CITY OF GRAND HAVEN
GRAND HAVEN, MICHIGAN

AGENDA FOR

REGULAR COUNCIL MEETING

GRAND HAVEN CITY HALL*
COUNCIL CHAMBERS
519 WASHINGTON AVE

MONDAY, November 16, 2026
7:30 PM

1. **MEETING CALLED TO ORDER**
2. **ROLL CALL**
3. **INVOCATION**
4. **PLEDGE OF ALLEGIANCE**
5. **REAPPOINTMENTS TO BOARDS & COMMISSIONS**
6. **NEW APPOINTMENTS TO BOARDS & COMMISSIONS** **ATTACHMENT A**

   A. Ryan Galligan, Zoning Board of Appeals, term ending June 30, 2027.
   B. Isela Alvarez, Human Relations Commission, term ending June 30, 2029.

7. **APPROVAL OF CONSENT AND REGULAR AGENDA**
8. **CONTINUATION OF WORK SESSION (IF NEEDED)**
9. **CALL TO AUDIENCE – ONE OF TWO OPPORTUNITIES**

   At this time, members of the audience may address Council on any item, whether on the agenda or not. Those addressing Council are asked to provide their name and address and will be limited to three minutes of speaking time. Council will hear all comments for future consideration but will not have a response at this time. Those not physically present who would like to call in may dial 616-935-3203.

10. **PRESENTATION** **ATTACHMENT B**

    A. Indigenous Peoples Heritage Month Proclamation.

11. **CONSENT AGENDA** **ATTACHMENT C**

    A. Approve the Special Work Session meeting minutes and the Regular City Council meeting minutes for November 02, 2026.
    B. Approve the bills memo in the amount of $953,332.60.

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C. Approve a proclamation recognizing November as Indigenous Peoples Heritage Month in the City of Grand Haven.
D. Approve the revised MERS Health Care Saving Program Participation Agreement Plan Number 63701001-01 Reporting Unit 01 for eligible SEIU members.
E. Approve the professional services proposal from Abonmarche Byce for Grand Haven Lighthouse Restoration Improvements in the amount of $35,000.00, with funding coming from the Grand Haven Lighthouse Conservancy.

12. UNFINISHED BUSINESS

13. PUBLIC HEARING

14. NEW BUSINESS **ATTACHMENT D**

A. Consideration by City Council of a resolution to approve a Road and Public Utility Easement between the Grand Haven Community Land Trust, Grand Haven Charter Township and City of Grand Haven.

   Administration recommends approval

B. Consideration by City Council of a resolution to approve an emergency expenditure at 1200 block of Grant, for $63,176.09 payable to Waste Recovery Systems, with reimbursement to be provided by Metronet for this expenditure and for all other damages and associated costs attributable to its contractor's activities.

   Administration recommends approval

C. Consideration by City Council of a resolution to approve a change in future seasonal slip agreements, wait-list strategy and transient rate structure for the Grand Haven Municipal Marina for the 2027 boating season.

   Administration recommends approval

D. Consideration by City Council of a resolution to approve a temporary community service fund agreement between Grand Haven Area Community Foundation and City of Grand Haven for the Chinook Pier Market capital campaign.

   Administration recommends approval

15. CORRESPONDENCE & BOARD MEETING MINUTES

16. REPORT BY CITY COUNCIL

17. REPORT BY CITY MANAGER

18. CALL TO AUDIENCE–SECOND OPPORTUNITY

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At this time, members of the audience may address Council on any item, whether on the agenda or not. Those addressing Council are asked to provide their name and address and will be limited to three minutes of speaking time. Council will hear all comments for future consideration but will not have a response at this time. Those not physically present who would like to call in may dial 616-935-3203.

19. ADJOURNMENT

Attachment A

Outlook

Board / Commission Online Application Submission

From grandhaven@foxbrightcms.com <grandhaven@foxbrightcms.com>
Date Fri 10/30/2026 9:45 AM
To Clerk <clerk@grandhaven.org>

First Name:	Ryan
Last Name:	Galligan
Home Address:	1830 Pine Ct
City:	Grand Haven
State:	MI
Zip Code:	49417
Phone Number:	6165667073
Email:	galliganry@gmail.com
I wish to be considered for:	Appointment
Application Choices:	Zoning Board of Appeals
If You Chose Other Please Specify:	
If selected more than 1, please list in order of preference:	
Are you over 21 years of age?:	Yes
Are you a resident of the City of Grand Haven?:	Yes
Are you a registered voter in the City of Grand Haven?:	Yes
Educational Qualifications:	Bachelor of Public Administration, City/Urban, Community and Regional Planning GVSU Michigan Citizen Planner Multiple ZBA trainings
Place of Employment:	City of Zeeland
Type of Work Performed:	Property tax assessor
Please List Other Relevant Experience:	Previous service on the City's ZBA and Planning Commission, as well as serving on county and professional boards.

-- User IP Address: 198.167.241.162 User Agent: Mozilla/5.0 (Windows NT 10.0; Win64; x64) AppleWebKit/537.36 (KHTML, like Gecko) Chrome/156.0.0.0 Safari/537.36

Outlook

Board / Commission Online Application Submission

From grandhaven@foxbrightcms.com <grandhaven@foxbrightcms.com>
Date Mon 10/19/2026 6:34 PM
To Clerk <clerk@grandhaven.org>

First Name:	Isela
Last Name:	Alvarez
Home Address:	12896 152nd Ave
City:	Grand Haven
State:	MI
Zip Code:	49417
Phone Number:	6163123970
Email:	ise.alvarez05@gmail.com
I wish to be considered for:	Appointment
Application Choices:	Human Relations Commission
If You Chose Other Please Specify:	
If selected more than 1, please list in order of preference:	
Are you over 21 years of age?:	Yes
Are you a resident of the City of Grand Haven?:	Yes
Are you a registered voter in the City of Grand Haven?:	Yes
Educational Qualifications:	Currently pursuing a Bachelor's degree in Management through Davenport University's Casa Latina bilingual program. I also hold certificates in Interpretation, Marketing, and Business Development.
Place of Employment:	Voda Cleaning & Restoration of Lakeshore
Type of Work Performed:	Managed daily operations for a cleaning and restoration business, coordinated staff schedules and service appointments, communicated with customers, prepared estimates and invoices, maintained records, and monitored service quality and customer satisfaction.

Attachment B

CITY OF GRAND HAVEN

GRAND HAVEN, MICHIGAN

PROCLAMATION

INDIGENOUS PEOPLES HERITAGE MONTH

WHEREAS, the City Council of Grand Haven, Michigan, recognizes and proudly proclaims November 2026 as Indigenous Peoples Heritage Month, honoring the history, cultures, traditions, and contributions of Indigenous peoples throughout our city, state, and nation; and

WHEREAS, the City of Grand Haven acknowledges the historical and enduring connections of Indigenous peoples to the lands and waterways of West Michigan, including the Anishinaabek, the Potawatomi, and the Ottawa (Odawa) communities whose heritage and contributions remain an important part of our region's identity; and

WHEREAS, the City of Grand Haven honors and recognizes the invaluable contributions of Indigenous peoples to the cultural, civic, social, and economic development of our community, state, and nation, while acknowledging their continued leadership, resilience, and commitment to preserving their heritage for future generations; and

WHEREAS, the City of Grand Haven affirms the importance of treating all individuals with dignity, fairness, and respect, while recognizing the distinct histories, cultures, and contributions of Indigenous peoples and the importance of respecting tribal sovereignty consistent with applicable law; and

WHEREAS, the City Council recognizes the importance of acknowledging the historical injustices, discrimination, and hardships experienced by Indigenous peoples, while promoting education, cultural understanding, and meaningful dialogue to address prejudice, challenge misconceptions, and strengthen relationships within our community; and

WHEREAS, the City Council of Grand Haven calls upon all residents to embrace the principles of mutual respect, understanding, and inclusion, recognizing that the preservation and celebration of Indigenous cultures, histories, languages, and traditions enrich our shared heritage and strengthen the fabric of our community; and

WHEREAS**,** the observance of Indigenous Peoples Heritage Month provides an opportunity for reflection, education, recognition, and meaningful engagement, encouraging residents to honor the enduring contributions of Indigenous peoples and support continued efforts toward equity, understanding, and reconciliation; and

NOW, THEREFORE, BE IT RESOLVED, that the City Council of Grand Haven, Michigan, does hereby proclaim November 2026 as Indigenous Peoples Heritage Month throughout the City, recognizing the histories, cultures, and contributions of Indigenous peoples and encouraging residents to participate in opportunities for education, cultural appreciation, and mutual understanding.

Attachment C

CITY OF GRAND HAVEN
GRAND HAVEN, MICHIGAN
SPECIAL CITY COUNCIL MEETING
MONDAY, NOVEMBER 02, 2026

The Special Work Session of the Grand Haven City Council was called to order at 6:30 p.m. by Mayor Bob Monetza in the Council Chambers of City Hall, 519 Washington Ave.

Present: Council Members Mayor Pro-tem Mike Dora, Mike Fritz, Sarah Kallio, Erin Lyon, Mayor Bob Monetza.

Absent: None.

Others Present: City Manager Ashley Latsch, Assistant City Manager Dana Kollewehr, Finance Director Emily Greene, Public Works Director Michael England, Project Management Director Derek Gajdos, and Waterfront & Events Manager Brian Jarosz.

CALL TO AUDIENCE

Jim Hagan, 400 Lake: Commented on a peaking plant that has been proposed to be located at a property near the Airport.

Jeffrey Miller, 1120 S Harbor: Commented on a peaking plant that has been proposed to be located at a property near the Airport.

Elizabeth Pell, 407 Ohio Ave: Commented on a peaking plant that has been proposed to be located at a property near the Airport.

Mike Weavers, 637 Lake Ave: Commented on a peaking plant that has been proposed to be located at a property near the Airport.

PRESENTATION

Rob Shelley, General Manager of Grand Haven Board of Light and Power, presented on the proposed peaking power plant. The Board of Light and Power purchased a property at 14600 168th Ave. The existing structure on the property is proposed to house a training facility, warehouse storage, and the BLP's customer service; while the 5.5 acres that the structure sits on would be used to build the proposed peaking plant. The peaking plant is proposed to be a single story, 200' long x 75' deep building, with 25 megawatt RICE units and 10 2.5 megawatt engines tuned with emission controls. The proposed plant would be below FAA height limits and is proposed to be built on top of the existing parking lot. Shelley explained that a peaking power plant can start up, run, and then shut down allowing it to fill in cracks not covered from wind and solar energy. The current goal is to have approval happen in 2027, and then have it online by 2030.

Shelley's presentation focused on the community's needs and the thought process behind the peaking power plant. This presentation was informational only, and official plans or approvals have not yet been submitted to the city for review.

A community forum is expected to be held regarding the proposed peaking power plant in December 2026.

City Council members began taking turns to ask questions. Shelley clarified that our current contracts cannot be renewed because of the lack of capacity.

ADJOURNMENT

Further discussion was moved to the regular City Council meeting.

After hearing no further business, Mayor Monetza adjourned the meeting at 7:28 p.m.

Minutes prepared and submitted by City Clerk, Amy M. Vos.

_____ _____

Robert Monetza, Mayor Amy M. Vos, City Clerk

CITY OF GRAND HAVEN
GRAND HAVEN, MICHIGAN
REGULAR CITY COUNCIL MEETING
MONDAY, NOVEMBER 02, 2026

The Regular Meeting of the Grand Haven City Council was called to order at 7:30 p.m. by Mayor Bob Monetza in the Council Chambers of City Hall, 519 Washington Ave.

Present: Council Members Mike Fritz, Sarah Kallio, Erin Lyon, Mayor Pro-tem Mike Dora, and Mayor Bob Monetza.

