



**CITY OF GRAND HAVEN  
GRAND HAVEN, MICHIGAN  
AGENDA FOR  
REGULAR COUNCIL MEETING  
GRAND HAVEN CITY HALL\*  
COUNCIL CHAMBERS  
519 WASHINGTON AVE  
MONDAY, May 18, 2026  
7:30 PM**

- 1. MEETING CALLED TO ORDER**
- 2. ROLL CALL**
- 3. INVOCATION**
- 4. PLEDGE OF ALLEGIANCE**
- 5. REAPPOINTMENTS TO BOARDS & COMMISSIONS**
- 6. NEW APPOINTMENTS TO BOARDS & COMMISSIONS**
- 7. APPROVAL OF CONSENT AND REGULAR AGENDA**
- 8. CONTINUATION OF WORK SESSION (IF NEEDED)**
- 9. CALL TO AUDIENCE – ONE OF TWO OPPORTUNITIES**

At this time, members of the audience may address Council on any item, whether on the agenda or not. Those addressing Council are asked to provide their name and address and will be limited to three minutes of speaking time. Council will hear all comments for future consideration but will not have a response at this time. Those not physically present who would like to call in may dial 616-935-3203.

**10. PRESENTATION**

**ATTACHMENT A**

- A. Planning for the Future of GHAPS  
*Kristin Perkowski, GHAPS Superintendent*
- B. Heart Safe Community Proclamation  
*Nichole Hudson, Chief of Public Safety*
- C. National Public Works Week Proclamation

**11. CONSENT AGENDA**

**ATTACHMENT B**

- A. Approve the Regular City Council meeting minutes for May 4, 2026.

- B. Approve the Special Joint City Council/Board of Light and Power meeting minutes for May 7, 2026.
- C. Approve the bills memo in the amount of \$1,302,660.49.
- D. Approve the proposed FY2026-27 budget, millage rates, 1% tax administration fee, Fee Schedule, and Capital Plan for the City of Grand Haven fiscal year beginning July 1, 2026, and ending June 30, 2027.
- E. Direct the City Treasurer to issue FY2025-26 snowmelt invoices in the total amount of \$114,016.94 to the applicable downtown snowmelt customers as designated on the Annual Snowmelt Billing 2026 list provided.
- F. Consideration by City Council of a resolution to approve Task Order 033, Task 042, North Channel CCR Removal Project with HDR of Michigan in the not to exceed amount of \$221,162.00 contingent on the Board of Light and Power Board's approval.
- G. Approve the Heart Safe Community Proclamation.
- H. Approve the National Public Works Week Proclamation.

**12. UNFINISHED BUSINESS**

**13. PUBLIC HEARING**

**14. NEW BUSINESS**

**ATTACHMENT C**

- A. Consideration by City Council of resolution to approve a Michigan Grant in Aid Program Boating Access Site Development Project Agreement with the Michigan Department of Natural Resources for the Flahive Boating Access Site project.

Administration recommends approval.

- B. Consideration by City Council of resolution to approve the Grand Haven area Water and Sewer extension agreement with Grand Haven Charter Township.

Administration recommends approval.

**15. CORRESPONDENCE & BOARD MEETING MINUTES**

**16. REPORT BY CITY COUNCIL**

**17. REPORT BY CITY MANAGER**

**18. CALL TO AUDIENCE—SECOND OPPORTUNITY**

At this time, members of the audience may address Council on any item, whether on the agenda or not. Those addressing Council are asked to provide their name and address and will be limited to three minutes of speaking time. Council will hear all comments for future consideration but will not have a response at this time. Those not physically present who would like to call in may dial 616-935-3203.

## **19. ADJOURNMENT**

# **Attachment A**

**WE ARE**  
**BUCS**



# Planning for the Future of GHAPS

*Spring 2026*

# How We Got Here: *Timeline Overview*



# Master Plan Community Engagement: *By the Numbers*

**60+** Engagement opportunities across staff, families, and community groups

**1,399** Master Plan survey responses



**780** parents/guardians



**348** staff members



**271** community members, *students*, alumni

## 2025 GHAPS Master Plan Feedback Survey

\* Indicates required question

### HIGH SCHOOL CONSIDERATIONS

Please indicate your level of support for each of the concepts listed below on a scale of 1 (strongly oppose) to 5 (strongly support).

*Additional information is included below each option for your consideration.*

#### Consolidating our alternative education program (Central High School) into its own wing of the Grand Haven High School building. \*

- Improved operational efficiency by utilizing available space at GHHS
- Opens up space for expanded 0-3 programming in the Central building to meet a growing community need and generate
- Increases the accessibility of shared resources as well as clubs, athletics, and other extracurricular opportunities for students in our alternative education program
- Would include a separate wing and entrance for Central students and staff at Grand Haven High School
- Would likely require the addition of classrooms to support any potential future expansion of innovative programming at the high school (such as AI, trades, or other career preparation)

1   2   3   4   5

Strongly Oppose



Strongly Support



Grand Haven  
Area Public Schools

# Our Approved Long-Term Facilities Plan

The framework outlined below reflects Grand Haven Area Public Schools' adopted Master Plan, as approved by the Board of Education. ***The plan reflects multiple components that may advance independently over time***, based on district priorities, available resources, and future community-approved funding.

## 5–8 Campus at White Pines/Griffin

Expand White Pines and connect the Griffin and ESC sites into a single **5–8 campus**, including separate 5–6 and 7–8 wings, under one roof

## Five Elementary Schools

Maintain and upgrade **5 elementary schools**, absorbing Griffin Elementary for the 5-8 campus White Pines expansion

## Grand Haven High School Upgrades

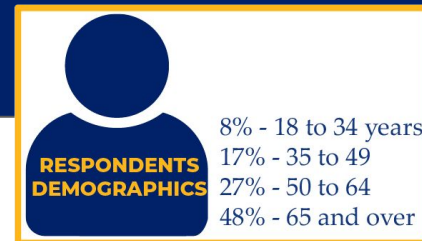
Utilize available space for **career-readiness opportunities**, as well as **arts** and **athletics** improvements

## Lakeshore Site Utilization

Renovate or rebuild to utilize the Lakeshore site as an **innovation center & community partnership hub** with space for **alternative education and ESC**

# Key Takeaways from Scientific Survey Results

## TOP 3 COMMUNITY SUPPORTED PRIORITIES:



\*survey based on likely voters



### REPLACE 30 SCHOOL BUSES

79 % of Parents  
72% of Non-Parents



### FURNITURE & MUSIC INSTRUMENTS

81% of Parents  
63% of Non-Parents

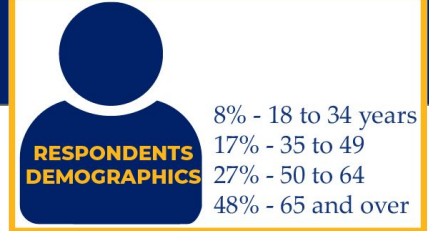
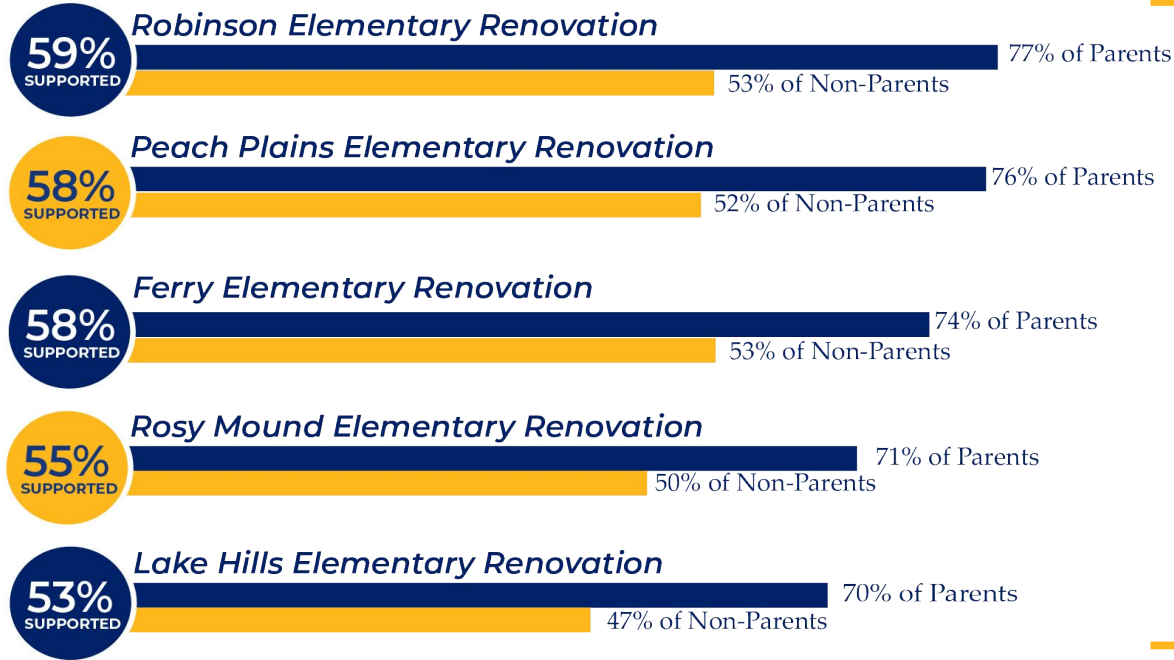


### TECHNOLOGY UPGRADES

79 % of Parents  
66% of Non-Parents

# Key Takeaways from Scientific Survey Results

## NEXT 5 HIGHEST SUPPORTED PROJECTS:



\*survey based on likely voters

## GHAPS ELEMENTARY SCHOOLS

# Key Takeaways from Scientific Survey Results



**LARGE \$214.8M  
PROPOSAL NOT VIABLE**

48-50% support



**56% SUPPORT SMALLER  
BOND PROPOSALS**

Indicating stronger support



**TAX SENSITIVITY IS A  
DOMINANT BARRIER**

Top reason for no votes



**VOTERS PREFER  
RENOVATIONS**

New construction faces  
50% opposition



**76% OF VOTERS HAVE  
NO STUDENTS**

More cost-conscious



**ECONOMIC UNCERTAINTY  
SHAPES ATTITUDES**

Cost of living impacts support



**RESPONDENTS  
DEMOGRAPHICS**

8% - 18 to 34 years  
17% - 35 to 49  
27% - 50 to 64  
48% - 65 and over

\*survey based on likely voters

**KEY INSIGHT:** Voters support smaller, practical investments but remain highly sensitive to taxes and economic pressure



Grand Haven  
Area Public Schools

# NOVEMBER ELECTION

*Exploring a Proposal to Address  
Phase 1 of the Master plan*



# Master Plan Phases

## PHASE 1 | November 2026



FERRY  
ELEMENTARY



PEACH PLAINS  
ELEMENTARY



ROSY MOUND  
ELEMENTARY



MUSIC  
INSTRUMENTS



NEW SCHOOL  
BUSES



TECHNOLOGY  
UPGRADES



ATHLETICS  
IMPROVEMENTS

## PHASE 2



LAKE HILLS



ROBINSON



DUNESIDE



## PHASE 3



LAKESHORE



WHITE PINES



GHHS



## PHASE 4



LAKESHORE



WHITE PINES



GHHS



BUS GARAGE



## PHASE 5



LAKESHORE



GHHS



CENTRAL



\*Costs for phases 2-5 to be determined based on future planning and market conditions.

