



GRAND HAVEN DEPARTMENT OF PUBLIC SAFETY OFFICE OF THE FIRE MARSHAL

525 Washington Avenue • Grand Haven, MI 49417
Office 616.842.3460 • Fax 616.847.6050



Jeff Hawke
Chief
Director of Public Safety

Terry Turkelson
Fire Marshal

Email: firemarshal@grandhaven.org

Dear Mobile Food Service Vendor,

The City of Grand Haven requires Mobile Food Units such as food trucks or trailers be inspected prior to operation within the city. This letter informs you of the city's inspection process used to help ensure your Mobile Food Service Unit is compliant with applicable codes and is safe to operate.

Enclosed you will find a copy of the Application/Inspection form utilized by the Grand Haven Department of Public Safety. This is the same form used by numerous departments throughout Michigan. The City of Grand Haven accepts approved inspection forms from other jurisdictions completed within the same calendar year.

All Mobile Food Service Vendors must complete the following sections on page one (1) of the Application/Inspection form:

- Business Information
- Business Owner Information
- Vehicle Operator Information (if different than business owner), and
- Vehicle Information

The fire inspector will complete the remaining pages of the inspection form for any vendor requiring the annual inspection.

As part of the annual inspection, you will need to provide documentation of the following:

- **Annually:**
 - Gas systems must be pressure tested for leaks in accordance with NFPA 58
 - All hood systems and fire extinguishers must be inspected within the calendar year of operation.
 - Operating carbon monoxide and gas leak detectors are required - dual detectors are available on-line.
- **At time of manufacture or following system alteration:**
 - A certificate from a licensed contractor or licensed inspector stating the vehicle complies with the National Electrical Code.
 - A certificate from a licensed contractor or licensed inspector stating the vehicle complies with the relevant NFPA Compressed or LP Gas Code.

*It is recommended you keep your previous inspection form, annual pressure test form, electrical and gas code compliance certificates, and flammable gas detector monthly test logs (if applicable) in a folder to present to the inspector.