Absent: **None.**

Others Present: City Manager Ashley Latsch, Assistant City Manager Dana Kollewehr, Finance Director Emily Greene, Public Works Director Michael England, Project Management Director Derek Gajdos, and Waterfront & Events Manager Brian Jarosz.

INVOCATION/PLEDGE OF ALLEGIANCE

Tim Taylor, Hope Church.

NEW APPOINTMENTS TO BOARDS & COMMISSIONS

26-231 Council Member **Fritz** moved, seconded by Council Member **Lyon**, to appoint the following:

Jacey Kloeckner, Human Relations Commission, term ending June 30, 2027.
Oliver Shampine, Zoning Board of Appeals, term ending June 30, 2027.

It was clarified that Oliver Shampine is already a member of the Zoning Board of Appeals as an alternate member and that this appointment will shift him into a full member vacancy.

Roll Call Vote:
This motion carried unanimously.

APPROVAL OF CONSENT AND REGULAR AGENDAS

26-232 Mayor Pro-tem **Dora** moved, seconded by Council Member **Kallio**, to approve the agendas as presented.

Roll Call Vote:
This motion carried unanimously.

CONTINUATION OF WORK SESSION

City Council members continued discussion and asking questions regarding the presentation shown at the Special Work Session.

Rob Shelley, General Manager of Grand Haven Board of Light and Power, answered council members' questions and concerns before moving on and presenting City Council with a quick update on the community solar project. The solar project is currently in review with the FAA.

FIRST CALL TO AUDIENCE

Carol Lecocq, 78 Grand Ave: Commented on a peaking plant that has been proposed to be located at a property near the Airport.

Paul Peppin, 212 Sherman Ave: Commented on a peaking plant that has been proposed to be located at a property near the Airport.

Jim Hagen, 400 Lake: Commented on a peaking plant that has been proposed to be located at a property near the Airport.

Pam Kintner, 1502 Klempel Farm Dr: Commented on a peaking plant that has been proposed to be located at a property near the Airport.

John Reichardt, 1053 Ohio Ave: Commented on a peaking plant that has been proposed to be located at a property near the Airport.

Jeffrey Miller, 1120 S Harbor: Commented on a peaking plant that has been proposed to be located at a property near the Airport.

PRESENTATION

Jerry Troke, Musical Fountain Committee Chair, presented a postseason update on the musical fountain. The committee has made progress with repairs and maintenance of the musical fountain. The Bright Future Campaign fundraiser for the lighting and maintenance of the fountain is still underway. The Musical Fountain currently has 14 active choreographers with more in training, and collectively they completed 96 more new songs that all played this year.

Estrellita Bazuin, Human Relations Commission Member, presented a Veterans Day Proclamation.

CONSENT AGENDA.

26-233 Approve the Regular City Council meeting minutes for October 19, 2026.

26-234 Approve the bills memo in the amount of $1,819,168.95. **ATTACHMENT A**

26-235 Approve the 2011 Public Act 152 requirements by adopting the annual Exemption option for the medical benefit year January 1, 2027, through December 31, 2027.

26-236 Approve a Professional Engineering Service Agreement with Prein & Newhof for Design and Sitework for the six nested T-Hangers at the Grand Haven Memorial Airport in the amount of $63,000.00.

Mayor Pro-tem **Dora** moved, seconded by Council Member **Fritz**, to approve the Consent Agenda as presented.

Roll Call Vote:
This motion carried unanimously.

NEW BUSINESS

26-237 Council Member **Lyon** moved, seconded by Mayor Pro-tem **Dora**, to approve a resolution to rescind an offer of employment to Eric Roberts for the City Clerk position.

Roll Call Vote:
This motion carried unanimously.

Council Member **Lyon** moved, seconded by Mayor Pro-tem **Dora**, to approve a resolution to appoint a City Clerk.

26-238 Mayor Pro-tem **Dora** moved, seconded by Council Member **Fritz**, to amend the motion to approve a resolution to appoint Amy Vos as City Clerk.

Roll Call Vote:
This motion carried unanimously.

26-239 There being no further discussion, Mayor **Monetza** called for a roll call vote to approve the motion as amended to appoint Amy Vos as the City Clerk.

Roll Call Vote:
This motion carried unanimously.

26-240 Council Member **Kallio** moved, seconded by Council Member **Lyon**, to approve a resolution to authorize City staff to request Michigan Department of Natural Resources approval to convert five transient slips at the Grand Haven Municipal Marina to seasonal use for the 2027 boating season.

Roll Call Vote:
This motion carried unanimously.

26-241 Council Member **Fritz** moved, seconded by Council Member **Lyon**, to approve the terms of Prein & Newhof Professional Engineering Service Agreement Amendment #1 for required tree maintenance, construction observation and drone survey at the Grand Haven Memorial Airport in the amount of $25,000.00.

Roll Call Vote:
This motion carried unanimously.

Council Member **Lyon** moved, seconded by Council Member **Kallio**, to approve the expansion of the Downtown Social District to include the area between Lynne Sherwood Waterfront Stadium and Snug Harbor.

26-242 Council Member Fritz moved, seconded by Council Member **Kallio**, to amend the motion to approve the expansion of the Downtown Social District to include the area between the north part of the parking lot at Lynne Sherwood Waterfront Stadium to Snug Harbor.

Roll Call Vote:
Ayes: Kallio, Lyon, Dora, Fritz.
Nayes: Monetza.
This motion carried.

26-243 There being no further discussion, Mayor **Monetza** called for a roll call vote to approve the amended motion to approve the expansion of the Downtown Social District to include the area between the north part of the parking lot at Lynne Sherwood Waterfront Stadium to Snug Harbor.

Roll Call Vote:
Ayes: Lyon, Dora, Fritz, Kallio.
Nayes: Monetza.
This motion carried.

26-244 Mayor Pro-tem **Dora** moved, seconded by Council Member **Kallio**, to approve a resolution of support for the Ottawa County 24ward Vision Task Force.

Roll Call Vote:
This motion carried unanimously.

REPORT BY CITY COUNCIL

Council Member Lyon urged residents to vote in the November 03, 2026, election. She commented on Harbor Transit services offered on election day.

Mayor Pro-tem Dora also urged residents to vote in the November 03, 2026, election. He also spoke about the indoor Halloween Trick-or-Treat event at Central Park Place.

Council Member Kallio commented on the joint City Council/Planning Commission Meeting and made comments regarding solar power, and urged residents to vote in the November 03, 2026, election.

Council Member Fritz commented on voting in the November 03, 2026, election. He also commented on the MML Bridge Builder micro grants.

Mayor Monetza made comments regarding voting in the November 03, 2026, election, the indoor Halloween Trick-or-Treat event at Central Park Place, and the city clock bell.

CITY MANAGER REPORT

City Manager Ashley Latsch highlighted ongoing demolitions happening in the city and encouraged everyone to be intentional and offer support to the local businesses surrounding those demolitions.

CALL TO AUDIENCE SECOND OPPORTUNITY

Jeffrey Miller, 1120 S Harbor: Commented on the BLP and the peaking plant that has been proposed to be located at a property near the Airport.

Roger Kintner, 1502 Klempel Farm Dr: Commented on a project at the corner of Robbins Rd and Beechtree.

ADJOURNMENT

After hearing no further business, Mayor Monetza adjourned the meeting at 9:32 p.m.

Minutes prepared and submitted by City Clerk, Amy M. Vos.

_____ _____

Robert Monetza, Mayor Amy M. Vos, City Clerk

Attachment A

To: Ashley Latsch, City Manager
From: Emily Greene, Finance Director EG
CM Date: **11.2.2026**
RE: Bills From Payables Warrant

FUND NUMBER	FUND NAME	WARRANT 10.21.26	ACH WARRANT 10.21.26	WARRANT 10.28.26	ACH WARRANT 10.28.26	TOTALS
101	General Fund	$24,097.13	$0.00	$27,405.76	$102,584.77	$154,087.66
151	Cemetery Fund	$337.50	$0.00	$0.00	$0.00	$337.50
202	Major Street Fund	$11,840.94	$0.00	$92.19	$60,455.01	$72,388.14
203	Local Street Fund	$62,318.44	$0.00	$92.19	$4,436.69	$66,847.32
235	Public Safety Millage Rev Fund	$0.00	$0.00	$0.00	$0.00	$0.00
242	Brfd LBRF TIF Rev Fund	$0.00	$0.00	$0.00	$0.00	$0.00
243	Brownfield Redevelopment Fund	$0.00	$0.00	$0.00	$6,065.00	$6,065.00
244	Economic Development Corp Fund	$0.00	$0.00	$0.00	$0.00	$0.00
245	Downtown TIF Rev Fund	$0.00	$0.00	$0.00	$0.00	$0.00
246	Brownfield TIF GL Rev Fund	$0.00	$0.00	$0.00	$0.00	$0.00
248	Grand Haven Main Street DDA Fund	$4,435.56	$0.00	$400.00	$50.00	$4,885.56
272	2008/17 UTGO Inf Bond Rev Fund	$0.00	$0.00	$0.00	$0.00	$0.00
273	2014 LTGO Bond Rev Fund	$0.00	$0.00	$0.00	$0.00	$0.00
274	2015 UTGO Bond Rev Fund	$0.00	$0.00	$0.00	$0.00	$0.00
276	LightHouse Maintenance Fund	$0.00	$0.00	$0.00	$323.00	$323.00
278	Community Land Trust Fund	$0.00	$0.00	$0.00	$0.00	$0.00
352	Brownfield TIF Debt Fund	$0.00	$0.00	$0.00	$0.00	$0.00
372	2008/17 UTGO Inf Debt Fund	$0.00	$0.00	$0.00	$0.00	$0.00
373	2014 LTGO Bond Debt Fund	$0.00	$0.00	$0.00	$0.00	$0.00
374	2015 UTGO Bond Debt Fund	$0.00	$0.00	$0.00	$0.00	$0.00
375	Public Safety Bond Debt Fund	$0.00	$0.00	$0.00	$0.00	$0.00
384	2020 LTGO Bond - Warber Drain Fund	$0.00	$0.00	$0.00	$0.00	$0.00
394	Downtown TIF Debt Fund	$0.00	$0.00	$0.00	$0.00	$0.00
401	Public Improvements Fund	$0.00	$0.00	$0.00	$10,121.68	$10,121.68
402	Fire Truck Replacement Fund	$0.00	$0.00	$0.00	$0.00	$0.00
410	Harbor Island Remediation Fund	$0.00	$0.00	$330.00	$67,973.71	$68,303.71
435	Public Safety Capital Project Fund	$0.00	$0.00	$0.00	$0.00	$0.00
456	2008/17 UTGO Inf Construction Fund	$0.00	$0.00	$0.00	$0.00	$0.00
457	2014 LTGO Construction Fund	$0.00	$0.00	$0.00	$0.00	$0.00
458	2015 UTGO Construction Fund	$0.00	$0.00	$0.00	$0.00	$0.00
508	North Ottawa Recreation Authority	$0.00	$0.00	$0.00	$0.00	$0.00
509	Sewer Authority Operating	$29,340.11	$0.00	$99,246.95	$80,284.83	$208,871.89
509	Sewer Authority SL Force Main	$0.00	$0.00	$0.00	$0.00	$0.00
509	Sewer Authority Plant Mod	$0.00	$0.00	$0.00	$0.00	$0.00
509	GH/SL SA-2013 Debt	$0.00	$0.00	$0.00	$0.00	$0.00
509	GH/SL SA-SLPS/Force Main Debt	$0.00	$0.00	$0.00	$0.00	$0.00
509	GH/SL SA-Local Lift Station Debt	$0.00	$0.00	$0.00	$0.00	$0.00
509	GH/SL SA-2018 Plant Debt	$0.00	$0.00	$0.00	$0.00	$0.00
510	NOWS Operating	$12,056.55	$0.00	$750.64	$41,508.23	$54,315.42
510	NOWS Plant Debt	$0.00	$0.00	$0.00	$0.00	$0.00
510	NOWS Replacement	$0.00	$0.00	$0.00	$0.00	$0.00
581	Airport Fund	$0.00	$0.00	$0.00	$12,903.59	$12,903.59
590	City Sewer Fund	$1,379.37	$0.00	$3,155.06	$447,694.54	$452,228.97
591	City Water Fund	$1,529.17	$0.00	$7,860.98	$154,754.49	$164,144.64
594	Marina Fund	$94.53	$0.00	$0.00	$2,858.27	$2,952.80
597	Boat Launch Fund	$0.00	$0.00	$0.00	$275.00	$275.00
661	Motor Pool Fund	$1,649.73	$0.00	$965.25	$346,913.61	$349,528.59
677	Self Insurance Fund	$0.00	$0.00	$0.00	$0.00	$0.00
678	OPEB/Retiree Benefits Fund	$6,952.29	$0.00	$0.00	$0.00	$6,952.29
679	Health Benefits Fund	$0.00	$0.00	$0.00	$0.00	$0.00
701	Trust & Agency Fund	$0.00	$0.00	$0.00	$0.00	$0.00
703	Tax Collection Fund	$34,126.96	$100,688.33	$16,333.42	$19,910.71	$171,059.42
704	Payroll Fund	$12,576.77	$0.00	$0.00	$0.00	$12,576.77
		$202,735.05	$100,688.33	$156,632.44	$1,359,113.13	$1,819,168.95