# Phase 1: A November Proposal

## PHASE 1 | November 2026

*One Step Forward*

### Building Renovations

Ferry Elementary.....	\$34,647,000
Peach Plains Elementary.....	\$29,041,000
Rosy Mound Elementary.....	\$29,436,000

### Other Upgrades

Music Instruments.....	\$600,000
New Buses.....	\$1,330,000
Technology.....	\$3,500,000



FERRY  
ELEMENTARY



PEACH PLAINS  
ELEMENTARY



ROSY MOUND  
ELEMENTARY



MUSIC  
INSTRUMENTS



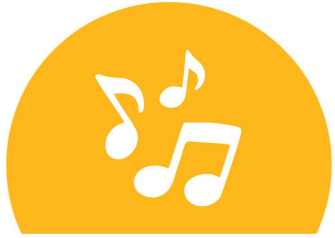
NEW SCHOOL  
BUSES



TECHNOLOGY

**PHASE 1 TOTAL.....\$98,554,000**

# Phase 1: A November Proposal



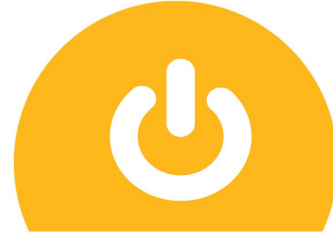
## MUSIC INSTRUMENTS

- Replacement instruments
- Storage upgrades
- Selected classroom equipment so students have reliable, grade-appropriate instruments across buildings



## NEW SCHOOL BUSES

- Replace aging buses to improve fleet reliability
- Phased replacement of the highest-need units to reduce service interruptions



## TECHNOLOGY

- Security upgrades
- Network improvements
- Infrastructure to support modern instruction
- Student & staff devices
- Classroom presentation systems

# Phase 1: Peach Plains Elementary Renovations



## PEACH PLAINS ELEMENTARY



### BUILDING & INFRASTRUCTURE

- Air conditioning
- Electrical and plumbing upgrades
- Gym addition
- Kitchen addition and renovation
- Modernization of interior learning spaces
- Playground and site improvements



### SAFETY & SECURITY

- Main entry improvements for better visibility and control
- Building access & security upgrades for greater accountability, awareness, and faster emergency response when needed

# Phase 1: Rosy Mound Elementary Renovations



## ROSY MOUND ELEMENTARY



### BUILDING & INFRASTRUCTURE

- Air conditioning
- Electrical and plumbing upgrades
- Gym addition
- Kitchen addition and renovation
- Modernization of interior learning spaces
- Playground and site improvements
- **CLASSROOM ADDITION**



### SAFETY & SECURITY

- Main entry improvements for better visibility and control
- Building access & security upgrades for greater accountability, awareness, and faster emergency response when needed

# Phase 1: Ferry Elementary Renovations



**FERRY  
ELEMENTARY**



## BUILDING & INFRASTRUCTURE

- Air conditioning
- Electrical and plumbing upgrades
- Gym addition
- Kitchen addition and renovation
- Modernization of interior learning spaces
- Playground and site improvements
- **CLASSROOM ADDITION**



## SAFETY & SECURITY

- Main entry improvements for better visibility and control
- Building access & security upgrades for greater accountability, awareness, and faster emergency response when needed

# Master Plan Phases

## PHASE 1 | November 2026

FERRY ELEMENTARY      PEACH PLAINS ELEMENTARY      ROSY MOUND ELEMENTARY

MUSIC INSTRUMENTS      NEW SCHOOL BUSES      TECHNOLOGY UPGRADES

## PHASE 2

LAKE HILLS      ROBINSON      DUNESIDE

MUSIC INSTRUMENTS      NEW SCHOOL BUSES      TECHNOLOGY UPGRADES      ATHLETICS IMPROVEMENTS

## PHASE 3

LAKESHORE      WHITE PINES      GHHS

NEW SCHOOL BUSES      TECHNOLOGY UPGRADES      ATHLETICS IMPROVEMENTS

## PHASE 4

LAKESHORE      WHITE PINES      GHHS      BUS GARAGE

NEW SCHOOL BUSES      TECHNOLOGY UPGRADES      ATHLETICS IMPROVEMENTS

## PHASE 5

LAKESHORE      GHHS      CENTRAL

NEW SCHOOL BUSES      TECHNOLOGY UPGRADES      ATHLETICS IMPROVEMENTS

\*Costs for phases 2-5 to be determined based on future planning and market conditions.



# Bond Education

*Considerations & Timelines*

# Primary Funding Sources



## STATE AID

*(School Aid Fund / SAF)*

- Per-pupil foundation allowance
- Special education
- At-risk
- Retirement cost offsets



## LOCAL FUNDING

- Bonds & sinking funds for facilities (through millages)
- Donations/fundraisers
- Investment income



## FEDERAL FUNDS

- ~2.5% of GHAPS General Fund revenue
- Title I, IDEA (special education), Nutrition Programs

# Capital Funding Deep Dive: Most Common Vehicles

## BONDS

- For major construction, additions, new schools, technology, buses
- Repaid over 20-30 years with a debt millage
- Often issued in series (e.g., \$150M project split into three \$50M phases)
- Must align with ballot language

***Bonds = Major projects***

## SINKING FUNDS

- Provides annual cash for smaller capital projects (boilers, air handlers, etc.)
- Cannot pay salaries or operating costs
- Typically renewed every 10 years
- Great for ongoing, urgent, small projects, but not enough for major construction projects

***Sinking Fund = Ongoing Repairs***

# How Bonds & Sinking Funds Work Together

## BONDS

Address **major upgrades**  
**and new facilities**

## SINKING FUNDS

Address **smaller projects and**  
**repairs** between bond cycles

## USED TOGETHER, THEY ENSURE:

- **Predictable** facility upkeep
- **Reduced** emergency repairs
- **Responsible** long-term stewardship

# What Can (And Can't) Bond Funds Be Used For?

## Can be used for

- Construction & Renovations
- Infrastructure
- Technology
- Buses & Equipment

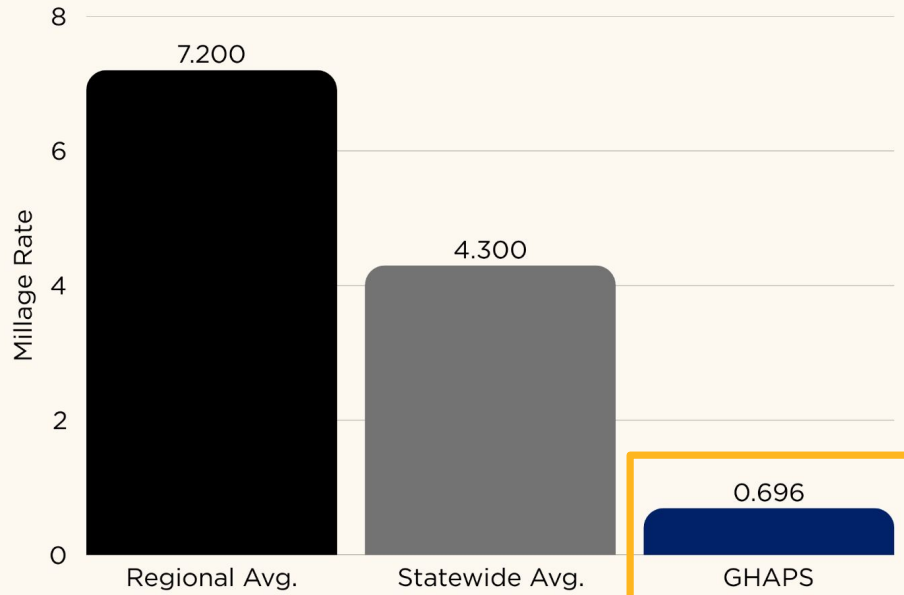
## Cannot be used for

- Operating costs
- Maintenance or repairs
- Teacher or staff salaries
- Classroom supplies
- Textbooks

# School District Tax Rate Comparison

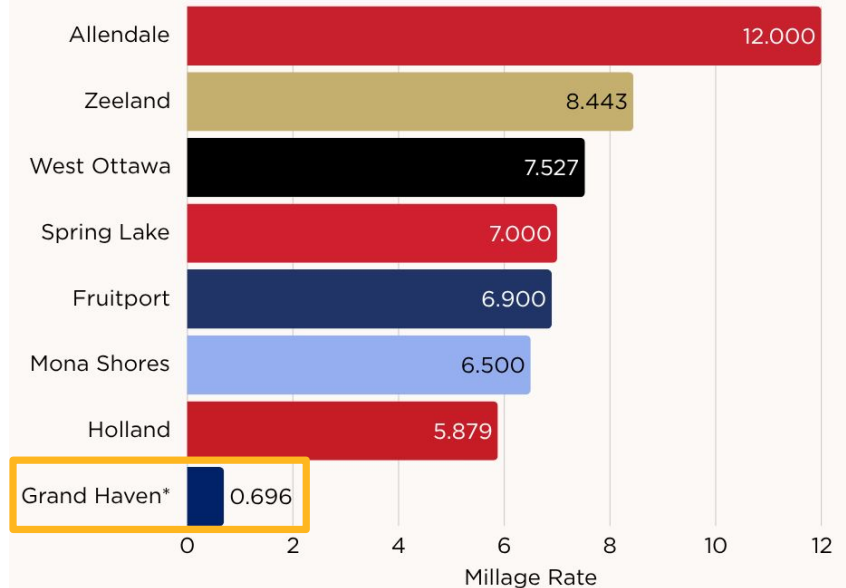
## Millage Comparison Summary

*Regional Avg. vs. State Avg. vs. GHAPS*



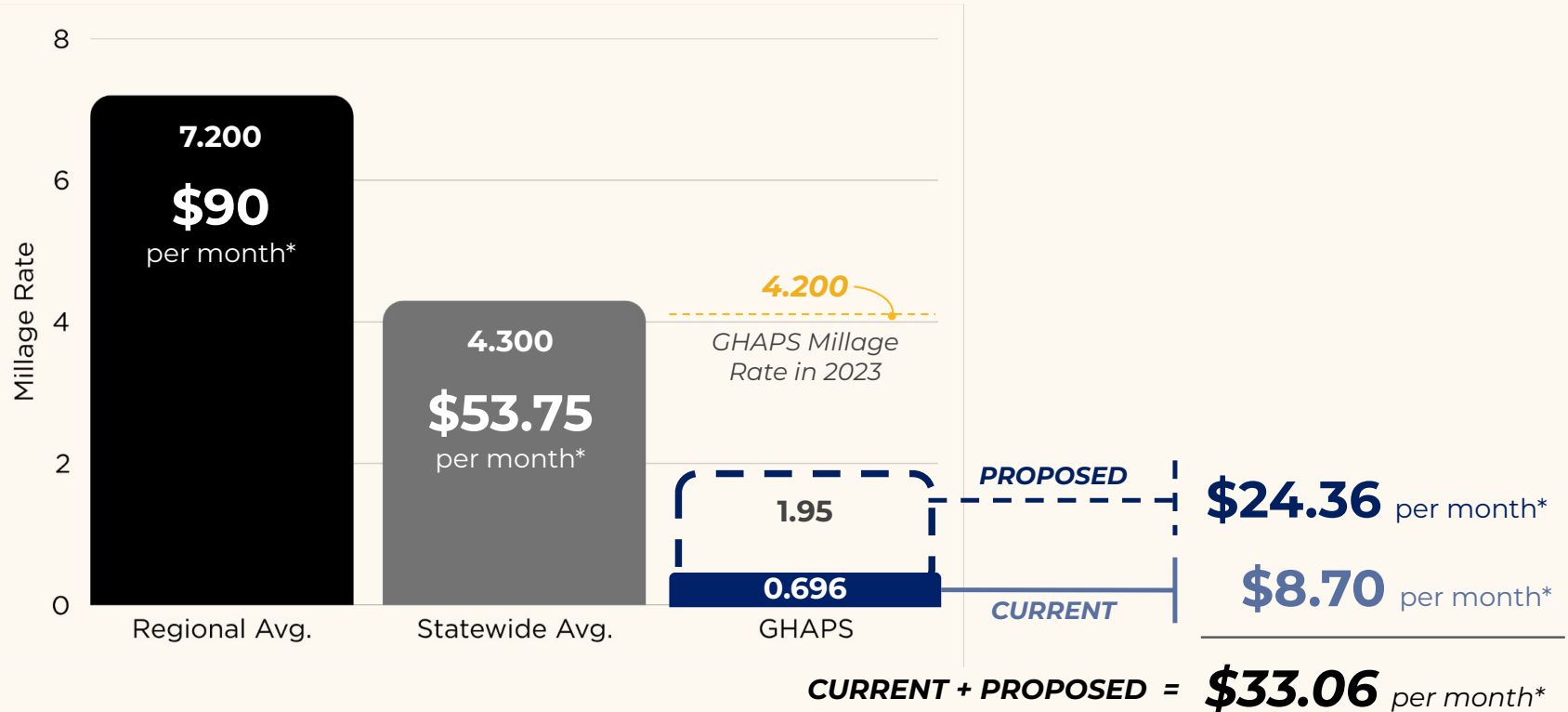
## Area Districts Millage Rate Comparison

*(2025-26)*



*\* Lowest in our region and among the lowest in the state  
when combining bonds and sinking funds.*

# School District Tax Rate Comparison



\*Cost estimate based on average Grand Haven home value of \$300,000 (\$150,000 taxable value).

