
| | Dale Hagenbuch | (Grand Haven, MI) |
| | Chris Kostamo | (Grand Haven, MI) |
| | Earle Bares, Airport Mgr | (Grand Haven, MI) |
| | Tom Manderscheid, Liason | (Grand Haven Chtr Twp, MI) |

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| Board Members Absent: | Richard Clapp | (Excused) |
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Guests:

Pat McGinnis, City Manager and Zoom Meeting

Bob Monetza, Grand Haven Mayor

Dennis Scott, Grand Haven City Council

Mike Dora, Grand Haven City Council :

First Call to Audience – Ben Ennenga/Pat McGinnis: Board Chair, Ben Ennenga, restated the rules for audience participation in a virtual board meeting and that the audience can participate by telephone call or via Facebook Live. There were no calls or questions from the audience. Airport Manager, Earle Bares then reported that the March Grand Haven Aviation Association was held via Zoom and had 23 members participate. The next meeting will be held April 10, also via Zoom. The date for the annual Airport Fly-in/Open House has been moved from June 5, 2021 to August 21, 2021, the time TBD. Earle also reported that the EAA, Chapter 211 met at the Zeeland Airport in March and will do so again in April.

Acceptance of January 26, 2021 Board Meeting Minutes – Ben Ennenga: Chris Kostamo moved to accept and Ben Ennenga seconded acceptance of the January Board minutes. Minutes were accepted unanimously without amendment.

New Business:

Recommendation to Grand Haven City Council to upgrade a 5,000 gallon fuel tank to dispense Jet A fuel and award the project to the Sparling Corporation, 12733 Universal Drive, Taylor, MI 48180 in the amount of \$14,400.00. Earle Bares and Tom Manderscheid briefly discussed the bid process, that seven different companies reviewed the project, and that three bidders were considered. Sparling Corp was the lowest bidder and is the recommended choice. Ben

Ennenga moved to make the recommendation to City Council, Dale Hagenbuch seconded and the motion was approved unanimously.

Old Business: None

Airport Manager Report – Earl Bares: Airport Manager Earl Bares reviewed his detailed March 2021 report. Work on the Jet A fuel tank may begin, pending City Council approval, as early as a March 31 to April 5 time frame and will require four days of work. Other notable items:

A couple of projects (East-West runway edge restoration/grass seeding, final runway paint striping and some tree trimming and removal) will be completed soon awaiting consistent warmer weather.

Skydive hangar and maintenance room roof repair are scheduled to start April 12.

Due to COVID restrictions, all on-airport meetings/events are cancelled through March and probably will be through April as well.

The wait-list for hangar space is at about 25 interested parties as of today (3/23/2021). Interest in hangars is definitely growing and further study is required to establish hangar type, rate of return on investment, rental prices, etc. for a possible new hangar build-out project.

February airport activity and fuel sales were down, but that is typical for February and was affected both by weather and COVID restrictions.

The number of aircraft worked on (maintenance) has been increasing month to month.

The airport's fuel price remains very competitive, as will the proposed price for Jet A.

Administrative Liaison Report – Tom Manderscheid: Mr. Manderscheid reviewed his March 23, 2021 financial report. Notably:

- 30-60-90 day receivables at a low \$165.00. Current (as of 3/16/2021) receivables are at \$31,185.00.
- Airport cash fund balance (as of 3/16/2021) is \$66,673.37. The low balance is due to payment of our share of the main runway rehabilitation costs and tree removal expenses. However, we are expecting a \$165,858 MDOT reimbursement for the Parcels E62 and E63 purchase. That reimbursement is expected in October and thus will require careful consideration of project costs in the interim.
- The expected hangar roof repair (costing about \$45,000) may not happen this summer unless the city would consider loaning the airport fund that money in anticipation of the MDOT reimbursement.

- Overall, however, the airport continues to be in great shape financially.

Second Call to Audience – Ben Ennenga/Pat McGinnis: No calls or comments.

Adjournment – Ben Ennenga: the meeting was called for adjournment at 6:24pm by Ben Ennenga and seconded by Chris Kostamo. Unanimously agreed upon, the meeting was adjourned by Ben Ennenga.

Respectfully submitted,

Chris Kostamo, Secretary