$1,819,168.95	Total Approved Bills
$190,588.48	Minus eligible bills for release without prior approval: including Utility,
$1,628,580.47	Retirement, Insurance, Health Benefit, and Tax Collection Funds

To: Ashley Latsch, City Manager
From: Emily Greene, Finance Director EG
CM Date: **11.16.26**
RE: Bills From Payables Warrant

FUND NUMBER	FUND NAME	WARRANT 11.04.26	ACH WARRANT 11.04.26	WARRANT 11.11.26	ACH WARRANT 11.11.26	CREDIT CARD WARRANT 11.10.26	TOTALS
101	General Fund	$39,960.25	$0.00	$39,836.78	$149,783.10	$12,660.74	$242,240.87
151	Cemetery Fund	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
202	Major Street Fund	$1,080.86	$0.00	$646.84	$2,739.10	$3,937.50	$8,404.30
203	Local Street Fund	$1,080.85	$0.00	$176.19	$179.02	$37.50	$1,473.56
235	Public Safety Millage Rev Fund	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
242	Brfd LBRF TIF Rev Fund	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
243	Brownfield Redevelopment Fund	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
244	Economic Development Corp Fund	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
245	Downtown TIF Rev Fund	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
246	Brownfield TIF GL Rev Fund	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
248	Grand Haven Main Street DDA Fund	$3,995.43	$0.00	$0.00	$5,886.18	$1,176.91	$11,058.52
272	2008/17 UTGO Inf Bond Rev Fund	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
273	2014 LTGO Bond Rev Fund	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
274	2015 UTGO Bond Rev Fund	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
276	LightHouse Maintenance Fund	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
278	Community Land Trust Fund	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
352	Brownfield TIF Debt Fund	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
372	2008/17 UTGO Inf Debt Fund	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
373	2014 LTGO Bond Debt Fund	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
374	2015 UTGO Bond Debt Fund	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
375	Public Safety Bond Debt Fund	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
384	2020 LTGO Bond - Warber Drain Fund	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
394	Downtown TIF Debt Fund	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
401	Public Improvements Fund	$0.00	$0.00	$19,395.00	$6,219.96	$0.00	$25,614.96
402	Fire Truck Replacement Fund	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
410	Harbor Island Remediation Fund	$0.00	$0.00	$0.00	$0.00	$76.50	$76.50
435	Public Safety Capital Project Fund	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
456	2008/17 UTGO Inf Construction Fund	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
457	2014 LTGO Construction Fund	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
458	2015 UTGO Construction Fund	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
508	North Ottawa Recreation Authority	$0.00	$0.00	$0.00	$0.00	$798.68	$798.68
509	Sewer Authority Operating	$3,326.25	$0.00	$13,820.30	$172,370.68	-$347.80	$189,169.43
509	Sewer Authority SL Force Main	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
509	Sewer Authority Plant Mod	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
509	GH/SL SA-2013 Debt	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
509	GH/SL SA-SLPS/Force Main Debt	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
509	GH/SL SA-Local Lift Station Debt	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
509	GH/SL SA-2018 Plant Debt	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
510	NOWS Operating	$2,034.21	$0.00	$16,457.59	$5,284.26	$88.81	$23,864.87
510	NOWS Plant Debt	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
510	NOWS Replacement	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
581	Airport Fund	$37.87	$0.00	$452.39	$28,153.47	$0.00	$28,643.73
590	City Sewer Fund	$1,100.69	$0.00	$16,501.81	$103,212.70	$2,806.77	$123,621.97
591	City Water Fund	$34,202.37	$0.00	$16,229.54	$52,154.31	$2,806.76	$105,392.98
594	Marina Fund	$423.07	$0.00	$625.00	$1,548.11	$727.58	$3,323.76
597	Boat Launch Fund	$40.01	$0.00	$0.00	$0.00	$48.93	$88.94
661	Motor Pool Fund	$3,972.37	$0.00	$17,480.41	$35,446.62	$83.52	$56,982.92
677	Self Insurance Fund	$3,780.00	$0.00	$0.00	$0.00	$0.00	$3,780.00
678	OPEB/Retiree Benefits Fund	$0.00	$0.00	$1,555.74	$0.00	$0.00	$1,555.74
679	Health Benefits Fund	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
701	Trust & Agency Fund	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
703	Tax Collection Fund	$25,071.13	$102,169.74	$0.00	$0.00	$0.00	$127,240.87
704	Payroll Fund	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
		$120,105.36	$102,169.74	$143,177.59	$562,977.51	$24,902.40	$953,332.60

$953,332.60 Total Approved Bills
$132,576.61 Minus eligible bills for release without prior approval: including Utility,
$820,755.99 Retirement, Insurance, Health Benefit, and Tax Collection Funds

CITY OF GRAND HAVEN

GRAND HAVEN, MICHIGAN

PROCLAMATION

INDIGENOUS PEOPLES HERITAGE MONTH

WHEREAS, the City Council of Grand Haven, Michigan, recognizes and proudly proclaims November 2026 as Indigenous Peoples Heritage Month, honoring the history, cultures, traditions, and contributions of Indigenous peoples throughout our city, state, and nation; and

WHEREAS, the City of Grand Haven acknowledges the historical and enduring connections of Indigenous peoples to the lands and waterways of West Michigan, including the Anishinaabek, the Potawatomi, and the Ottawa (Odawa) communities whose heritage and contributions remain an important part of our region's identity; and

WHEREAS, the City of Grand Haven honors and recognizes the invaluable contributions of Indigenous peoples to the cultural, civic, social, and economic development of our community, state, and nation, while acknowledging their continued leadership, resilience, and commitment to preserving their heritage for future generations; and

WHEREAS, the City of Grand Haven affirms the importance of treating all individuals with dignity, fairness, and respect, while recognizing the distinct histories, cultures, and contributions of Indigenous peoples and the importance of respecting tribal sovereignty consistent with applicable law; and

WHEREAS, the City Council recognizes the importance of acknowledging the historical injustices, discrimination, and hardships experienced by Indigenous peoples, while promoting education, cultural understanding, and meaningful dialogue to address prejudice, challenge misconceptions, and strengthen relationships within our community; and

WHEREAS, the City Council of Grand Haven calls upon all residents to embrace the principles of mutual respect, understanding, and inclusion, recognizing that the preservation and celebration of Indigenous cultures, histories, languages, and traditions enrich our shared heritage and strengthen the fabric of our community; and

WHEREAS**,** the observance of Indigenous Peoples Heritage Month provides an opportunity for reflection, education, recognition, and meaningful engagement, encouraging residents to honor the enduring contributions of Indigenous peoples and support continued efforts toward equity, understanding, and reconciliation; and

NOW, THEREFORE, BE IT RESOLVED, that the City Council of Grand Haven, Michigan, does hereby proclaim November 2026 as Indigenous Peoples Heritage Month throughout the City, recognizing the histories, cultures, and contributions of Indigenous peoples and encouraging residents to participate in opportunities for education, cultural appreciation, and mutual understanding.

CITY OF GRAND HAVEN
Finance Department
519 Washington Avenue
Grand Haven, MI 49417
Phone: (616) 847-4893

TO: Ashley Latsch, City Manager

FROM: Emily Greene, Finance Director EG

DATE: November 4, 2026

SUBJECT: MERS Health Care Savings Program (HCSP) Revised Participation Agreement SEIU

All City of Grand Haven full time employees participate in the HCSP, and different employment groups have different requirements for contributions. The criteria are covered in the collective bargaining unit agreements for the various unions and in the City's Personnel Policy.

Per the current MERS HCSP Participant Agreement for Plan Number 63701001-01, participating SEIU members hired prior to July 1, 2008, are eligible for health care coverage upon retirement and contribute a lesser percentage than employees hired after July 1, 2008, who have no retiree health care coverage option. Members of the SEIU affected by that reduced percentage have voted to increase the contribution percentage to match what other employees contribute.

Staff worked with MERS to create an updated MERS HCSP Participation Agreement relating to this request. If City Council approves this Agreement, staff will sign the required document, submit this change to MERS, and increase the employee contribution percentage.

We are asking City Council to approve changing the MERS HCSP Participation Agreement for Plan Number 63701001-01 Reporting Unit 01 to a 3% employee contribution only.

MERS Health Care Savings Program (HCSP) Participation Agreement

1134 Municipal Way Lansing, MI 48917 | 800.767.6377 mersofmich.com

I. EMPLOYER INFORMATION

Municipality Name: City of Grand Haven

Municipality Address:

Street: _____

City: _____ Zip: _____

Municipality Phone: _____ Municipality Number: 7010

Plan Number: 63701001-01 Reporting Unit: 01

Payroll Frequency: _____

If **Other** is selected, provide details here: _____

II. EFFECTIVE DATE

☐ New Plan
Effective Date: _____

☉ Amended Plan
This agreement is a substitution and amendment of an existing MERS Health Care Savings Program.

Note: This agreement only reflects changes to the plan.

Effective Date: 12/01/2026

III. PLAN ELIGIBILITY

A participating Employer may cover all of its employee groups, bargaining units, or personnel/ employee classifications ("Covered Group") in the same Health Care Savings Program plan. **Contributions shall be made on the same basis within each Covered Group according to the contribution details within the** Contribution Addendum for MERS HCSP (MD-170b)**, remitted as directed by MERS.** Only Employees of a "municipality" may be covered by this Health Care Savings Program Participation Agreement. Independent contractors may not participate in the Health Care Savings Program. This agreement encompasses the following group(s):

Covered Employee Groups (Name(s) of HCSP covered groups):

This plan will be named:

Note: To maintain the tax-favored status of the employer's Health Care Savings Program and to comply with federal law, the Employer may not provide eligibility rules or benefit provisions to highly-compensated employees that are more favorable than those provided to non highly-compensated employees. Contact your MERS representative with questions.

Probationary Period (Note: Vesting begins with Date of Hire regardless of the selection below.)

☐ No probationary period. Contributions begin with date of hire, at which point, all wages and associated contributions must be submitted to MERS

☐ Contributions will begin after the probationary period has been satisfied. Probationary periods are allowed in one-month increments, no longer than 12 months. Participant wages must be reported to MERS from the time of hire, including during the probationary period.