# PROPOSED NEXT STEPS

Continuing to  
explore a  
November  
Bond Proposal

Educating our  
Community

BOE July  
decision for  
November  
Election

Proposal  
Outreach

## FAQ: Why isn't Lakeshore Middle School included in earlier phases?

### Phase 1 priorities were shaped by:

- Community feedback
- Scientific survey data
- Project phasing
- Logistics of completing major school improvements while keeping our buildings operational

- Survey results showed the strongest support for **buses, technology, and musical instruments**, followed by renovations to our **elementary schools**
- Community feedback showed strong support for **renovations over new construction**, and concerns about taxes and **economic uncertainty**
- Moving Lakeshore to earlier phases **would require a much larger proposal** than data suggests would likely be supported
- **Lakeshore continues to receive regular repairs and maintenance** as needed through the district's annual budget and the voter-approved sinking fund.

## FAQ: Why aren't all elementaries included in Phase 1?

### The Phase 1 elementary schools were prioritized based on:

- Building needs,
- Student capacity
- Project phasing
- Long-term district planning and project phasing

- **Ferry, Peach Plains, and Rosy Mound** were prioritized because they are **either currently at or near capacity or would receive additional students from Griffin Elementary in future phases** following a redistricting process.
- Including all five schools in Phase 1 **would require a much larger proposal than the data suggests our community would likely support** right now.

# Questions & Feedback



For more information on the Master Plan, visit:  
[www.ghaps.org](http://www.ghaps.org) or call 616-850-5000



What **resonates with you or excites you** about this plan?

What would it take for our community to support this plan?

What **questions or considerations** should the district keep in mind as we move forward?

**CITY OF GRAND HAVEN PROCLAMATION**  
**Recognizing and Supporting HEARTSafe Community**  
**Designation**

WHEREAS, sudden cardiac arrest is a leading cause of death in the United States, affecting more than 350,000 individuals annually outside of hospitals, and survival depends greatly on immediate intervention including cardiopulmonary resuscitation (CPR) and the use of automated external defibrillators (AEDs);

WHEREAS, the likelihood of survival decreases significantly with each minute that passes without CPR or defibrillation, making rapid community response critical to saving lives;

WHEREAS, HEARTSafe Community initiatives promote a coordinated, community-wide approach to improving cardiac arrest survival through widespread CPR training, public access to AEDs, and the implementation of advanced emergency response practices;

WHEREAS, these initiatives encourage collaboration among local government, emergency medical services, fire and police departments, healthcare providers, schools, businesses, and community organizations to strengthen the “chain of survival” and improve outcomes for residents;

WHEREAS, establishing a HEARTSafe Community reflects a commitment to public health, safety, preparedness, and resilience, ensuring that residents and visitors alike are better protected in the event of a cardiac emergency;

WHEREAS, communities that adopt HEARTSafe standards demonstrate leadership in preventative health, emergency readiness, and community engagement, serving as models for others seeking to reduce preventable deaths;

NOW, THEREFORE, BE IT RESOLVED, that the City of Grand Haven hereby recognizes and supports the pursuit of designation as a HEARTSafe Community and commits to fostering partnerships, increasing awareness, expanding CPR and AED training, and strengthening emergency response systems to protect the lives of its residents.

IN WITNESS WHEREOF, this proclamation is adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2026. \_\_\_\_\_ Mayor, City of Grand Haven

**CITY OF GRAND HAVEN, MICHIGAN  
NATIONAL PUBLIC WORKS WEEK  
PROCLAMATION**

**WHEREAS**, public works professionals focus on infrastructure, facilities, and services that are of vital importance to sustainable and resilient communities and the public health, high quality of life and well-being of the people of Grand Haven; and,

**WHEREAS**, these infrastructure, facilities, and services could not be provided without the dedicated efforts of public works professionals, who are engineers, managers, and employees at all levels of government and the private sector, who are responsible for rebuilding, improving, and protecting our nation's transportation, water supply, water treatment, solid waste systems, public buildings, and other structures and facilities essential for our citizens; and,

**WHEREAS**, it is in the public interest for the citizens, civic leaders, and children in Grand Haven to gain knowledge of and maintain an ongoing interest and understanding of the importance of public works and public works programs in their respective communities; and,

**WHEREAS**, the quality and effectiveness of these facilities, as well as their planning, design, and construction are vitally dependent upon the efforts and skills of public works officials, and;

**WHEREAS**, the year 2026 marks the 66<sup>th</sup> annual National Public Works Week sponsored by the American Public Works Association/Canadian Public Works Association, be it now.

**NOW, THEREFORE**, I, Robert Monetza, Mayor of the City of Grand Haven, do hereby proclaim the week May 17–23, 2026 as National Public Works Week; I urge all citizens to join with representatives of the American Public Works Association and government agencies in activities, events, and ceremonies designed to pay tribute to our public works professionals, engineers, managers, and employees and to recognize the substantial contributions they make to protecting our national health, safety, and quality of life.

**IN WITNESS WHEREOF** under my signature and Seal of the City of Grand Haven, State of Michigan, this 18th, day of May, in the year two thousand twenty-six.

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Robert Monetza, Mayor

# **Attachment B**

**CITY OF GRAND HAVEN  
GRAND HAVEN, MICHIGAN  
REGULAR CITY COUNCIL MEETING  
MONDAY, MAY 4, 2026**

The Regular Meeting of the Grand Haven City Council was called to order at 7:30 p.m. by Mayor Bob Monetza in the Council Chambers of City Hall, 519 Washington Ave.

**Present:** Council Members Mike Fritz, Sarah Kallio, Erin Lyon, Mayor Pro-tem Mike Dora, and Mayor Bob Monetza.

**Absent:** None.

**Others Present:** City Manager Ashley Latsch, City Clerk Maria Boersma, Assistant City Manager Dana Kollewehr, Finance Director Emily Greene, Streets & Utilities Manager Logan Cuddington, Waterfront & Events Manager Brian Jarosz.

**INVOCATION/PLEDGE OF ALLEGIANCE**

**APPOINTMENTS**

**APPROVAL OF CONSENT AND REGULAR AGENDAS**

Council Member **Fritz** moved, seconded by Council Member **Lyon**, to approve the agendas as presented.

**26-082** Mayor Pro-tem **Dora** moved, seconded by Council Member **Kallio**, to amend the agendas by moving Consent Agenda Item D to New Business C.

Roll Call Vote:

**This motion carried unanimously.**

**26-083** Council Member **Fritz** moved, seconded by Council Member **Lyon**, to approve the agendas as amended.

Roll Call Vote:

**This motion carried unanimously.**

**FIRST CALL TO AUDIENCE**

**Ryan Cotton, 515 Park Ave:** Thanked City Council and staff for their leadership on the Public Safety Millage and expressed concerns about sidewalk clearing and deer management.

**PRESENTATION**

Estrellita Bazuin of the Human Relations Commission presented a proclamation for Mental Health Awareness Month.

### CONSENT AGENDA.

**26-084** Approve the Regular City Council Meeting Minutes of April 27, 2026.

**26-085** Approve the bill's memo in the amount of \$147,444.49. **Attachment A**

**26-086** Approve the placement of delinquent invoices in the amount of \$8,820.23, for CLT ground lease invoices (\$450.00), annual snowmelt maintenance (\$3,565.93), delinquent water/sewer bills (\$991.12), and delinquent Board of Light and Power electric bills (\$3,159.83) on the 2026 property tax bills including an 8% penalty as Single Lot Special Assessment Roll 599, with Section 31-13 of the City's Code of Ordinances.

**26-087** Approve a proclamation recognizing May as the Mental Health Awareness Month in the City of Grand Haven. **Attachment B**

Council Member **Fritz** moved, seconded by Mayor Pro-tem **Dora**, to approve the Consent Agenda as amended.

Roll Call Vote:

**This motion carried unanimously.**

### PUBLIC HEARING

Mayor Monetza opened a Public Hearing regarding the proposed budget, millage rates, 1% tax administration fee, fee schedule, and capital plan for the City of Grand Haven fiscal year beginning July 1, 2026, and ending June 30, 2027.

Finance Director Emily Greene introduced changes that were made to the draft budget based on feedback from the April 15<sup>th</sup> budget work session.

**Ryan Cotton, 515 Park Ave:** Thanked City Council for providing funds in the budget to help restore and maintain the tree canopy.

After hearing no further comments, Mayor Monetza closed the Public Hearing.

### NEW BUSINESS

**26-088** Council Member **Kallio** moved, seconded by Council Member **Fritz**, to approve a partial closure of 4<sup>th</sup> Street, between Columbus Avenue and Washington Avenue, to provide the World Book Day event additional space for the book giveaway on June 28, 2026.

Roll Call Vote:

**This motion carried unanimously.**

**26-089** Council Member **Lyon** moved, seconded by Council Member **Fritz**, to accept the low bid and approve the Contractor Services Agreement with PK Contracting, of Lake City, MI, in the budgeted amount of \$58,940.95 for citywide Pavement Marking and Striping.

Roll Call Vote:

**This motion carried unanimously.**

**26-090** Council Member **Fritz** moved, seconded by Council Member **Kallio**, to approve the Case of the Monday's event in Lynne Sherwood Waterfront Stadium for six (6) nights in July and August of 2026.

Roll Call Vote:

**This motion carried unanimously.**

### **REPORT BY CITY COUNCIL**

Council Member Lyon thanked the Human Relations Commission for their work on the Mental Health Awareness Proclamation and the Department of Public Works for their after-hours emergency responsiveness.

Mayor Pro-tem Dora shared that a joint City Council and Board of Light and Power meeting will be taking place on May 7, 2026, at 6:00 p.m.

Council Member Kallio welcomed back all the area college students for the summer and thanked city staff for their work cleaning up the mini golf course for the season.

Council Member Fritz shared his condolences with the family of former Public Safety Officer Donald Tague.

Mayor Monetza thanked DPW for their after-hours emergency work, shared that street resurfacing had begun, and that the city has multiple seasonal employment opportunities available.

### **CITY MANAGER REPORT**

### **CALL TO AUDIENCE SECOND OPPORTUNITY**

**ADJOURNMENT**

After hearing no further business, Mayor Monetza adjourned the meeting at 8:02 p.m.

