CITY OF GRAND HAVEN
HISTORIC CONSERVATION DISTRICT COMMISSION
REGULAR MEETING AGENDA

WEDNESDAY, DECEMBER 2, 2026 AT 4:30 PM

GRAND HAVEN CITY HALL
COUNCIL CHAMBERS
519 WASHINGTON AVE.
GRAND HAVEN, MI 49417

Call to order: Chair Chad Fisk

Roll call of members present: Chair Chad Fisk, Secretary Linda Rosema, Members Erik Bye, Vice-Chair Patrick Qua,

Members expected to be absent (pre-excused):

Others who may be present: Brian Urquhart, City Planner; Courtney Beattie, Loutit District Library Representatives; Alyssa Kudray Tri-Cities Museum Advisory Member.

1) **General Business Call to Viewing Audience** [3 minutes per person] *
   At this time, members of the audience may address the Historic Conservation District Commission (HCDC) on any item, whether on the agenda or not. Those addressing the HCDC are asked to provide their name and address and will be limited to three minutes of speaking time. The HCDC will hear all comments for future consideration but will not have a response at this time.
2) **Consideration to approve the Regular Meeting Minutes of October 21, 2026 Historic Conservation District Commission.**
3) **Tri-Cities Museum Advisory Member Update**
   Report by Alyssa Kudray, Tri-Cities Museum
4) **Loutit Library Representative Update**
   Report By Courtney Beattie, Loutit District Library Representative
5) **SHPO –** Qua and Fisk
6) **Top 3 priorities exercise**
7) **Planning Commission Site Plan Reviews**
   [Refer to City Ordinance Ch. 19-16(3) and Mainstreet Guidelines]
8) **Updates & Reports/Comments By HCDC Members**
9) **Second General Business Call to Viewing Audience** [3 minutes per person] *
10) **Adjournment**

City of Grand Haven
Historic Conservation District Commission
Regular Meeting Minutes
Wednesday, October 21, 2026
Grand Haven City Hall
Council Chambers
Grand Haven, Mi 49417

Call to order: Chair Chad Fisk called the meeting to order at 5:00 PM.

Roll call of members present: Chair Chad Fisk, Vice-Chair Patrick Qua, Secretary Linda Rosema, and Members Erik Bye and Stephanie Salah.

Members absent: No one was absent.

Others present: City Planner Brian Urquhart and Loutit District Library Representative Courtney Beattie

1. General Business Call to the Viewing Audience (3 minutes per person). No one spoke.

2. Approval of the Regular Meeting Minutes of the September 16, 2026 HCDC Meeting.
   a. Member Erik Bye made a motion to accept the minutes, and Vice Chair Patrick Qua seconded the motion.
   b. Secretary Linda Rosema stated that there was a spelling error in Patrick Qua's name.
   c. Chair Chad Fisk made a motion to accept the minutes with a correction, Member Erik Bye seconded it.
   d. The minutes were unanimously approved.

3. Tri-Cities Historical Museum Member Update-Alyssa Kudray sent a report
   a. The museum needs a new collection manager.
   b. Fall Fest is October 24 (10-1).
   c. Halloween is October 24.
   d. Gala is at Kirby Grill November 2, they are trying to raise $25,000.

4. Loutit District Library Representative Update-Courtney Beattie
   a. The library is slowing down a bit after a busy summer, still some events.
   b. Unlocking Genealogy Databases, October 22 (6-8).
   c. Lake Michigan Gales and Author Talk, October 29 (6:30-8:00). Michael Passwater will talk about his book Lake Michigan Gales and Tales about storms, shipwrecks, and rescues on Lake Michigan.

d. After Hours Latin Dance Night, November (6-8).
e. The library will be closed November 11 for Veteran's Day.
f. Music Trivia at Odd Side Ales, November 12 (7-9).

5. SHPO-Chair Chad Fisk and Vice Chair Patrick Qua
   a. No new updates, need to refine the presentation.
   b. Target for City Council is after Chad and Patrick meet on November 20.
   c. Discussion about rescheduling our November 18 meeting to Wednesday, December 2, 2026.
   e. Chair Chad Fisk made a motion to reschedule from November 18 to December 2, 2026. Vice-Chair Patrick Qua seconded the motion, the motion passed unanimously.
   f. City Planner Brian Urquhart stated there will be a joint meeting of City Council and the Planning Commission to preserve the current historic district on October 29 at CPP at 5:00 PM. We need to work together with SHPO and advocate for ourselves for a historical perspective, and possibly set up a long term design task force.

6. Planning Commission Site Plan Reviews-City Planner Brian Urquhart
   a. Nick Ford has pulled out of purchasing 224 Washington, the old Grand Haven Jewelry building because of cost.
   b. The Diesel Plant will probably be demolished and become home to a children's museum and condos. City Council approved demolition w/o a project, if the project fails the developer can resell the property.
   c. Flotos is structurally no good, the second floor apartment may have to come down. Member Erik Bye suggested that we ask the developer to come back with an update. We could also ask the Marriott to present an update on the project and materials.
   d. Flatiron has reduced the number of windows, they need to stay with the original plans.

7. Updates & Reports/Comments by HCDC-None

8. Second General Call to the Viewing Audience (3 minutes per person).
   a. Lita Bazuin from the Human Relations Commission introduced herself and offered any help that we may need.
   b. Eagle Scouts cleaned gravestones of veterans at Lake Forest Cemetery. They

have also created a data base of all veterans there. We will ask them to attend a meeting so we can recognize their work.

9. The meeting was adjourned at 6:10 PM. by Chair Chad Fisk.

Respectfully submitted,

Linda Rosema

Secretary

Board & Commission Priority Survey

Board/Commission: _____

Submitted by: _____ Date: _____

1. Top three priorities

Identify up to three projects, initiatives, or goals for the upcoming fiscal year.

Priority 1: _____
Priority 2: _____
Priority 3: _____

2. Single highest priority

If the City could advance only one, which would you choose and what community benefit would it provide?

_____
_____

3. Budget and resource considerations

For each priority, indicate estimated cost (low / moderate / significant / unknown), whether it is new or ongoing, and any potential available funding source.

_____
_____

4. Collaboration

What other boards, departments, or community partners might help?

_____
_____

5. Trade-offs

What could be delayed, modified, consolidated, or approached differently?

_____
_____

Status: ☐ Formally recommended by board ☐ Preliminary input only

Note: Any board deliberation should follow OMA requirements.