Probationary months: ____

IV. VESTING

Vesting Schedule

Vesting in employer contributions will occur on the following schedule (check one below):

☐ **Immediate**

☐ **Cliff Vesting –** Fully vested after a specific number of whole years. Years: ___

☐ **Graded Vesting** – Employers can select the percentage of vesting with the corresponding whole years of service. (Fill out the table provided.)

Note: All mandatory pre-tax employee contributions are immediately 100% vested.

% Vested	Years of Service

V. FORFEITURES

1. **Forfeiture Provisions**
   Upon separation from service with the Employer, prior to meeting the required vesting schedule set out above, or in the event a Participant dies without Dependent(s) and/or a named Beneficiary, a Participant's account assets shall:

   ☐ Remain in the HCSP sub-trust to be reallocated among all Plan participants equally

   ☐ Remain in the HCSP sub-trust to be used to offset future Employer Contributions

   ☐ Be transferred to the Retiree Health Funding Vehicle (RHFV). Plan Number: _____

VI. APPOINTING MERS AS THE PLAN ADMINISTRATOR

The Employer hereby agrees to the provisions of this MERS HCSP Participation Agreement and appoints MERS as the Plan Administrator pursuant to the terms and conditions of the Plan. The Employer also agrees that in the event of any conflict between the MERS Plan Document and the MERS HCSP Participation Agreement, the provisions of the Plan Document control.

VII. MODIFICATION OF THE TERMS OF THE ADOPTION AGREEMENT

If the Employer desires to amend any of its elections contained in this Adoption Agreement, including attachments, the Governing Body or Chief Judge, by resolution or official action accepted by MERS, must adopt a new Adoption Agreement. The amendment of this Agreement is not effective until approved by MERS.

VIII. ENFORCEMENT

1. This Participation Agreement may be terminated only in accordance with the MERS Health Care Savings Program Plan Document.
2. The Employer hereby agrees to the provisions of the MERS Health Care Savings Program Plan Document.
3. The employer hereby acknowledges it understands that failure to properly fill out this Participation Agreement may result in the ineligibility of the program.

IX. EXECUTION

Authorized Designee of Governing Body of Municipality or Chief Judge of Court

This Adoption Agreement is hereby approved by (municipality/court):
City of Grand Haven

Dated (DD/MM/YYYY): 11/16/2026

Authorized signature: _____

Name (printed): Emily Greene

Title: Finance Director

Approved by the Municipal Employees' Retirement System of Michigan

Dated (DD/MM/YYYY): _____

Authorized MERS Signature: _____

Contribution Addendum to the MERS Health Care Savings Program (HCSP)

1134 Municipal Way Lansing, MI 48917 | 800.767.6377 mersofmich.com

This is an addendum to the Health Care Savings Program Participation Agreement completed by the following municipality.

Municipality Name: City of Grand Haven

Plan Number: 63701001-01

The details below apply to ☑ **ALL** covered employees –OR– a specific group of covered employees (specify here): _____

Contributions (Choose Active Participant -OR- Retiree)

☐ **Active Participant Contributions** (If Active, select one or more below)

1 ☐ **Basic Employer Before-Tax Contributions**

Before-tax employer contributions may be made as a % of salary and/or by a specified dollar amount. Identify below the basic employer contribution formula to be applied to the covered groups within the Health Care Savings Program identified in this Agreement.

Contribution Structure (Specify $ or %. If you use %, include a basis for contribution. For example, 3% of base wages.): _____

Contribution Frequency: Per Pay Period

2 ☑ **Mandatory Salary Reduction (Before-Tax) Contributions**

Mandatory before-tax employee contributions, which are made as a percentage of salary or a specific dollar amount, shall be made as follows:

Contribution Structure (Specify $ or %. If you use %, include a basis for contribution. For example, 3% of base wages.): 3.0%

Contribution Frequency: Contributions will be made in accordance with the payroll frequency identified under Employer Information.

3 ☐ **Mandatory Leave Conversion (Before-Tax) Contributions**

These shall be made representing a mandatory conversion of accrued leave (including, but not limited to vacation, holiday, sick leave, or severance) to a cash contribution. These contributions may be calculated as a percentage of accrued leave or a specific dollar amount representing the accrued leave. They may be made on an annual basis, at separation, or other time as the Employer indicates.

Note: Leave conversion shall not permit employees the option of receiving cash in lieu of employer contributions. Contributions below must be contributed to the HCSP.

☐ Check here if the covered employee group has the option to direct any/all leave conversion lump sum to an existing MERS 457 Program.

Check one or more: Enter a **Timeframe** (annual date or X weeks prior to termination), **Percentage**, and **Leave Type** (sick, vacation, etc) for applicable scenarios.

☐ Timeframe: _____ Percentage: ___% Leave Type: _____

☐ Timeframe: _____ Percentage: ___% Leave Type: _____

☐ Timeframe: _____ Percentage: ___% Leave Type: _____

☐ Timeframe: _____ Percentage: ___% Leave Type: _____

☐ **Retiree Contributions**

Employer contributions may be made according to any frequency. Identify below the contribution formula or amount that will apply to all in this covered group.
Note: If this contribution is selected, Sections 1, 2, and 3 above do not apply.

Contribution Structure: $ _____

Contribution Frequency: Monthly

CITY OF GRAND HAVEN
519 Washington Ave
Grand Haven, MI 49417
Phone: (616) 847-4888

TO: Ashley Latsch, City Manager

FROM: Dana Kollewehr, Assistant City Manager

DATE: November 9, 2026

SUBJECT: Professional Services Agreement – Entrance Light Restoration

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The Grand Haven Lighthouse Conservancy, in partnership with the City of Grand Haven, applied for and was awarded funding through the Michigan Lighthouse Assistance Program (MLAP) for entrance lighthouse restoration.

The approved project will include replacing the upper-level exterior door, performing interior repairs and improvements, and relocating and upgrading electrical equipment. The Grand Haven Lighthouse Conservancy will match the $60,000.00 grant award, bringing the total restoration project cost to $120,000.00.

To proceed with the project, the Conservancy requested a proposal from Abonmarche Byce, the City's engineer of record, for design, bidding, and construction services. The total fee for these services is $35,000.00, which the Lighthouse Conservancy will pay through its committed project funding.

As the owner of the lighthouse and a partner of the Conservancy, the City is asked to approve the proposal for professional services.

ABONMARCHE

Engineering • Architecture • Land Surveying

October 15, 2026

Ashley Latsch
City Manager
City of Grand Haven
Grand Haven City Hall
519 Washington Avenue
Grand Haven, Michigan 49417

Dear Ms. Latsch,

RE: Proposal for Professional Services
Grand Haven Entrance Light Interior Improvements

Abonmarche is pleased to present the attached proposal to provide architectural services for the Grand Haven Entrance Light Interior Improvements for the City of Grand Haven in Grand Haven, Michigan. We have based this proposal on the scope of work outlined in the executed Michigan Lighthouse Assistance Program (MLAP) Grant Agreement (Grant No. LH26-218) and the approved 2026 MLAP application. We understand the City is preparing to advance this next phase of rehabilitation in coordination with the Michigan State Historic Preservation Office (SHPO) and the Grand Haven Lighthouse Conservancy.

We appreciate the opportunity to work with you on this project. If you would like us to proceed with the proposed scope of work, please sign the attached professional service agreement and return to me.

If you have any questions regarding the proposal, please do not hesitate to contact our office at 517.862.0067 or by email at gjones@abonmarche.com.

Sincerely,

ABONMARCHE

Gregg Jones, AIA, FCSI CDT CCS
Senior Project Architect

Alex Newman
Chief Operating Officer

PROJECT UNDERSTANDING

Abonmarche is pleased to provide architectural and electrical design and construction documents, bidding assistance, construction administration, and grant compliance services to support the rehabilitation of the Grand Haven South Pier Entrance Light. This project is funded through the Michigan Lighthouse Assistance Program (MLAP) administered by the Michigan State Historic Preservation Office (SHPO) and represents the next phase of the City of Grand Haven's long-term rehabilitation efforts identified in the 2015 Historic Structures Report. The improvements will preserve the historic character of the lighthouse while improving the visitor experience and access in accordance with the Secretary of the Interior's Standards for Rehabilitation.

We understand the scope of work for this project is defined as the following:

- Replace one exterior door (upper-level door facing east) with historically appropriate assembly
- Remove minor deteriorated concrete surfaces, patch and paint interior concrete floors at both the main and second levels
- Remove deteriorated paint and rust on existing interior stair handrail and guardrail from the main level to the upper level and paint
- Install new steel pipe handrails at upper section of the interior stair from the main level to upper level
- Install new interior wall and ceiling sheathing, trim, and historically appropriate finishes at upper level
- Relocate electrical equipment out from the public viewing area on the main floor. Remove electrical panel, transformer, and disconnect switch from main floor. Replace with new equipment where the power feeders enter the building on the lower level. Extend all existing branch circuits down to the new equipment on the lower level.
- Prepare all improvements in accordance with SHPO requirements and the Secretary of the Interior's Standards for Rehabilitation

SCOPE OF SERVICES

Abonmarche will perform field verification of existing conditions and coordinate closely with the City of Grand Haven, the Grand Haven Lighthouse Conservancy, and SHPO throughout the project. Our team will prepare construction documents suitable for SHPO review, bidding, permitting, and construction while ensuring all improvements remain consistent with the Secretary of the Interior's Standards for Rehabilitation and applicable preservation guidance.

Throughout the project we will assist the City with required MLAP grant administration activities including SHPO coordination, bidding documentation, contractor selection documentation, quarterly reporting support, final closeout documentation, and reimbursement documentation required by the grant agreement.

DELIVERABLES

Construction Documents:
We will complete the design documents through the Construction Document phase to be submitted to SHPO for approval, Bid for Construction, and submitted for permitting by the Authority Having Jurisdiction (AHJ).

1. Meetings anticipated (Additional meetings will be subject to additional services)
    a. Site visit to review and document the existing building conditions
    b. 50% CD Document Review (virtual)
    c. 90% CD Document Page-Turn review (virtual)
2. Construction Drawings to include:
    a. Cover Sheet
    b. Architectural Floor Plans (each level), Exterior Elevations
    c. Architectural Building Sections, Interior Elevations, and Details
    d. Electrical plans and details
3. Specifications: To be provided in a Project Manual book-style format, including:
    a. Front end specifications regarding bidding and contract administration
    b. Architectural and electrical specifications

Bidding and Contract Negotiation:
Abonmarche will assist the Owner with the bidding of this project.

1. Meetings anticipated (Additional meetings will be subject to additional services).
    a. Pre-Bid Meeting (virtual)
    b. Post-Bid Interviews (virtual).
2. Provide documents for Bidding and Construction to SHPO for review and approval before posting.
3. Address any SHPO review comments on bidding and construction documents.
4. Issue documents for Bidding and Construction.
5. Owner to post Advertisement for Bids per MLAP requirements.
6. Bid Documents to be posted on Abonmarche Bid Room website.
7. Answer Contractor Requests for Information (RFI), to be formally submitted.
8. Issue up to two (2) Addendum – after pre-bid and final responses to RFIs.
    a. Additional Addenda may be issued as-needed but may be subject to Additional Service Fee and Schedule Adjustments.
9. Attend bid opening with Owner.
10. Review and analyze received bids.
11. Provide Bidder recommendation and supporting documentation to Client and SHPO
12. Prepare Notices of Rejection/Award and Notices to proceed.
13. Assist in preparation of Construction Contracts.
    a. Provide and coordinate AIA Construction Contract between Contractor, Owner and SHPO.