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Robert Monetza, Mayor

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Maria Boersma, City Clerk

**Regular City Council Meeting Minutes**  
**Monday, May 4, 2026**  
**Page 5**

**Attachment A**

To: Ashley Latsch, City Manager  
 From: Emily Greene, Finance Director *EG*  
 CM Date:  
 RE: Bills From Payables Warrant

05.04.26

FUND NUMBER	FUND NAME	WARRANT		TOTALS
		04.29.26	ACH WARRANT 04.29.26	
101	General Fund	\$27,709.76	\$37,306.86	\$65,016.62
151	Cemetery Fund	\$0.00	\$0.00	\$0.00
202	Major Street Fund	\$74.83	\$1,044.66	\$1,119.49
203	Local Street Fund	\$74.83	\$673.80	\$748.63
235	Public Safety Millage Rev Fund	\$0.00	\$0.00	\$0.00
242	Brfd LBRF TIF Rev Fund	\$0.00	\$0.00	\$0.00
243	Brownfield Redevelopment Fund	\$0.00	\$0.00	\$0.00
244	Economic Development Corp Fund	\$0.00	\$0.00	\$0.00
245	Downtown TIF Rev Fund	\$0.00	\$0.00	\$0.00
246	Brownfield TIF GL Rev Fund	\$0.00	\$0.00	\$0.00
248	Grand Haven Main Street DDA Fund	\$9,835.00	\$0.00	\$9,835.00
272	2008/17 UTGO Inf Bond Rev Fund	\$0.00	\$0.00	\$0.00
273	2014 LTGO Bond Rev Fund	\$0.00	\$0.00	\$0.00
274	2015 UTGO Bond Rev Fund	\$0.00	\$0.00	\$0.00
276	LightHouse Maintenance Fund	\$0.00	\$0.00	\$0.00
278	Community Land Trust Fund	\$0.00	\$0.00	\$0.00
352	Brownfield TIF Debt Fund	\$0.00	\$0.00	\$0.00
372	2008/17 UTGO Inf Debt Fund	\$0.00	\$0.00	\$0.00
373	2014 LTGO Bond Debt Fund	\$0.00	\$0.00	\$0.00
374	2015 UTGO Bond Debt Fund	\$0.00	\$0.00	\$0.00
375	Public Safety Bond Debt Fund	\$0.00	\$0.00	\$0.00
384	2020 LTGO Bond - Warber Drain Fund	\$0.00	\$0.00	\$0.00
394	Downtown TIF Debt Fund	\$0.00	\$0.00	\$0.00
401	Public Improvements Fund	\$0.00	\$0.00	\$0.00
402	Fire Truck Replacement Fund	\$0.00	\$0.00	\$0.00
410	Harbor Island Remediation Fund	\$0.00	\$0.00	\$0.00
455	Public Safety Capital Project Fund	\$0.00	\$0.00	\$0.00
456	2008/17 UTGO Inf Construction Fund	\$0.00	\$0.00	\$0.00
457	2014 LTGO Construction Fund	\$0.00	\$0.00	\$0.00
458	2015 UTGO Construction Fund	\$0.00	\$0.00	\$0.00
508	North Ottawa Recreation Authority	\$0.00	\$0.00	\$0.00
509	Sewer Authority Operating	\$1,604.01	\$3,190.83	\$4,794.84
509	Sewer Authority SL Force Main	\$0.00	\$0.00	\$0.00
509	Sewer Authority Plant Mod	\$0.00	\$0.00	\$0.00
509	GH/SL SA-2013 Debt	\$0.00	\$0.00	\$0.00
509	GH/SL SA-SLPS/Force Main Debt	\$0.00	\$0.00	\$0.00
509	GH/SL SA-Local Lift Station Debt	\$0.00	\$0.00	\$0.00
509	GH/SL SA-2018 Plant Debt	\$0.00	\$0.00	\$0.00
510	NOWS Operating	\$0.00	\$37,078.81	\$37,078.81
510	NOWS Plant Debt	\$0.00	\$0.00	\$0.00
510	NOWS Replacement	\$0.00	\$0.00	\$0.00
581	Airport Fund	\$0.00	\$1,336.57	\$1,336.57
590	City Sewer Fund	\$9,092.92	\$1,035.84	\$10,128.76
591	City Water Fund	\$10,698.37	\$611.25	\$11,309.62
594	Marina Fund	\$1,431.99	\$1,633.89	\$3,065.88
597	Boat Launch Fund	\$0.00	\$0.00	\$0.00
661	Motor Pool Fund	\$1,280.88	\$1,729.39	\$3,010.27
677	Self Insurance Fund	\$0.00	\$0.00	\$0.00
678	OPEB/Retiree Benefits Fund	\$0.00	\$0.00	\$0.00
679	Health Benefits Fund	\$0.00	\$0.00	\$0.00
701	Trust & Agency Fund	\$0.00	\$0.00	\$0.00
703	Tax Collection Fund	\$0.00	\$0.00	\$0.00
704	Payroll Fund	\$0.00	\$0.00	\$0.00
		<b>\$61,802.59</b>	<b>\$85,641.90</b>	<b>\$147,444.49</b>

\$147,444.49 Total Approved Bills  
 \$0.00 Minus eligible bills for release without prior approval: including Utility,  
 \$147,444.49 Retirement, Insurance, Health Benefit, and Tax Collection Funds

## Attachment B

### CITY OF GRAND HAVEN, MICHIGAN PROCLAMATION MENTAL HEALTH AWARENESS MONTH

**WHEREAS**, mental health is a vital component of overall health and well-being, impacting individuals, families, and communities across all ages, backgrounds, and walks of life; and

**WHEREAS**, mental health conditions are common and treatable, yet stigma, misunderstanding, and barriers to care continue to prevent many individuals from seeking the support they need; and

**WHEREAS**, promoting mental wellness strengthens families, enhances educational and workplace outcomes, and contributes to safer, healthier, and more resilient communities; and

**WHEREAS**, children and adolescents are facing increasing mental health challenges, making early awareness, intervention, and support, essential to lifelong well-being; and

**WHEREAS**, mental health continues to be a challenging area of nationwide community balance, reminding all community members near and far that compassion and patience are key to minimize impacts of mental health crisis,

**WHEREAS**, Mental Health Awareness Month provides an important opportunity to educate the public, foster open dialogue, reduce stigma, and reaffirm our shared responsibility to support mental health for all individuals;

**NOW, THEREFORE, BE IT PROCLAIMED**, that the City of Grand Haven hereby designates the month of May 2026 as **Mental Health Awareness Month** in the City of Grand Haven; and

**BE IT FURTHER PROCLAIMED**, that we recognize seeking help as a sign of strength, commit to reducing stigma wherever it exists, and stand with those in our community navigating mental health challenges. We further encourage residents, organizations, schools, healthcare providers, and community leaders to work collaboratively to promote awareness, compassion, and access to effective mental health support.

**IN WITNESS WHEREOF**, I hereby affix my signature and the seal of the City of Grand Haven on this 4<sup>th</sup> day of May 2026.

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Robert Monetza  
Mayor, City of Grand Haven

**CITY OF GRAND HAVEN  
GRAND HAVEN, MICHIGAN  
SPECIAL JOINT MEETING  
CITY COUNCIL/BOARD OF LIGHT AND POWER  
519 WASHINGTON AVENUE  
THURSDAY, MAY 7, 2026**

The Special Joint Meeting of the Grand Haven City Council and Board of Light and Power was called to order at 6:00 p.m. by Mayor Bob Monetza in the Council Chambers of City Hall, 519 Washington Ave, Grand Haven, Michigan.

**Council Present:** Council Members Mike Fritz, Sarah Kallio, Erin Lyon, Mayor Pro-tem Mike Dora, and Mayor Bob Monetza.

**BLP Present:** Board of Light and Power Members Todd Crum, Phil Polyak, Mike Welling, and Chairman Michael Westbrook.

**Absent:** Board of Light and Power Member Kurt Knoth.

**Others Present:** City Manager Ashley Latsch, General Manager Rob Shelley, City Clerk Maria Boersma, Assistant City Manager Dana Kollewehr, and Finance Director Emily Greene.

Chairman **Westbrook** moved, seconded by Director **Crum**, to excuse the absence of Kurt Knoth.

Roll Call Vote:

**This motion carried unanimously.**

**APPROVAL OF AGENDA**

Mayor Pro-tem **Dora** moved, seconded by Council Member **Fritz**, to approve the agenda as presented.

Roll Call Vote:

**This motion carried unanimously.**

**CALL TO THE AUDIENCE**

**Jim Hagen, 400 Lake:** Commented on future joint meetings, the community solar project, and the future of the Board of Light and Power's newly purchased property off 168<sup>th</sup>.

**CITY OF GRAND HAVEN UPDATE**

City Manager Ashley Latsch presented the city's strategic priorities and planned projects for 2026/2027. Projects include updating the Centertown Vision Plan and reconstructing 7<sup>th</sup> Street, increasing sidewalk repairs, lead and copper service line upgrades, and sewer system upgrades.

Project Management Director Derek Gajdos presented updates regarding activities on Harbor Island. Remediation alternatives should be ready in August 2026, and there will be multiple public engagement opportunities during that process. The goal is to have a plan selected and submitted to the EPA and EGLE by March 2027. Due to current low water levels, the City and BLP are planning on moving forward with the North Channel coal remediation project. That contract will go before both bodies later this month.

### **BOARD OF LIGHT AND POWER UPDATE**

BLP General Manager Rob Shelley shared that 2026 is the 130<sup>th</sup> Anniversary of the BLP.

The BLP recently purchased 5.5 acres of property located off 168th Avenue, near the airport. The purchase creates multiple options for future use, and the BLP hopes to have those plans available in 2027/2028.

For 2026, projects will be taking place at Beechtree & Marion, Robbins & Wisconsin, and West Spring Lake Road to harden overhead infrastructure, upgrade capacity, and update tie points. The Harbor Drive project to upgrade and underground the lines has already begun. In 2027, there are plans for a full rebuild at Beechtree and Waverly, along with Phase I of a full rebuild of Circuits 21/22.

Permits have been submitted to the FAA/MDOT for the Community Solar Project. The BLP is also working through the Sensitive Overlay process, and the participant documents are currently under legal review. If everything progresses, construction is tentatively planned for early 2027. There will be an estimated 1,000 shares for customers to purchase at around \$600 per share. Future grant money could potentially lower the initial cost for each share.

For industry trends, the load on the grid is currently growing faster than power generation. Michigan is a high-risk area for reliability, along with most of the Midwest region. There are limited options that can be done locally as a backup due to land constraints and cost. The BLP is currently working with the MPPA and other partners to create plans to help ensure reliability that are cost-effective in case of temporary strain on the grid. This could include some form of backup power generation or battery storage.

The BLP will begin its Strategic Planning process later this month.

### **DISCUSSION**

The City Council asked questions regarding what potential backup generation and battery storage would look like and how they would work in conjunction with the Community Energy Plan goals. The City Council and BLP also discussed emergency scenarios and options for notifying the public. Moving forward, both groups would like to work more together and create mutual goals.

**ADJOURNMENT**

After hearing no further business, Mayor Monetza adjourned the meeting at 7:51 p.m.

