

Duncan Park Commission – August 19, 2025; Regular Meeting; 6:00pm
Grand Haven City Hall, Council Chambers, Grand Haven, MI

CALL TO ORDER:

COMMISSIONERS: Joe Middleton, Mike Poort, Georgette Sass, John Williams

CITY LIAISON: Michael England

APPROVAL OF AGENDA:

PUBLIC COMMENT: *Members of the audience may address the Commission on any item, whether on the agenda or not. Those addressing the Commission are asked to provide their name and address and will be limited to three minutes of speaking time. The Commission will hear all comments for future consideration but may not have a response at this time.*

APPROVAL OF MINUTES:

AGENDA

NEW BUSINESS:

- A. **Discussion** – Duncan Park is scheduled as a volunteer site the morning of Friday, September 12, 2025 for Heart of West Michigan United Way Day of Caring. It was decided that volunteers would work on trail demarcation (closure markers and any general trail work needed). Olmsted Signs can provide mountable aluminum signs (\$75/12" x 18"). These would be mounted on 4" x 4" X 6' ground contact treated posts (~\$10 each at local lumber supply; galvanized screws needed). **Outcome** – DPC would decide how many trail closure markers to install in the park (previously we have identified at least 6 critical sites) and whether additional materials would be placed at these sites (natural or manmade barriers) or would be needed for general work. **Suggested Motion** – Commissioners agree to purchase Day of Caring project supplies at a cost not to exceed \$____.
- B. **Discussion** – Discussion on the health of Duncan Park's forest is an ongoing process. There is currently an outbreak of Oak Wilt on Mary A. White's property that is closer to the park than the previous epicenter. The initial Oak Wilt on this site was addressed by tree removal in 2019. With the additional presence of active Oak Wilt in Mulligan's Hollow, the threat to the oaks in Duncan Park is significant. With respect to the threat of Hemlock Woolly Adelgid (HWA), our consideration on the retreatment of hemlocks will be assisted by Brendan Canavan from West Michigan Cooperative Invasive Species Management Area (WMCISMA). **Outcome** – DPC will identify actionable steps to take that will address current tree diseases impacting Duncan Park keeping in mind the current [Purchasing Policy guidelines](#). **Suggested Motion(s)** – 1) Hire a professional that can address maintenance of forest health *holistically* at a cost not to exceed \$____. 2) Establish a retreatment plan in collaboration with WMCISMA at a cost not to exceed \$____.

COMMISSIONER'S REPORTS: *These are limited in scope, representing a report of activities relevant to Duncan Park and DPC. These will be limited to 3 minutes. Discussions or actions that require detailed consideration or a vote should be placed as an [agenda item](#) under NEW BUSINESS.*

CITY LIAISON REPORT:

TREASURER REPORT: No financial documents for July have been received at this time.

PUBLIC COMMENT:

ADJOURNMENT:

NEXT MEETING: September 16, 2025 @6pm