Construction / Contract Administration:

1. Meetings anticipated (Additional meetings will be subject to additional services).
    a. Pre-Construction Meeting (On Site).
    b. Kickoff site meeting and participation in Construction Progress meetings (virtual).
        i. Anticipated progress meeting schedule to be bi-weekly for a duration of two (2) months construction.
            1. Total four (4) Progress Meetings anticipated.
    c. Punchlist walk through review of Contractor provided Punch List.
        i. Coordinate / Obtain Certificate of Substantial Completion if requirements to do so are met following Punch List walk-through.
    d. Close-out walk through.
2. Review Contractor project schedule.
3. Review monthly Contractor Applications for Payment.
4. Review Contractor Submittals and Shop Drawings.
5. Issue Change Orders and Bulletins to price and capture changes in the scope of work.
    a. Please note Owner or Contractor requested changes to the scope of work. contained in the Construction Documents may be subject to Additional Services.
6. Address and respond to Contractor RFI's.
7. Coordinate and obtain final certification for Substantial Completion and Occupancy.
8. Contract close-out documentation.
9. Grant close-out documentation and reports.

Grant Administration

As a value-added service included in our scope, Abonmarche will provide grant administration assistance at no additional cost to the City.

EXCLUSIONS

1. Survey and report on Regulated Building Materials (RBM) is by others and not part of these services. (Radon, lead based paint, asbestos, etc.) It is our understanding that lead-based paint abatement has occurred.
2. Abatement, encapsulation, removal, disposal of Regulated Building Materials is by others and not part of this scope of work.
3. Mechanical and Civil Engineering are not a part of this Scope of Work.
4. Limited electrical engineering services associated with panel consolidation and enclosure are included as necessary to support the approved scope of work. Major electrical system upgrades beyond the grant scope are excluded.
5. Assumes a single bid package bidding and procurement process.
6. Assumes maximum eight (8) week design and construction document process.
7. Changes in project scope requiring additional professional services may necessitate amendment of this agreement.



8. Provide electronic PDF version of Construction Documents. Requests for CADD documents may require additional agreements and should be coordinated prior to execution of the contract for Design Services.
9. Assumes production of Project Renderings will be billed at Time & Material
10. Provide electronic PDF version of Construction Documents for record.
11. Client to provide reports and information completed thus far or excluded from this scope of work related to Environmental, Survey, Geotechnical, SHPO reports, etc.

SCHEDULE

Abonmarche is prepared to commence on the above scope within three (3) weeks of the execution of the signed contracts. Additionally, although the final project schedule will be determined upon commencement of the project, we anticipate the following milestones Phase Timelines (partially based on the MLAP project application work schedule):

Phase	**Timeline**
Kick-off/Site Visit	1 Week
Construction Documents	8 Weeks
Bidding and Negotiations (MLAP)	8 Weeks
Contracting (MLAP)	12 Weeks
Construction (MLAP)	8 Weeks
Closeout (MLAP)	8 Weeks
Total	**45 Weeks**

COST PROPOSAL

Abonmarche proposes to complete the above scope for a Fixed Fee of $35,000.

Breakdown of fees as follows:

Task	**Fees**
Construction Documents (drawings & specs)	$20,300
Bidding	$2,700
Construction Administration	$12,000
Total	**$35,000**

Standard Reimbursable Schedule
The following items are standard additional reimbursable expenses to be invoiced in addition to Professional Services, Basic Services Fee.

- Reprographics, Printing, Presentation Graphics, Renderings, Plotting at direct expense.
- Plan review application or filing fees required by Authority Having Jurisdiction.
- Special Inspections required by AHJ and/or Owner or Owners Representatives or Consultants.
- Travel expenses; including travel fare.

Additional Services
- Additional Meetings and Presentation Material Design beyond those included in Basic Services.
    - Per person/per their respective Hourly Billing Rate.
    - Consultants not included in Basic Services Contract.
    - Rendering Services not included in Basic Services Contract.

Attachment D

CITY OF GRAND HAVEN
519 Washington Ave
Grand Haven, MI 49417
Phone: (616) 847-4888

TO: Ashley Latsch, City Manager

FROM: Dana Kollewehr, Assistant City Manager DK

DATE: November 10, 2026

SUBJECT: Robinson Landing Road and Public Utility Easement

City Council is being asked to consider approving the proposed Road and Public Utility Easement between the Grand Haven Area Community Land Trust, Grand Haven Charter Township, and City of Grand Haven. The easement would provide permanent rights for public road access and extend public water and sanitary sewer service to the adjoining property identified as Parcel No. 70-03-34-200-028, adjacent to Robinson Landing.

During construction of Robinson Landing, we anticipated future access through the development to accommodate development of the neighboring property. The proposed easement formalizes that anticipated connection and gives the City an opportunity to partner with the Township to facilitate continued residential housing development in the region.

The easement encompasses the limited common element along the western boundary of Unit 30 in Robinson Landing, which is owned by the Community Land Trust. It would establish a nonexclusive, perpetual easement allowing the City and Township to construct, operate, inspect, maintain, repair, and replace the road and associated utility infrastructure.

The agreement preserves the City's and Township's discretion to determine whether and when the easement will be used for public road purposes. It also restricts structures, landscaping, and other uses that could interfere with the road, utilities, or maintenance access. The easement would run with the land and could not be terminated, relocated, released, or amended without the City and Township's prior written consent.

The City and Township, or their respective developers, contractors, or designees, would be responsible for construction and ongoing infrastructure costs, not the Community Land Trust.

EASEMENT

THIS EASEMENT made and entered into this _____ day of _____ 2026, by and among GRAND HAVEN AREA COMMUNITY LAND TRUST, a Michigan nonprofit corporation, with offices located at 519 Washington Avenue, Grand Haven, MI 49417 ("Grantor"), and THE CHARTER TOWNSHIP OF GRAND HAVEN, a Michigan charter township, acting by and through its Board of Trustees, with offices located at 13300 168th Avenue, Grand Haven, Michigan 49417, and THE CITY OF GRAND HAVEN, a Michigan home rule city, with offices located at 519 Washington Avenue, Grand Haven, Michigan 49417 (together the "Grantees").

WITNESSETH:

For and in consideration of the sum of less than one hundred ($100.00) dollars paid to the Grantor, the receipt of which is hereby acknowledged, Grantor does hereby convey, grant, warrant and release to the Grantees, their successors and assigns, a non-exclusive, perpetual and permanent public easement and right of way (the "Permanent Easement") under, over, through and across a certain piece or parcel of land situated in the City of Grand Haven, Ottawa County and State of Michigan, the piece or parcel of land being the Limited Common Element of Robinson Landing appurtenant to the western boundary of Unit 30 (the "Property"), which Unit is owned by Grantor, and being subject to all easements and restrictions of record, and being specifically described as follows:

PROPERTY DESCRIPTION:

See Attached EXHIBIT "A" (the "Property").

EASEMENT DESCRIPTION:

See Attached EXHIBIT "A" (the "Permanent Easement").

A copy of the Robinson Landing Utility Plan is attached as EXHIBIT "B" for reference purposes. In the event of any conflict between EXHIBIT "B" and the legal descriptions contained in EXHIBIT "A," the legal descriptions contained in EXHIBIT "A" shall control.

The improvements to be constructed and installed within the Permanent Easement consist of (1) a road for public ingress and egress, and (2) public utility lines and appurtenant facilities, including public water mains and public sanitary sewer mains, together with all pipes, valves, manholes, controls and accessories (collectively, the "Improvements"). The Permanent Easement, together with all rights granted to the Grantees herein, is referred to as the "Easement."

The Easement is granted for the purpose of providing access to a public street for the use and development of the adjoining land known as Parcel No. 70-03-34-200-028 (the "Adjoining Parcel"), including both public road access to the Adjoining Parcel and the extension of public water and public sanitary sewer service to the Adjoining Parcel.

The Easement shall be solely for the purposes stated in the preceding paragraph; the use of the road within the Permanent Easement by the public for ingress and egress; the construction and installation of the Improvements under, over, through and across the Property; and the maintaining, repairing, replacing, reinstalling, improving, operating, inspecting and keeping in working order of the Improvements which are running under, over, through and across the Permanent Easement, including the right to enter upon the Property and the Permanent Easement at any time that the Grantees shall see fit for such purposes. It is understood by Grantor and the Grantees that, while this Easement grants such rights to the Grantees as may be necessary for the use of the Permanent Easement as a public road, the Grantees retain the sole discretion to determine whether and when use of the Permanent Easement for public road purposes will occur. The Easement shall further include the right to enter upon so much of the land lying within the Limited Common Element appurtenant to the western boundary of Unit 30, as is reasonably required for the foregoing purposes. Nothing in this Easement shall be construed to grant any right in, or to burden, any other Unit, any General Common Element, or any other Limited Common Element of Robinson Landing.

Grantor is the Co-owner of Unit 30 of Robinson Landing, having acquired title thereto by Warranty Deed from GH Comstock, LLC recorded January 9, 2023, as Document No. 2023-0000576, Ottawa County Records. Grantor warrants that it has the right and authority to grant this Easement under Section 7.7 of the Master Deed of Robinson Landing, recorded May 20, 2021, as Document No. 2021-0026959, Ottawa County Records, and designated Ottawa County Condominium Subdivision Plan No. 698 (the "Master Deed"), and that no consent of any other Co-owner, mortgagee or other person is required. Any prior lien upon Unit 30 or upon the Limited Common Element appurtenant thereto shall be held subject to the provisions of this Easement.

The Grantees shall also have the right to excavate a trench or ditch for the location of the Improvements and the right to remove pavement, fences, shrubs, trees, brush, undergrowth, landscaping, improvements or other surface or subsurface features situated upon the Property if required for the location, construction, maintenance or repair of the Improvements or otherwise for the Grantees' exercise of the rights granted herein; provided, however, that within a reasonable time after completion of a public road within the Permanent Easement, Grantees shall arrange for the installation of landscape screening along and within the eastern boundary of the Property, consisting of not more than 28 arborvitaes to be planted six-feet on center in two staggered rows, or such equivalent plantings as may be approved by the Grand Haven Charter Township Zoning Administrator (the "Plantings"). Grantor acknowledges, understands and accepts that Grantees may satisfy this requirement by requiring the developer of the Adjoining Parcel to install the Plantings as a condition of development of the Adjoining Parcel. The Grantees do covenant and agree that in the event it shall at any time become necessary for the Grantees to enter upon the Property for the purpose of maintenance, repair, replacement or reinstallation of the Improvements, they shall restore the surface of the Property to its original condition as near as may be reasonable upon the completion of said maintenance, repair, replacement or reinstallation. Such restoration shall include grading and seeding but shall not include replacement of pavement, trees, shrubs,

fences or other landscaping or improvements, except that any Plantings that may be removed or damaged during the maintenance, repair, replacement or reinstallation of the Improvements shall be replaced.

Grantor reserves the right to use the Property for any purpose not inconsistent with the rights granted to the Grantees herein, provided that such use shall not interfere with the road, the Improvements, or the Grantees' exercise of the Easement, and provided further that Grantor shall not place, or permit to be placed, trees, major shrubbery, fences, buildings, structures or other construction of any kind or nature upon, over or under the Permanent Easement without the prior written consent of the Grantees. Grantor shall not grant to any other person any easement or other interest in the Permanent Easement except as authorized under Section 7.7 of the Master Deed, and then only with the prior written approval of both Grantees as to the location, size and nature of the proposed easement and facilities, which approval shall not be unreasonably withheld. Any easement or interest so granted shall be subject to the prior rights of the Grantees and shall not interfere with the road or the Improvements, and any additional expense incurred in the construction (other than the original installation), maintenance, repair or replacement of the Grantees' facilities resulting therefrom shall be assumed by the owners of the facilities causing such extra expense.

The Improvements shall be constructed, installed, operated, maintained, repaired and replaced at the sole cost and expense of the Grantees, or of their respective agents, employees, contractors, developers or designees, in accordance with the Grantees' applicable ordinances, regulations and specifications, and Grantor shall have no obligation with respect to the construction, installation, operation, maintenance, repair or replacement of the Improvements. As between the Grantees, the allocation of responsibility for the construction, ownership, operation and maintenance of the Improvements shall be as provided by agreement between them, and nothing in this Easement shall alter or affect that allocation. The rights granted to the Grantees under this Easement may be exercised by their respective agents, employees, contractors, developers and designees.