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Robert Monetza, Mayor

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Maria Boersma, City Clerk

To: Ashley Latsch, City Manager  
 From: Emily Greene, Finance Director *EG*  
 CM Date:  
 RE: Bills From Payables Warrant

05.18.26

FUND NUMBER	FUND NAME	WARRANT				TOTALS
		05.06.26	ACH WARRANT 05.13.26	05.13.26	CREDIT CARD WARRANT 05.12.26	
101	General Fund	\$22,082.00	\$44,945.02	\$63,225.56	\$12,816.55	\$143,069.13
151	Cemetery Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
202	Major Street Fund	\$1,752.02	\$2,457.60	\$83.48	\$765.10	\$5,058.20
203	Local Street Fund	\$416.52	\$429.95	\$83.47	\$765.09	\$1,695.03
235	Public Safety Millage Rev Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
242	Brfd LBRF TIF Rev Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
243	Brownfield Redevelopment Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
244	Economic Development Corp Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
245	Downtown TIF Rev Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
246	Brownfield TIF GL Rev Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
248	Grand Haven Main Street DDA Fund	\$126.82	\$596.00	\$2,582.72	\$2,124.19	\$5,429.73
272	2008/17 UTGO Inf Bond Rev Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
273	2014 LTGO Bond Rev Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
274	2015 UTGO Bond Rev Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
276	LightHouse Maintenance Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
278	Community Land Trust Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
352	Brownfield TIF Debt Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
372	2008/17 UTGO Inf Debt Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
373	2014 LTGO Bond Debt Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
374	2015 UTGO Bond Debt Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
375	Public Safety Bond Debt Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
384	2020 LTGO Bond - Warber Drain Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
394	Downtown TIF Debt Fund	\$0.00	\$1,000.00	\$0.00	\$0.00	\$1,000.00
401	Public Improvements Fund	\$0.00	\$23,694.00	\$0.00	\$0.00	\$23,694.00
402	Fire Truck Replacement Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
410	Harbor Island Remediation Fund	\$0.00	\$0.00	\$0.00	\$380.09	\$380.09
435	Public Safety Capital Project Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
456	2008/17 UTGO Inf Construction Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
457	2014 LTGO Construction Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
458	2015 UTGO Construction Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
508	North Ottawa Recreation Authority	\$0.00	\$0.00	\$0.00	\$817.52	\$817.52
509	Sewer Authority Operating	\$5,480.52	\$793,817.64	\$0.00	\$365.91	\$799,664.07
509	Sewer Authority SL Force Main	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
509	Sewer Authority Plant Mod	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
509	GH/SL SA-2013 Debt	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
509	GH/SL SA-SLPS/Force Main Debt	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
509	GH/SL SA-Local Lift Station Debt	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
509	GH/SL SA-2018 Plant Debt	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
510	NOWS Operating	\$8,713.35	\$1,267.13	\$8,568.36	\$341.64	\$18,890.48
510	NOWS Plant Debt	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
510	NOWS Replacement	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
581	Airport Fund	\$65.18	\$187.83	\$217.17	\$0.00	\$470.18
590	City Sewer Fund	\$770.30	\$226,656.07	\$1,786.57	\$0.00	\$229,212.94
591	City Water Fund	\$3,817.63	\$8,094.44	\$9,921.66	\$0.00	\$21,833.73
594	Marina Fund	\$4,852.09	\$7,700.97	\$4,814.83	\$2,703.18	\$20,071.07
597	Boat Launch Fund	\$40.01	\$13.32	\$0.00	\$0.00	\$53.33
661	Motor Pool Fund	\$1,994.40	\$28,520.86	\$530.87	\$186.60	\$31,232.73
677	Self Insurance Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
678	OPEB/Retiree Benefits Fund	\$0.00	\$0.00	\$88.26	\$0.00	\$88.26
679	Health Benefits Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
701	Trust & Agency Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
703	Tax Collection Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
704	Payroll Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

\$50,110.84    \$1,139,380.83    \$91,902.95    \$21,265.87    \$1,302,660.49

\$1,302,660.49 Total Approved Bills  
 \$88.26 Minus eligible bills for release without prior approval: including Utility,  
 \$1,302,572.23 Retirement, Insurance, Health Benefit, and Tax Collection Funds



CITY OF GRAND HAVEN  
Finance Department  
519 Washington Avenue  
Grand Haven, MI 49417  
Phone: (616) 847-4893

TO: Ashley Latsch, City Manager

FROM: Emily Greene, Finance Director EG

DATE: May 7, 2026

SUBJECT: FY2026-27 Budget Resolution and Approval

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Attached to this memo is a Resolution for Council to approve the proposed FY2026-27 Budget including the millage rates, 1% tax administration fee, Fee Schedule, Capital Equipment and Improvement Plan, and operational budgets. The Resolution also approves the budget amendments for FY2025-26 listed in the projected budget column in the line item detail section of the budget document. This request follows the budget work session held on April 15, 2026, and the budget public hearing held on May 4, 2026.

Between the budget public hearing held on May 4, 2026, and today, no changes relating to FY2025-26 and FY2026-27 have been made. As budgets are ever-changing, the final budget amendments for FY2025-26 will be brought before Council in June.

The attached documents include the FY2026-27 Budget in Brief as well as the complete budget document that will be available on the City's website.

**CITY OF GRAND HAVEN, MICHIGAN  
REGULAR CITY COUNCIL MEETING  
MONDAY, MAY 18, 2026**

Resolution No. 26-\_\_\_\_\_

**A RESOLUTION TO ADOPT THE FY2026-27 BUDGET,  
THE FY2026-27 MILLAGE RATES, THE 1% TAX ADMINISTRATION FEE,  
THE FY2026-27 FEE SCHEDULE AND  
THE FY2026-27 CAPITAL EQUIPMENT AND IMPROVEMENT PLAN**

Minutes of a regular meeting of the City Council of the City of Grand Haven, Ottawa County, Michigan, held in Council Chambers at City Hall, 519 Washington Avenue, Grand Haven, MI 49417, on May 18, 2026, at 7:30 pm local time:

Present:       Members \_\_\_\_\_

Absent:        Members \_\_\_\_\_

The following resolution was offered by \_\_\_\_\_ and seconded by \_\_\_\_\_:

**WHEREAS** a FY2026-27 Proposed Budget (including amendments to the FY2025-26 budgets where necessary) was developed by City Administration and discussed in detail at a City Council work session on April 15, 2026, and presented at a public hearing held on May 4, 2026, and

**WHEREAS** a proposed General Operating millage (including street resurfacing and repairs), proposed 2008 and 2015 infrastructure bond debt service millages, a proposed infrastructure millage, a proposed Public Safety millage, a proposed Public Transportation millage, a proposed Tri-Cities Historical Museum millage, a proposed Council on Aging millage, a proposed Ottawa County Road millage and a proposed Grand Haven Main Street Downtown Development Authority (DDA) millage have been calculated by City Administration pursuant to various State laws, as amended, presented at a City Council work session on April 15, 2026, and presented at a public hearing held on May 4, 2026, and

**WHEREAS** a proposed compilation of various fees for services was developed by City Administration, presented at a City Council work session on April 15, 2026, and presented at a public hearing held on May 4, 2026, and

**WHEREAS** a capital equipment and improvement plan was developed by City Administration, discussed and modified at a City Council work session on April 15, 2026, and presented at a public hearing held on May 4, 2026, and

**WHEREAS** the public hearing was held in accordance with PA 43 of 1963 and the Open Meetings Act, 1976 PA 267, and

**WHEREAS** at least seven days have passed since the May 4, 2026, public hearing,

**NOW, THEREFORE, BE IT RESOLVED**, that in accordance with the Uniform Budgeting and Accounting Act (Public Act 2 of 1968) and Public Act 621 of 1978, as amended, City Council adopts the FY2026-27 Budget of all governmental funds as shown in the *Revenue, Expenditures & Operating Surplus/(Deficit) by Fund* attached to this resolution:

<b><u>FUND</u></b>	<b><u>REVENUE</u></b>	<b><u>EXPENDITURES</u></b>
General Fund	\$ 19,821,758	\$ 19,821,488
<i>Special Revenue Funds:</i>		
Major Streets Fund	\$ 2,357,523	\$ 2,356,497
Local Streets Fund	\$ 1,159,900	\$ 1,159,455
Public Safety Millage Fund	\$ 1,550,000	\$ 332,500
2008/17 Infrastructure Bond Special Revenue Fund	\$ 985,100	\$ 833,229
2014 Capital Improvement Special Revenue Fund	\$ 427,500	\$ 427,500
2015 Infrastructure Bond Special Revenue Fund	\$ 905,100	\$ 477,600
Lighthouse Maintenance Fund	\$ 185,000	\$ 185,000
Community Land Trust	\$ 17,760	\$ 13,740
<i>Debt Service Funds:</i>		
2008/17 Infrastructure Bond Debt Service Fund	\$ 833,229	\$ 833,229
2014 Capital Improvement Bond Debt Service Fund	\$ 243,564	\$ 243,564
2015 Infrastructure Bond Debt Service Fund	\$ 477,600	\$ 477,600
2020 Warber Drain Bond Debt Service Fund	\$ 68,769	\$ 68,769
<i>Component Unit Funds:</i>		
Economic Development Corporation Fund	\$ 4,099	\$ 10,000
Grand Haven Main Street DDA Fund	\$ 247,505	\$ 226,787
Downtown TIF Revenue Fund	\$ 1,411,931	\$ 1,138,667
Downtown TIF Debt Fund	\$ 788,666	\$ 788,666
Brownfield Redevelopment Authority Fund	\$ 735,231	\$ 728,516
Brownfield LBRF TIF Revenue Fund	\$ -	\$ -
Brownfield TIF Grand Landing Revenue Fund	\$ 1,000,000	\$ 1,000,000

and

**BE IT FURTHER RESOLVED** that the Capital Projects Funds, Enterprise Funds, Internal Service Funds, Fiduciary Funds and other Enterprise and Intergovernmental Authorities Funds under the responsibility of the City of Grand Haven as noted in the proposed budget document be included in the final approved budget document, and

**BE IT FURTHER RESOLVED** that, in accordance with Section 19 (2) of the Uniform Budgeting and Accounting Act (Public Act 2 of 1968, as amended), authority is hereby given to the City Manager to allow transfers between appropriation accounts within all department totals in all funds, and

**BE IT FURTHER RESOLVED** that amendments to all funds may be made to not unduly withhold from payment appropriate expenditures within any fund upon joint recommendation of the City Manager and Mayor with subsequent approval by the City Council, and

**BE IT FURTHER RESOLVED** that amendments to all departments within all funds may be made to balance fund totals to not exceed prior authorization by City Council upon joint recommendation of the City Manager and Finance Director with subsequent approval by the City Council, and

**BE IT FURTHER RESOLVED**, that in accordance with Section 16 (2) the Uniform Budgeting and Accounting Act (Public Act 2 of 1968), as amended, the 2026 millage rates to be spread upon all properties within the City of Grand Haven are as follows:

<b>Millage</b>	<b>Millage Rate</b>
General Operating Millage:	
Undesignated:	10.2035
Designated:	
Street Resurfacing	0.1750
Streets Program	0.1750
Total General Operating Millage	10.5535
Four Pointes Center Millage (voted)	0.2429
Tri-Cities Historical Museum Millage (voted)	0.2429
Infrastructure Millage (voted)	0.9266
2008/17 Infrastructure Bond Millage (voted)	1.0000
2015 Infrastructure Bond Millage (voted)	0.9000
Public Safety Millage (voted)	1.9742
Transportation Millage	0.6000
Grand Haven Main Street DDA Millage	1.5556
County Road Millage (up to authorized limit)	0.4672

and

**BE IT FURTHER RESOLVED** that the City Clerk is authorized to certify to the City Treasurer and City Assessor the millage rate to be spread upon all properties within the City which

the City Council has determined shall be raised to support the proposed budget, and **BE IT FURTHER RESOLVED** that the one percent (1%) tax collection fee as provided under Section 44 (3) of the General Property Tax Act (Public Acts 206 of 1893, as amended) shall be assessed, and

**BE IT FURTHER RESOLVED** that the Fee Schedule and the Capital Equipment and Improvement Plan as described in the FY2026-27 Proposed Budget are hereby adopted.