The rights granted to the Grantees herein may be assigned in whole or in part, and the Grantees may divide the rights contained herein and from time to time allocate or assign some or all of the rights as between themselves or to one or more other persons or entities. The Grantees' right to grant to others easement rights in the Permanent Easement for public road purposes and for public service or utility purposes may be exercised by the Grantees at such time or times as they may choose in their sole discretion, provided that any such grant shall remain subject to the terms and limitations of this Easement.

To the extent permitted by law, each of the Grantees agrees, severally and not jointly, to indemnify, save and keep harmless Grantor from any and all claims for damage to real and personal property and injuries or death suffered by persons in any manner caused by or growing out of the construction, installation, presence, operation, maintenance, repair, replacement, reinstallation, improvement, inspection, use or removal of the Improvements under, over, through and across the Property, or otherwise growing out of the exercise of the rights granted by this Easement. The obligation of each Grantee under this paragraph shall extend only to claims arising from the acts or omissions of that Grantee and of its agents, employees, contractors, developers and designees, and no Grantee shall be liable under this paragraph for the acts or omissions of the other Grantee or of the other Grantee's agents, employees, contractors, developers or designees.

Grantor hereby agrees to save and hold the Grantees harmless from any and all claims, debts, causes of action or judgments for any damage to property and/or injury to any person which may arise out of any construction within or use of the Easement by Grantor, its agents, employees, representatives, contractors, successors or assigns.

This Easement shall not be terminated, revoked, relocated, released or amended, in whole or in part, without the prior written consent of the Grantees. To the extent Grantor holds or may hereafter acquire any right to terminate or revoke this Easement, including any right reserved under Section 7.8 of the Master Deed, Grantor hereby waives and releases such right as to this Easement. Grantor further covenants that it shall not consent to, join in, vote in favor of, or otherwise approve any termination, revocation, relocation or amendment of this Easement, or any amendment of the Master Deed that would impair, diminish or interfere with the rights granted to the Grantees herein, without the prior written consent of the Grantees.

The pronouns and relative words herein are primarily written in the masculine and singular.

If more than one join in or be either of the feminine sex or business entity, such words shall be read as if written plural, feminine or neuter, respectively.

The terms and provisions of this Easement shall constitute covenants running with the land.

This conveyance is exempt from state and county transfer tax pursuant to MCL 207.505(a) and MCL 207.526(a).

IN WITNESS WHEREOF, Grantor and the Grantees have caused these presents to be signed the day and year first above written.

GRAND HAVEN AREA COMMUNITY
LAND TRUST

_____

[NAME], [TITLE]

STATE OF MICHIGAN)
) ss.
COUNTY OF OTTAWA)

On this _____ day of _____ 2026, before me a Notary Public in and for said County, personally appeared [NAME], to me personally known, who being by me duly sworn did say that he or she is the [TITLE] of GRAND HAVEN AREA COMMUNITY LAND TRUST, a Michigan nonprofit corporation, and that the within instrument was signed on behalf of said corporation by authority of its Board of Directors, and he or she acknowledged the within instrument to be the free act and deed of said corporation.

_____

_____
Notary Public, _____ County, Michigan
Acting in _____ County, Michigan
My Commission Expires: _____

CHARTER TOWNSHIP OF GRAND HAVEN

_____
Mark Reenders, Supervisor

_____
Laurie Larsen, Township Clerk

STATE OF MICHIGAN)
) ss.
COUNTY OF OTTAWA)

On this _____ day of _____ 2026, before me a Notary Public in and for said County, personally appeared Mark Reenders, Supervisor, and Laurie Larsen, Township Clerk, of THE CHARTER TOWNSHIP OF GRAND HAVEN, a Michigan charter township, to me personally known, who being by me duly sworn did say that the within instrument was signed on behalf of said charter township by authority of its Board of Trustees, and they acknowledged the within instrument to be the free act and deed of said charter township.

_____
Notary Public, _____ County, Michigan
Acting in _____ County, Michigan
My Commission Expires: _____

CITY OF GRAND HAVEN

_____

Bob Monetza, Mayor

_____

Amy Vos, City Clerk

STATE OF MICHIGAN)
) ss.
COUNTY OF OTTAWA)

On this _____ day of _____ 2026, before me a Notary Public in and for said County, personally appeared Bob Monetza, Mayor, and Amy Vos, City Clerk, of THE CITY OF GRAND HAVEN, a Michigan home rule city, to me personally known, who being by me duly sworn did say that the within instrument was signed on behalf of said city by authority of its City Council, and they acknowledged the within instrument to be the free act and deed of said city.

_____

Notary Public, _____ County, Michigan
Acting in _____ County, Michigan
My Commission Expires: _____

Prepared by:
Mitchell W. Lys
Mika Meyers PLC
900 Monroe Avenue NW
Grand Rapids, Michigan 49503

When recorded, return to:
Grand Haven Charter Township
13300 168th Avenue
Grand Haven, MI 49417

EXHIBIT A

PROPERTY DESCRIPTION:

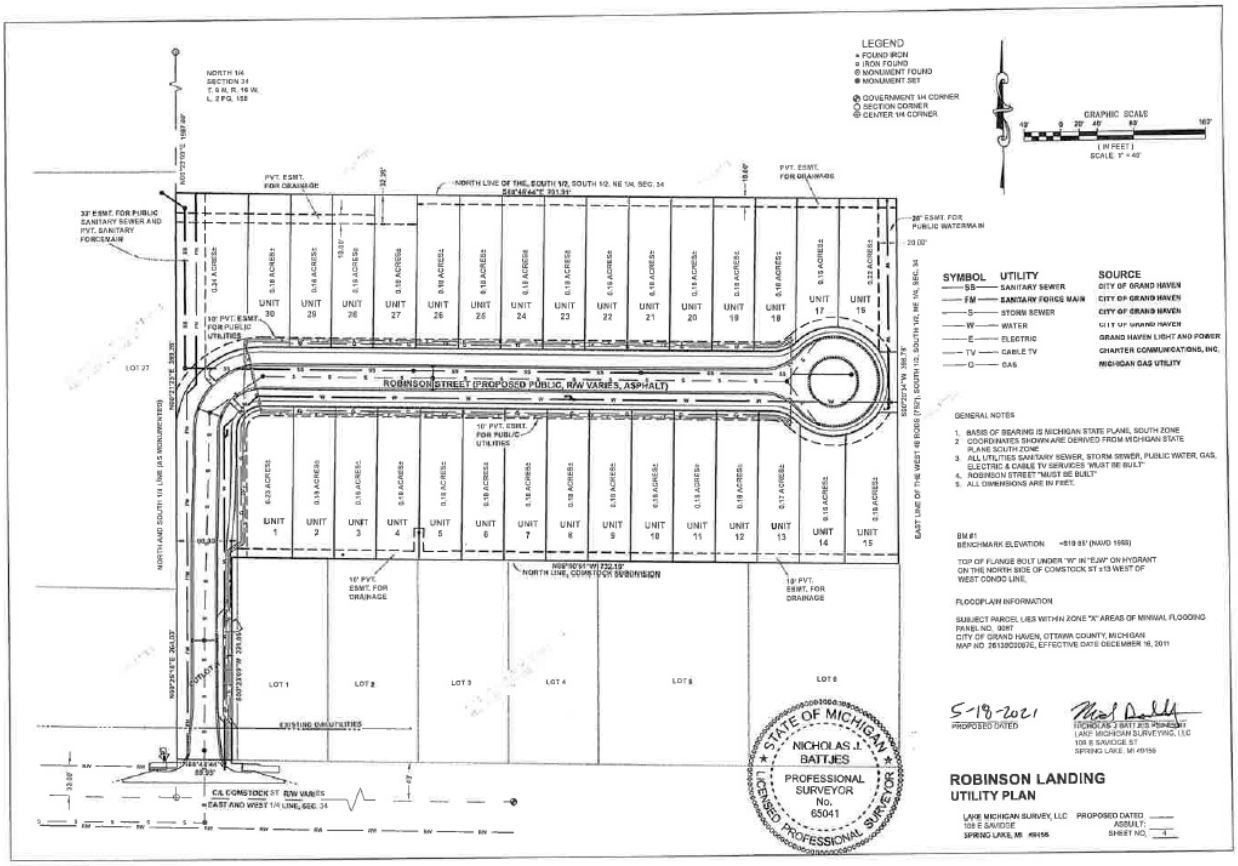
The entire limited common element that is appurtenant the western boundary of Unit 30 in Robinson Landing Condominium, as recorded in Ottawa County Register of Deeds, Document #2021-0026959, Condominium Subdivision Plan #698, Sec. 34, T8N, R16W, City of Grand Haven, Ottawa County, State of Michigan.

EASEMENT DESCRIPTION:

The entire limited common element that is appurtenant the western boundary of Unit 30 in Robinson Landing Condominium, as recorded in Ottawa County Register of Deeds, Document #2021-0026959, Condominium Subdivision Plan #698, Sec. 34, T8N, R16W, City of Grand Haven, Ottawa County, State of Michigan.

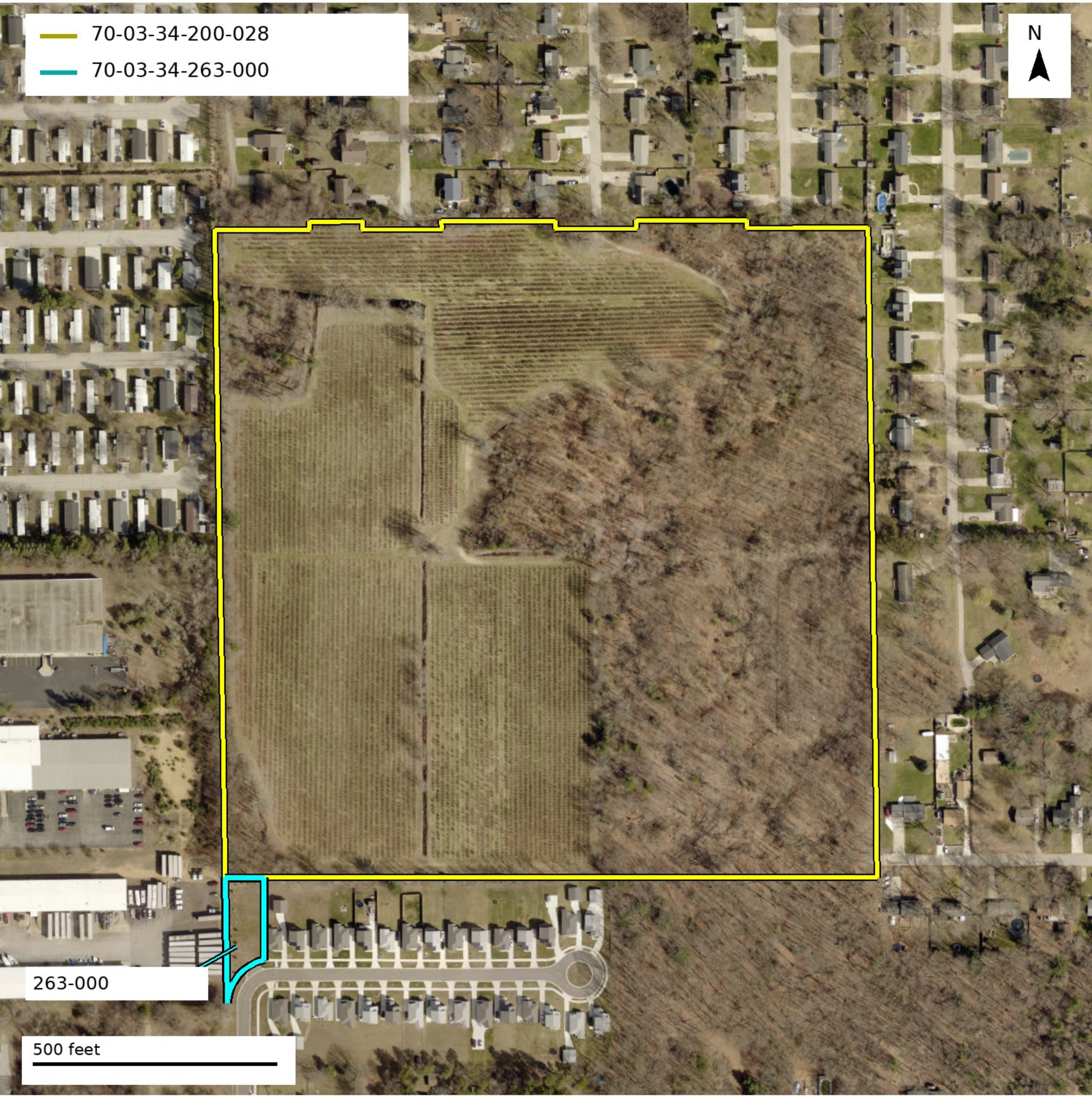
EXHIBIT B

ROBINSON LANDING UTILITY PLAN:



Robinson Landing and adjoining parcels

City of Grand Haven and Grand Haven Charter Township | Ottawa County, Michigan



Sources: Ottawa County GIS parcel boundaries and 2024 aerial imagery

Prepared October 9, 2026 | GIS reference map; not a boundary survey

City of Grand Haven
Department of Public Works
616-847-3493

MEMORANDUM

TO: Ashley Latsch, City Manager

CC: Emily Greene, Finance Director
Logan Cuddington, Street and Utilities Manager
Dana Kollewehr, Assistant City Manager
Jessica Kossuth, Administrative Assistant

FROM: Michael England, Director of Public Works

DATE: November 11, 2026

SUBJECT: Emergency Expenditure – Utility Damage Response and Sewer Lateral Cleaning

In October, activities associated with Metronet's fiber installation resulted in damage to City utilities, including a sanitary sewer and, subsequently, a water main. The water main break discharged a substantial volume of water that traveled through the bore path and entered the sanitary sewer system, conveying sand and gravel into the sewer and into private sewer laterals serving properties in the 1200 block of Grant.

Shortly thereafter, four residents reported sewer backups. Waste Recovery Systems utilized camera equipment with lateral-launch capability to inspect and trace the affected private laterals. The inspection confirmed the presence of sand and gravel within the laterals and established that enhanced cleaning was required to restore service and mitigate the risk of additional basement backups.

Because sewage was entering residential basements, immediate corrective action was necessary to protect the affected properties and restore sanitary sewer service. Waste Recovery Systems performed the required investigation and cleaning. In addition, the contractor responsible for the Metronet work retained a third party to address the backups initially reported by residents.

Waste Recovery Systems subsequently submitted an invoice in the amount of $63,176.09. Department of Public Works staff respectfully requests City Council authorization of this emergency expenditure. Metronet will reimburse the City for the costs and damages arising from its contractor's activities, including the Waste Recovery Systems invoice and all associated repair, response, and restoration expenses.

Recommendation
Department of Public Works staff recommends that City Council authorize the emergency expenditure of $63,176.09, payable to Waste Recovery Systems, with reimbursement to be

provided by Metronet for this expenditure and for all other damages and associated costs attributable to its contractor’s activities.

City of Grand Haven
Department of Public Works
616-847-3493

MEMORANDUM

TO: Ashley Latsch- City Manager

CC: Dana Kollewehr- Assistant City Manager

FROM: Brian Jarosz- Waterfront and Events Manager

DATE: 11/11/2026

SUBJECT: Agenda Item for City Council - Marina Rate Changes

A marina operational change request has been submitted for City Council. Please Review.

After reviewing potential improvements, city staff is requesting Council approval to make operational changes at the Grand Haven Municipal Marina.

Due to consistent seasonal slip holder feedback and upcoming renovations to the Chinook Pier area, staff is requesting changes to the seasonal slip agreements and wait-list strategy. This seasonal structure is more consistent with the majority of municipal marinas in Michigan.

Seasonal Slips
- Increase all contracts to 5-year contracts from 3-year contracts
- Switch to a long term wait-list for seasonal slip availability

Transient Rates
- Drops rates from Rate J to Rate E during slowest shoulder season periods
of the first Saturday in May until June 1st & September 15th until the first Saturday of October

The current marina rate (Rate J) is approximately $2.27 per foot of the vessel. The requested rate category (Rate E) for the shoulder months is approximately $1.50 per foot of the vessel. This rate structure is more consistent with the majority of municipal marinas in Michigan.

2027 Approved Transient Rates

Boat Length	A	B	C	D	E	F	G	H	I	J
25	$21	$24	$29	$34	$37	$41	$44	$48	$53	$57
26	$22	$25	$30	$35	$39	$42	$46	$51	$54	$59
27	$23	$26	$32	$36	$41	$44	$48	$52	$56	$62
28	$23	$28	$33	$39	$42	$45	$49	$54	$58	$64
29	$24	$29	$34	$40	$43	$47	$51	$56	$61	$66
30	$25	$30	$35	$41	$45	$48	$53	$58	$63	$68
31	$26	$31	$36	$42	$46	$51	$55	$59	$65	$70
32	$26	$32	$37	$44	$48	$52	$56	$62	$67	$73
33	$28	$33	$39	$45	$50	$54	$58	$64	$69	$75
34	$29	$34	$40	$46	$51	$55	$60	$66	$72	$77
35	$30	$35	$41	$47	$53	$57	$62	$67	$74	$79
36	$30	$35	$42	$50	$54	$58	$63	$69	$75	$81
37	$31	$36	$43	$51	$55	$61	$65	$72	$77	$84
38	$32	$37	$44	$52	$57	$62	$67	$74	$79	$86
39	$33	$39	$45	$53	$58	$64	$69	$75	$81	$88
40	$33	$40	$46	$55	$59	$65	$70	$77	$84	$90
41	$34	$41	$47	$56	$62	$67	$72	$79	$86	$92
42	$35	$42	$50	$57	$63	$68	$74	$81	$88	$96
43	$36	$42	$51	$58	$64	$70	$76	$84	$90	$98
44	$36	$44	$52	$61	$66	$72	$77	$85	$92	$100
45	$37	$45	$53	$62	$67	$74	$79	$87	$95	$102
46	$39	$45	$54	$63	$69	$75	$81	$89	$96	$105
47	$40	$46	$55	$64	$70	$77	$83	$91	$98	$107
48	$40	$47	$56	$66	$72	$78	$84	$92	$100	$109
49	$41	$48	$57	$67	$74	$80	$86	$95	$102	$111
50	$42	$50	$58	$68	$75	$81	$88	$97	$105	$113
51	$43	$51	$59	$69	$76	$83	$90	$98	$107	$116
52	$44	$52	$61	$70	$78	$85	$92	$100	$109	$118
53	$44	$53	$62	$73	$79	$86	$93	$102	$111	$120
54	$45	$54	$63	$74	$80	$88	$95	$105	$113	$122
55	$46	$55	$64	$75	$83	$89	$97	$106	$116	$124
56	$47	$55	$65	$76	$84	$91	$99	$108	$117	$127
57	$47	$56	$66	$78	$86	$92	$100	$110	$119	$129
58	$48	$57	$67	$79	$87	$95	$102	$112	$121	$131
59	$50	$58	$69	$80	$88	$96	$104	$113	$123	$134
60	$51	$59	$70	$81	$90	$98	$106	$116	$125	$136
61	$51	$61	$72	$84	$91	$99	$107	$118	$128	$139
62	$52	$62	$73	$85	$92	$101	$109	$120	$130	$141
63	$53	$63	$74	$86	$95	$102	$111	$121	$132	$143
64	$54	$64	$75	$87	$96	$105	$113	$123	$134	$145
65	$54	$65	$76	$89	$97	$106	$114	$125	$136	$147
66	$55	$65	$77	$90	$99	$108	$116	$128	$139	$150
67	$56	$66	$78	$91	$100	$109	$118	$130	$140	$152
68	$57	$67	$79	$92	$101	$111	$120	$131	$142	$154
69	$57	$68	$80	$95	$103	$112	$121	$133	$144	$156
70	$58	$69	$81	$96	$105	$114	$123	$135	$146	$158
71	$59	$70	$83	$97	$107	$116	$125	$136	$149	$161
72	$61	$72	$84	$98	$108	$118	$127	$139	$151	$163
73	$61	$73	$85	$100	$109	$119	$128	$141	$153	$165
74	$62	$74	$86	$101	$111	$121	$130	$143	$155	$167
75ft plus	$0.84	$0.99	$1.17	$1.36	$1.50	$1.63	$1.76	$1.93	$2.09	$2.27

2027 Approved Seasonal Rates										
	Rate 1	Rate 2	Rate 3	Rate 4	Rate 5	Rate 6	Rate 7	Rate 8	Rate 9	Rate 10
Slip Length										
20	$2,420	$2,244	$2,068	$1,892	$1,694	$1,496	$1,342	$1,144	$924	$770
21	$2,541	$2,356	$2,171	$1,987	$1,779	$1,571	$1,409	$1,201	$970	$809
22	$2,662	$2,468	$2,275	$2,081	$1,863	$1,646	$1,476	$1,258	$1,016	$847
23	$2,783	$2,581	$2,378	$2,176	$1,948	$1,720	$1,543	$1,316	$1,063	$886
24	$2,904	$2,693	$2,482	$2,270	$2,033	$1,795	$1,610	$1,373	$1,109	$924
25	$3,025	$2,805	$2,585	$2,365	$2,118	$1,870	$1,678	$1,430	$1,155	$963
26	$3,146	$2,917	$2,688	$2,460	$2,202	$1,945	$1,745	$1,487	$1,201	$1,001
27	$3,267	$3,029	$2,792	$2,554	$2,287	$2,020	$1,812	$1,544	$1,247	$1,040
28	$3,388	$3,142	$2,895	$2,649	$2,372	$2,094	$1,879	$1,602	$1,294	$1,078
29	$3,509	$3,254	$2,999	$2,743	$2,456	$2,169	$1,946	$1,659	$1,340	$1,117
30	$3,630	$3,366	$3,102	$2,838	$2,541	$2,244	$2,013	$1,716	$1,386	$1,155
31	$3,751	$3,478	$3,205	$2,933	$2,626	$2,319	$2,080	$1,773	$1,432	$1,194
32	$3,872	$3,590	$3,309	$3,027	$2,710	$2,394	$2,147	$1,830	$1,478	$1,232
33	$3,993	$3,703	$3,412	$3,122	$2,795	$2,468	$2,214	$1,888	$1,525	$1,271
34	$4,114	$3,815	$3,516	$3,216	$2,880	$2,543	$2,281	$1,945	$1,571	$1,309
35	$4,235	$3,927	$3,619	$3,311	$2,965	$2,618	$2,349	$2,002	$1,617	$1,348
36	$4,356	$4,039	$3,722	$3,406	$3,049	$2,693	$2,416	$2,059	$1,663	$1,386
37	$4,477	$4,151	$3,826	$3,500	$3,134	$2,768	$2,483	$2,116	$1,709	$1,425
38	$4,598	$4,264	$3,929	$3,595	$3,219	$2,842	$2,550	$2,174	$1,756	$1,463
39	$4,719	$4,376	$4,033	$3,689	$3,303	$2,917	$2,617	$2,231	$1,802	$1,502
40	$4,840	$4,488	$4,136	$3,784	$3,388	$2,992	$2,684	$2,288	$1,848	$1,540
41	$4,961	$4,600	$4,239	$3,879	$3,473	$3,067	$2,751	$2,345	$1,894	$1,579
42	$5,082	$4,712	$4,343	$3,973	$3,557	$3,142	$2,818	$2,402	$1,940	$1,617
43	$5,203	$4,825	$4,446	$4,068	$3,642	$3,216	$2,885	$2,460	$1,987	$1,656
44	$5,324	$4,937	$4,550	$4,162	$3,727	$3,291	$2,952	$2,517	$2,033	$1,694
45	$5,445	$5,049	$4,653	$4,257	$3,812	$3,366	$3,020	$2,574	$2,079	$1,733
46	$5,566	$5,161	$4,756	$4,352	$3,896	$3,441	$3,087	$2,631	$2,125	$1,771
47	$5,687	$5,273	$4,860	$4,446	$3,981	$3,516	$3,154	$2,688	$2,171	$1,810
48	$5,808	$5,386	$4,963	$4,541	$4,066	$3,590	$3,221	$2,746	$2,218	$1,848
49	$5,929	$5,498	$5,067	$4,635	$4,150	$3,665	$3,288	$2,803	$2,264	$1,887
50	$6,050	$5,610	$5,170	$4,730	$4,235	$3,740	$3,355	$2,860	$2,310	$1,925
51	$6,171	$5,722	$5,273	$4,825	$4,320	$3,815	$3,422	$2,917	$2,356	$1,964
52	$6,292	$5,834	$5,377	$4,919	$4,404	$3,890	$3,489	$2,974	$2,402	$2,002
53	$6,413	$5,947	$5,480	$5,014	$4,489	$3,964	$3,556	$3,032	$2,449	$2,041
54	$6,534	$6,059	$5,584	$5,108	$4,574	$4,039	$3,623	$3,089	$2,495	$2,079
55	$6,655	$6,171	$5,687	$5,203	$4,659	$4,114	$3,691	$3,146	$2,541	$2,118
56	$6,776	$6,283	$5,790	$5,298	$4,743	$4,189	$3,758	$3,203	$2,587	$2,156
57	$6,897	$6,395	$5,894	$5,392	$4,828	$4,264	$3,825	$3,260	$2,633	$2,195
58	$7,018	$6,508	$5,997	$5,487	$4,913	$4,338	$3,892	$3,318	$2,680	$2,233
59	$7,139	$6,620	$6,101	$5,581	$4,997	$4,413	$3,959	$3,375	$2,726	$2,272
60	$7,260	$6,732	$6,204	$5,676	$5,082	$4,488	$4,026	$3,432	$2,772	$2,310
Per ft Over 60	$121	$112	$103	$95	$85	$75	$67	$57	$46	$39