YEAS: Members

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NAYS: Members

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ABSENT: Members

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Resolution declared \_\_\_\_\_.

**CERTIFICATION**

I hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the City Council of the City of Grand Haven, County of Ottawa, State of Michigan, at a regular meeting held on May 18, 2026, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act (Act 267 of the Public Acts of 1976, as amended) and that the minutes of said meeting were kept and will be available as required by said Act.

---

Maria Boersma, Clerk

**CITY OF GRAND HAVEN  
FY2026-27 BUDGET  
FUND REVENUE, EXPENDITURES & OPERATING SURPLUS/(DEFICIT)**

				Deficits shown assume use of available Fund Balance
Fund	Fund Name	Revenue	Expenditures	Surplus/(Deficit)
<b>CITY FUNDS</b>				
101	General Fund	\$ 19,821,758	\$ 19,821,488	\$ 270
151	Cemetery Perpetual Care Fund	60,000	15,000	45,000
202	Major Streets Fund	2,357,523	2,356,497	1,026
203	Local Streets Fund	1,159,900	1,159,455	445
235	Public Safety Millage Fund	1,550,000	332,500	1,217,500
272	2008/17 Infrastructure Bond Revenue Fund	985,100	833,229	151,871
273	2014 Capital Projects Bond Revenue Fund	427,500	427,500	-
274	2015 Infrastructure Bond Revenue Fund	905,100	477,600	427,500
276	Lighthouse Maintenance Fund	185,000	185,000	-
278	Community Land Trust	17,760	13,740	4,020
372	2008/17 Infrastructure Debt Service Fund	833,229	833,229	-
373	2014 Capital Projects Debt Service Fund	243,564	243,564	-
374	2015 Infrastructure Debt Service Fund	477,600	477,600	-
384	2020 Warber Drain Debt Service Fund	68,769	68,769	-
401	Public Improvement Fund	629,855	622,900	6,955
402	Fire Truck Replacement Fund	110,000	-	110,000
410	Harbor Island Remediation Fund	3,801,283	3,125,205	676,078
496	Infrastructure Millage Fund	891,100	200,000	691,100
581	Airport Fund	630,165	785,494	(155,329)
590	City Sewer Fund	3,875,900	4,980,004	(1,104,104)
591	City Water Fund	3,840,954	6,177,641	(2,336,687)
594	Marina Fund	297,500	434,159	(136,659)
597	Boat Launch Fund	58,000	30,765	27,235
661	Motorpool Fund	1,427,250	2,889,555	(1,462,305)
677	Insurance Fund	622,500	620,400	2,100
678	OPEB/Retiree Health Benefits Fund	783,900	768,550	15,350
679	Health Benefits Fund	3,365,000	3,427,900	(62,900)
731	Retirement Health Benefits Fund	-	-	-
	<b>Total City Funds</b>	<b>\$ 49,426,210</b>	<b>\$ 51,307,744</b>	<b>\$ (1,881,534)</b>
<b>COMPONENT UNIT FUNDS</b>				
242	Brownfield LBRF TIF Revenue Fund	-	-	-
243	Brownfield Redevelopment Fund	735,231	728,516	6,715
246	Brownfield TIF Grand Landing Revenue Fund	1,000,000	1,000,000	-
244	Economic Development Corp	\$ 4,099	\$ 10,000	\$ (5,901)
248	Grand Haven Main Street DDA	247,505	226,787	20,718
245	Downtown TIF Revenue Fund	1,411,931	1,138,667	273,264
394	Downtown TIF Debt Service Fund	788,666	788,666	-
<b>INTERGOVERNMENTAL AUTHORITIES</b>				
508	Northwest Ottawa Recreation Auth (NORA)	\$ 351,342	\$ 325,292	\$ 26,050
509	GH/SL Sewer Authority	3,871,522	4,717,490	(845,968)
510	Northwest Ottawa Water System (NOWS)	3,370,800	3,550,743	(179,943)



# City of Grand Haven

## BUDGET IN BRIEF FISCAL YEAR 2026-2027

The development of the budget is guided by City Council strategic initiatives, goals, budget policies, long-range fiscal sustainability plans, legal mandates, and service level prioritization.



### EXCELLENCE IN GOVERNMENT

Fiscally responsible, transparent, efficient, effective, and customer focused City services delivered by high performing staff with the knowledge, skills, and tools to deliver outstanding citizen service.



### ENVIRONMENTAL STEWARDSHIP

Citizens, boards, commissions, and City staff are all mindful stewards of the environment and sustainability, and all planning and capital investment decision making reflects impacts on both financial and environmental goals and objectives.



### COMMUNITY LIVABILITY

The unique charm of individual neighborhoods throughout the community is safeguarded through distinctive, attractive, and functional building and streetscape design, thoughtfully preserved historic resources, and access to key health and human services via alternate modes of sustainable transportation.



### ECONOMIC DEVELOPMENT & AFFORDABILITY

Residents and businesses alike have equitable opportunities for economic wealth and growth.



### ENGAGED, INFORMED & CONNECTED COMMUNITY

Citizens (particularly the vulnerable and underserved) and all segments of our community (e.g., partners, businesses, etc.) are engaged, informed, equitably represented, and actively collaborating with City staff and one another.



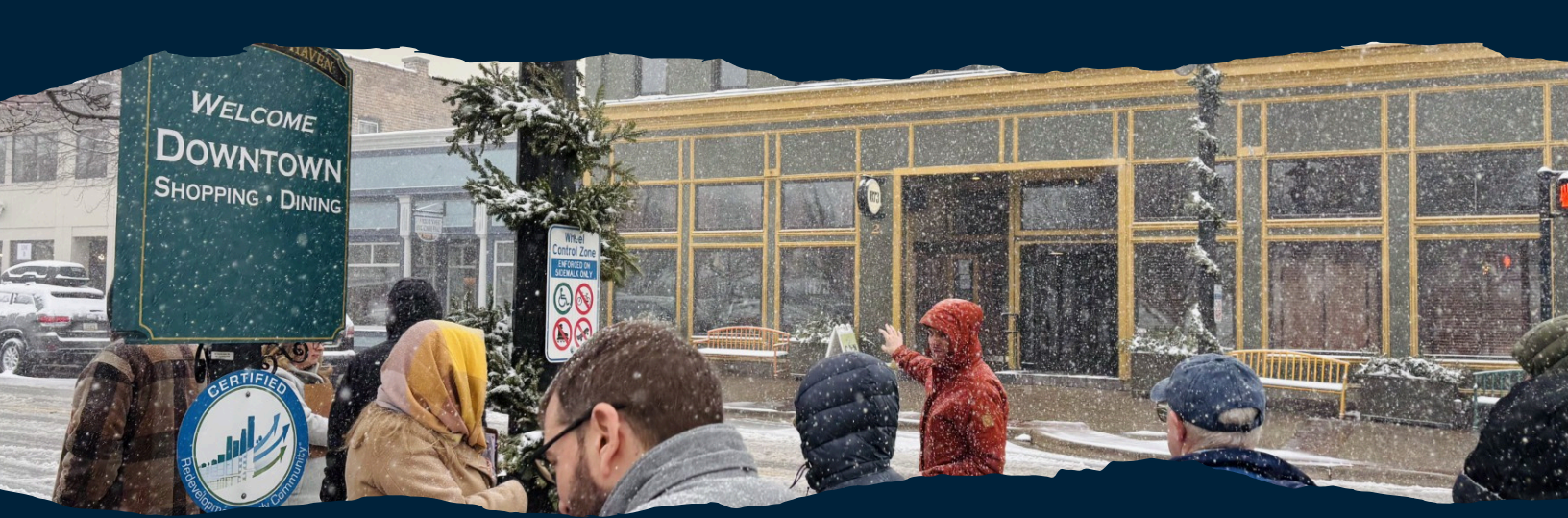
### HEALTH & SAFETY FOR ALL

A healthy and safe community in which to live, work, learn, and play.



### RECREATION, CULTURE & LEARNING

Quality parks, recreation, and cultural facilities and programs are enhanced for future generations.



**SQUARE MILES**  
6.251



**MEDIAN INCOME**  
\$60,669



**POPULATION**  
11,011



**MEDIAN AGE**  
46.8

# GRAND HAVEN AT A GLANCE



**PARKS**  
26

## LARGEST EMPLOYERS



## CERTIFICATIONS



# Fiscal Year 2026-27 **BUDGET SUMMARY**

The City is pleased to present its Budget in Brief for fiscal year 2026-27. This document is meant to provide a high-level overview of the City's Annual Budget. It includes a snapshot of where our finances come from, how they are spent, capital project highlights, and other important information. The Budget ultimately defines operations, how we serve our community, and reflects our priorities as established by City Council.

For the 2026-27 budget process, the City completed a Community Survey in the month of November 2025 to garner public input prior to City Council's strategic priority session in December. With direction from the City Manager, departmental budgets are then prepared based on anticipated available resources throughout the months of January and February. Staff utilizes City Council's strategic initiatives and goals as a guide when developing the budget as well as their internal priorities. A draft budget is then presented to City Council for review and input in April. Recommendations are incorporated, and a final budget is adopted in May before it takes effect on July 1.

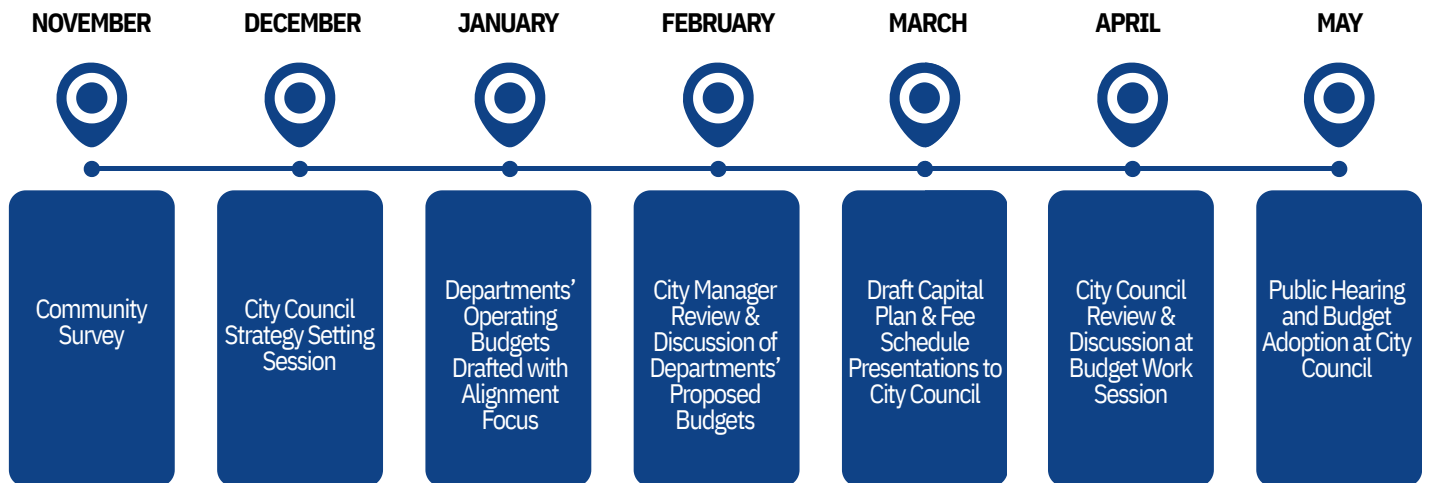
The City continues to see a positive trajectory in General Fund revenue. With an increasingly healthy fund balance in fiscal year 2024-25, the City passed a budget utilizing a portion of the fund balance to tackle a variety of priority capital projects that had been previously deferred. With regard to fiscal year 2025-26 and 2026-27, the City has presented a balanced budget still maintaining a healthy fund balance.