CITY OF GRAND HAVEN
519 Washington Ave
Grand Haven, MI 49417
Phone: (616) 847-4888

TO: Mayor, and City Council

FROM: Ashley Latsch, City Manager

DATE: 11/12/26

SUBJECT: New Fund Agreement

As the City continues to advance plans for the Chinook Pier Waterfront Market and Community Event Space, staff is preparing to launch a community-wide capital campaign to support the development of this important waterfront investment.

In partnership with the Grand Haven Area Community Foundation, the City is seeking approval to establish a temporary Community Service Fund, known as the Chinook Pier Market Fund, to provide a formal mechanism for accepting and managing charitable contributions toward the project. The fund will support contributions from individuals, businesses, organizations, and other community partners, with an initial fundraising goal of $2 million. Under the proposed agreement, the Community Foundation will administer the fund.

Establishing this fund is a necessary first step in formally launching the City's capital campaign. With an anticipated groundbreaking in spring 2027, approval of the agreement will allow staff to begin donor outreach, secure financial commitments, and build community support in advance of construction.

The proposed facility represents a significant investment in Grand Haven's waterfront, creating a permanent home for the Farmers Market while providing flexible, year-round space for community gatherings, events, and activities. The capital campaign will provide an opportunity for the broader community to participate in bringing this vision to life.

Staff recommends that City Council approve the Temporary Community Service Fund Agreement with the Grand Haven Area Community Foundation and authorize its execution, establishing the Chinook Pier Market Fund to support fundraising efforts for the Chinook Pier Waterfront Market and Community Event Space.

Grand Haven Area
Community Foundation

FORM OF
TEMPORARY COMMUNITY SERVICE FUND AGREEMENT
BETWEEN
GRAND HAVEN AREA COMMUNITY FOUNDATION
AND
CITY OF GRAND HAVEN

THIS AGREEMENT (the "***Agreement***") is made and entered into as of November 9, 2026, by and between the Grand Haven Area Community Foundation, a Michigan nonprofit corporation with tax exempt status as a public charity (the "***Community Foundation***"), and **CITY OF GRAND HAVEN** (together, "***Donor***") for the purpose of supporting Donor's charitable activities as defined in Section 170(c) of the Internal Revenue Code of 1986, as amended (the "***Code***").

1. **Irrevocable Gift; Fund Assets; Name.** Donor hereby transfers irrevocably to the Community Foundation the property described in the attached Exhibit A to establish a Community Service Fund to be known as the **Chinook Pier Market Fund** (the "***Fund***"). Subject to the right of the Community Foundation to reject any particular gift, from time to time the Community Foundation may accept additional gifts of property to be added to the Fund.

Contributions to the Fund can be made by any persons, whether an individual, corporation, trust, estate or organization. All non-cash contributions to the Fund must first be accepted by the Foundation. All gifts, bequests, and devises to the Fund shall be irrevocable once accepted by the Community Foundation and shall become assets of the Community Foundation, which has exclusive legal ownership of, and control over, them and the interest thereon. Donor hereby represents and warrants that the assets set forth on Exhibit A are unrestricted assets of Donor who has the authority to transfer them to the Community Foundation subject to the terms and conditions of this Agreement.

It is intended that the Fund hereby established shall be a temporary Fund and shall continue as long as needed. Every 12 months, this Fund, including the fee structure, shall be reviewed and changes implemented if necessary. In the event that the campaign is terminated before completion, the Foundation shall distribute any remaining assets in the Fund exclusively for charitable purposes that:

a. Are within the scope of the charitable purposes of the Foundation; and
b. Most nearly approximate, in the good faith opinion of the Foundation Board, the original purpose of the Fund.

| *Adapted from a template provided by the Council of Michigan Foundations. www.michiganfoundations.org*

2. **Fund Distributions.** Distributions from the Fund can be made from the Fund's principal gifts net of administrative costs and any other expenses that may be incurred by the Foundation in the administration of the Fund. The Donor may request that all or a portion of any distribution be retained in the Fund. As required by law, all such recommendations shall be solely advisory, and the Community Foundation may accept or reject them.

The Donor will have the right to make recommendations to the Foundation for grants from the Fund for the **purpose of redesigning and developing the structure that will be a multi-use waterfront market intended to expand greenspace, expand amenities and activities for all ages, and increase the year-round function and attraction to the project.** However, we understand that these recommendations are advisory only, are not legally binding on the Foundation, and the Fund will be distributed as determined by the Foundation Board for charitable, educational, benevolent, or public purposes that further the charitable tax-exempt purposes of the Foundation as stated in its Articles of Incorporation and Bylaws as they may be amended.

3. **Donor Dissolution or Change in Status.** In the event that Donor dissolves or ceases to qualify as a public charity, distributions from the Fund will be directed in a manner that in the opinion of the Board of Trustees of Directors of the Community Foundation most nearly meets the purposes of the Fund. In such a situation the Community Foundation will attempt to consult with the Board of Trustees of Directors of the Donor to seek its recommendation as to the direction of future distributions.

4. **Applicable Policies; Component Fund; Variance Power.** The Fund shall be subject to the Community Foundation's Articles of Incorporation, Bylaws, and other Community Foundation policies that are subject to change from time to time. It is intended that the Fund will be a component fund of the Community Foundation which shall have all powers of modification and removal specified in United States Treasury Regulation section 1.170A-9(f)(11)(v)(B) (or corresponding provisions of any subsequent federal tax laws), including the authority to vary the terms of any gift if continued adherence to any condition or restriction is in the judgment of the Community Foundation's Board of Trustees of Directors unnecessary, incapable of fulfillment, or inconsistent with the charitable or other exempt purposes of the Community Foundation or the needs of the community it serves. Although the Fund assets will be accounted for separately for purposes of reporting to Donor(s), such assets shall not be deemed trust property of a separate trust. This Agreement will be interpreted in a manner consistent with the foregoing intention and so as to conform to any applicable tax laws and regulations.

5. **Investment of Fund Assets**. The Fund's assets will be invested in a temporary Money Market Fund. Any income generated from the Fund's assets will be credited to the Foundation's Operating Reserve Fund.

6. **Costs of the Fund**. The Foundation will charge to the Fund 1% of all incoming gifts for administrative costs. In addition, any costs to the Foundation in accepting, transferring or managing property donated to the Foundation for the Fund shall also be paid from the Fund. Those costs and expenses charged against the Fund shall be determined in accordance with the then-

current administrative fee policy identified by the Community Foundation, as such policy may be amended by the Community Foundation from time to time. Any costs and expenses incurred by the Community Foundation in accepting, transferring, or managing property donated to the Community Foundation for the Fund, including without limitation the Community Foundation's costs and expenses (including reasonable attorneys fees) of any claim or proceeding with respect to the Fund, also shall be paid from the Fund.

7. **Miscellaneous.**

a. Governing Law; Venue. This Agreement shall be governed by the laws of the State of Michigan (exclusive of its choice of law rules), and the federal laws of the U.S. The parties agree that any litigation arising between the parties in relation to this Agreement shall be initiated and maintained in the Circuit Court of the County of Ottawa, Michigan, or the U.S. District Court for the Western District of Michigan, and the parties hereby irrevocably submit to the exclusive jurisdiction and venue of such courts.

b. Entire Agreement; Beneficiaries; Counsel. This Agreement contains the entire understanding of the parties, and there are no other agreements or understandings, written or oral, in effect between the parties relating to the Fund. Nothing in this Agreement will be construed as giving any person, other than the parties hereto, and their respective successors and permitted assigns, any right, remedy or claim under or in respect of this Agreement or any provision hereof. The parties may have discussed tax and legal consequences of this Agreement, but each may rely only upon the advice of its own advisors.

c. Due Authorization; Electronic Signatures/Counterparts. The undersigned are duly authorized and competent to enter into this Agreement, which may be executed and delivered in two or more counterparts, including by electronic transmission, each of which shall be deemed an original and all of which together shall be deemed to constitute one and the same Agreement. This Agreement may be executed by a handwritten signature or by an electronic signature. Where the Donor has delivered this Agreement by electronic transmission, it shall forthwith deliver an originally executed copy of this Agreement to the Community Foundation, but the failure to do so shall not affect the validity or enforceability of this Agreement.

d. Publicity. The Community Foundation honors and recognizes our donors' names in publicity about the Community Foundation unless they wish to remain anonymous. Please check the box below that best describes your wish regarding publicity.

□ You may include my name and gift in Community Foundation publicity.

□ Please do not list my name in Community Foundation publicity.

[signature page follows]

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the day and year first above written.

Donors:

_____
Ashley Latsch, City Manager

_____
Dana Kollewehr, Assistant City Manager

_____
Emily Greene, Finance Director

_____
Bob Monetza, Mayor

COMMUNITY FOUNDATION

Grand Haven Area Community Foundation

By: _____
Hadley Streng

Title: President, Grand Haven Area Community Foundation

Date: _____

| *Adapted from a template provided by the Council of Michigan Foundations. www.michiganfoundations.org*

EXHIBIT A

INITIAL FUND ASSETS

Cash: Unknown

Other: The City of Grand Haven plans to open this fund and use it to capture gifts from the donors. The initial fundraising goal is $2 million.