The fiscal year 2026-27 budget addresses a number of current City Council priorities. These include, but are not limited to: funding the treatment of invasive species that are threatening the City's urban tree canopy, a website overhaul to improve accessibility and information sharing, a tree canopy survey to assist in the City's forest management efforts, refurbishment of the overlook on Harbor Island among other park improvements, investment in aging infrastructure, reinstatement of sidewalk clearing, and a surplus contribution to reduce the City's pension liability.

The fiscal year 2026-27 budget is balanced, forward looking, and addresses the priorities and goals of the City Council. With this budget, the City can continue to provide a high level of quality service to its residents while maintaining a positive fiscal outlook.

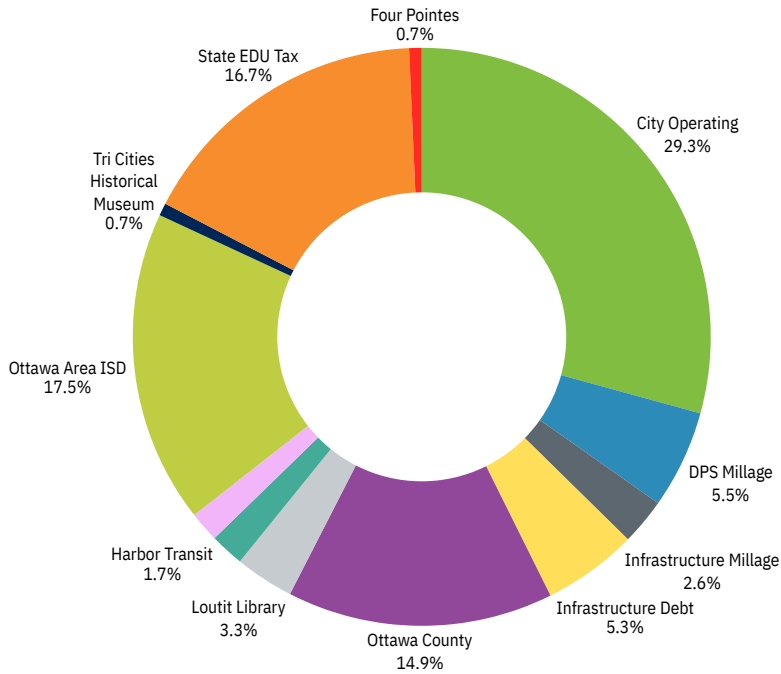
For additional detail on the City's budget, please see the fiscal year 2026-27 Annual Budget on our website at [www.grandhaven.org](http://www.grandhaven.org) or contact the Finance Department at **(616) 847-4893**.

## **BUDGET DEVELOPMENT** TIMELINE | FISCAL YEAR BEGINS JULY 1ST



# Where do your property tax dollars go?

## PROPERTY TAX DISBURSEMENT



## Homesteaded (PRE) Millage Rates

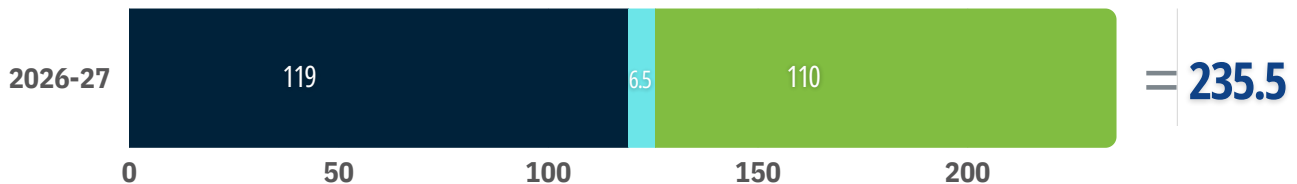
GHAPS Debt	0.6960 mills
City of GH	10.5535 mills
Ottawa Area ISD	6.3164 mills
State EDU Tax	6.0000 mills
Ottawa County	5.3685 mills
Loutit Library	1.1923 mills
Harbor Transit	0.6000 mills
Tri-Cities Historical Museum	0.2429 mills
Four Pointes	0.2429 mills
DPS Millage	1.9742 mills
Infrastructure Millage	0.9266 mills
Infrastructure Debt	1.9000 mills

## Personnel

### PROJECTED FULL TIME EMPLOYEES

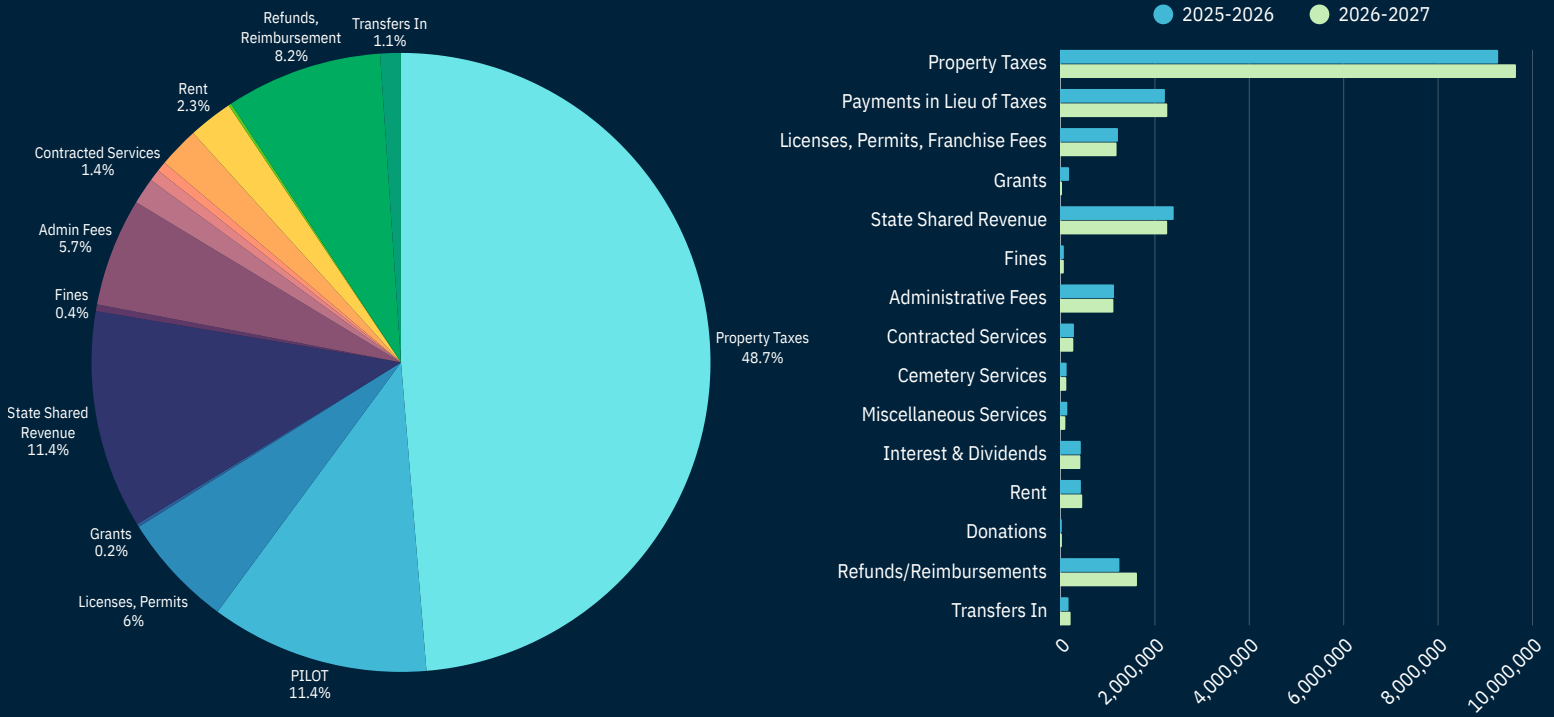


● FTE ● PT ● SEASONAL



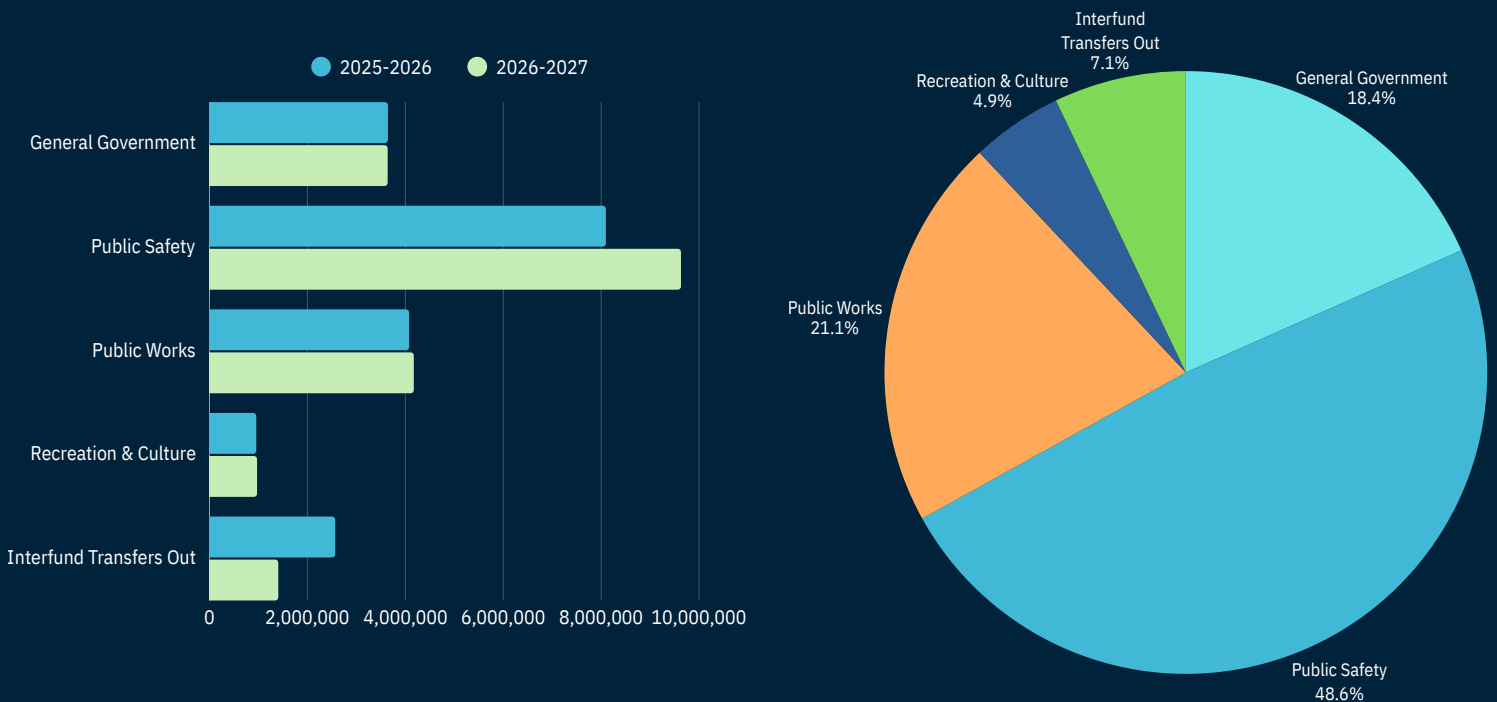
# Where does the money come from?

Fiscal Year 2026-27 **GENERAL FUND BUDGET REVENUE**



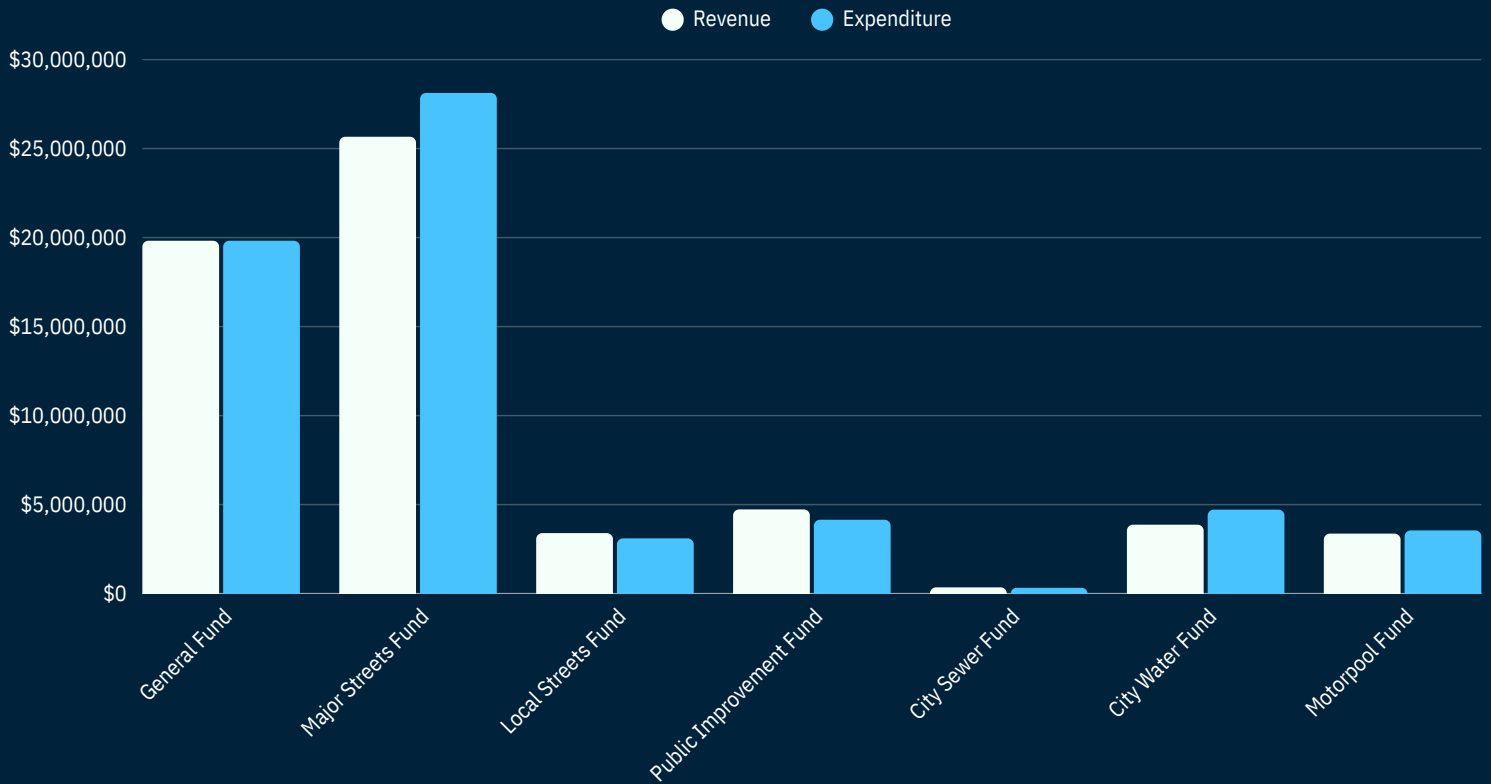
# Where does the money go?

Fiscal Year 2026-27 **GENERAL FUND BUDGET EXPENDITURES**



# Major City Funds

## Fiscal Year 2026-27 Major Funds Revenue & Expenditures



## Fiscal Year 2025-26 Completed Capital Projects

Mulligan's Lodge HVAC Replacement

Urban Forest Invasive Species Remediation

Sluka Field Playground Equipment Replacement

Wireless System Upgrade

Elevator Updates at City Hall

Fulton Street Reconstruction

Charter Dock Replacement

5-Mile Hill Communication Tower Replacement

Deer Management

Harbor Island Remediation

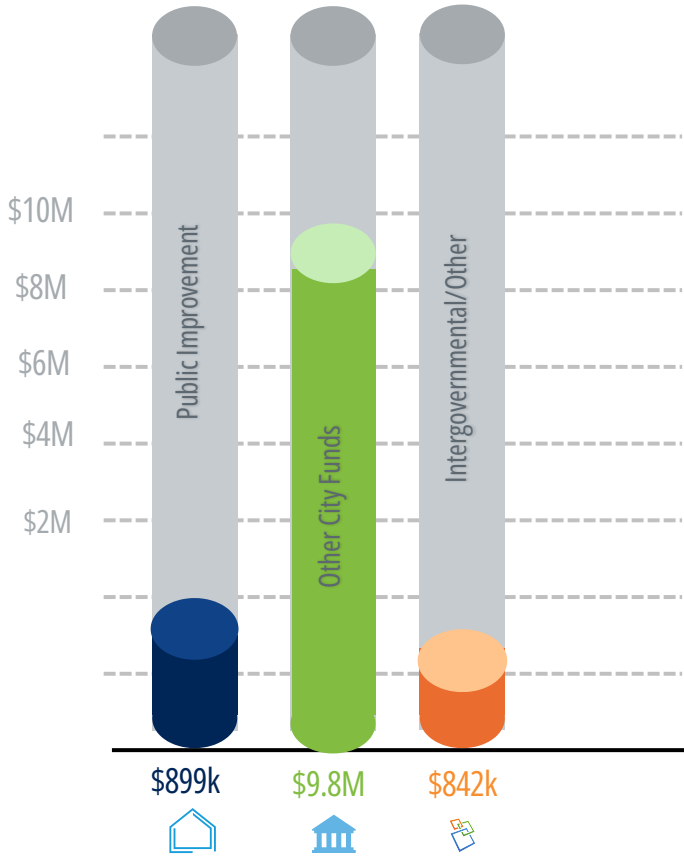
East Grand River Bathroom Update

Tri-Cities Connector Park Path Repaving

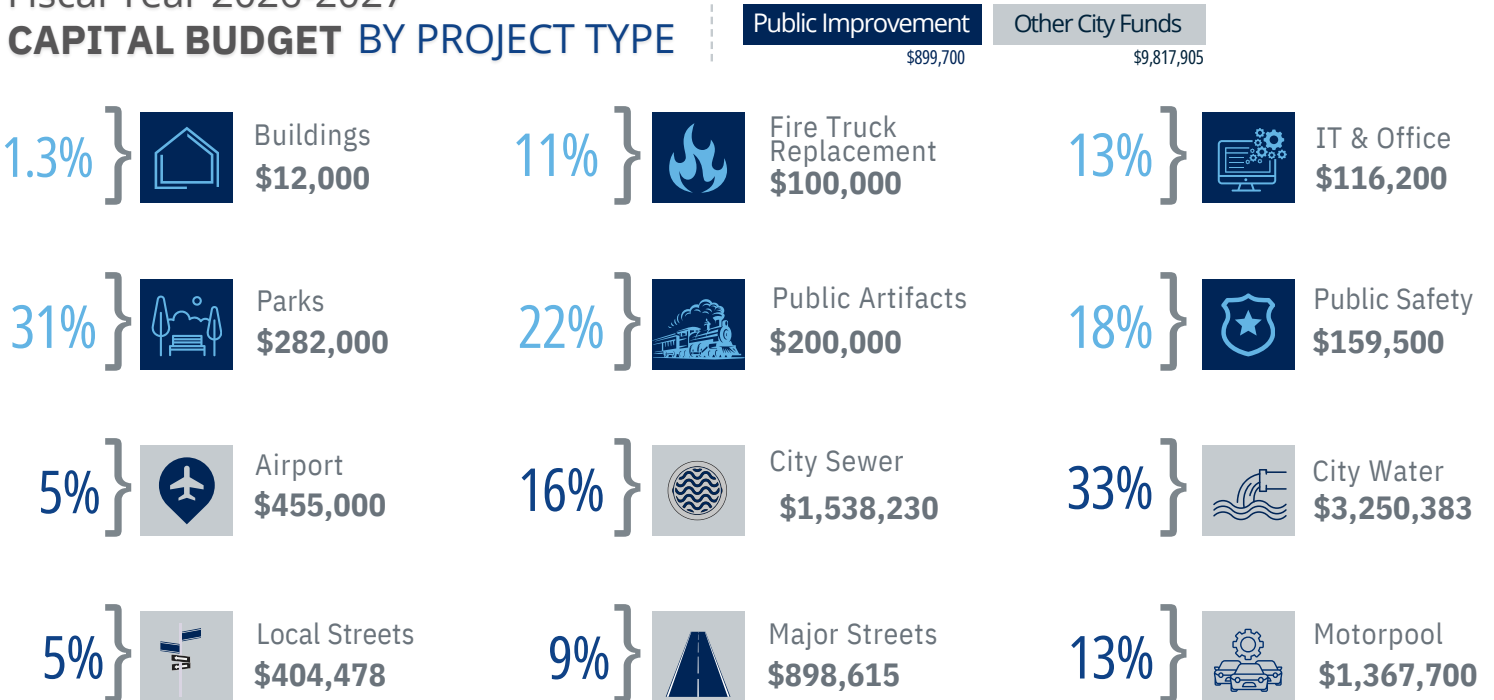
Lighting Upgrades at Central Park Place

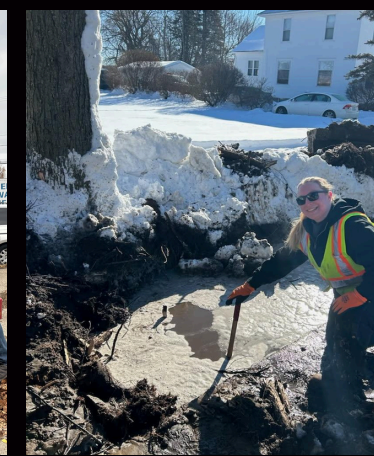
# What is the money being used for?

Fiscal Year 2026-27 **CAPITAL BUDGET** BY FUND TOTAL \$11,559,605



## Fiscal Year 2026-2027 CAPITAL BUDGET BY PROJECT TYPE





519 Washington Avenue  
Grand Haven, MI 49417  
[www.grandhaven.org](http://www.grandhaven.org)



CITY OF GRAND HAVEN  
Finance Department  
519 Washington Avenue  
Grand Haven, MI 49417  
Phone: (616) 847-4893

TO: Ashley Latsch, City Manager  
FROM: Emily Greene, Finance Director EG  
DATE: May 7, 2026  
SUBJECT: Snowmelt Operational Costs

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In 2015, the City Council and administration determined the City cost share of the snowmelt total utility and maintenance costs, including the maintenance reserve, would equate to 25%, and downtown property owners with Washington Avenue frontage would be invoiced for 75% of the total costs. The City cost share portion is intended to be a reflection of the costs that the City “saves” by not needing to plow and haul snow out of the on-street parking areas downtown.

Here is an excerpt for the Ordinance on Snowmelt Fees:

*Sec. 37-193.—Operational costs.*

*(a) Users of the downtown snowmelt utility system shall pay operational costs to the city on an annual basis. An invoice for payment shall be provided to the user and payment shall be due thirty (30) days after its receipt.*

*(b) Operational costs, along with late fees, penalties and associated interest, shall be set from time to time by resolution of the city council. Operational costs shall be set to ensure that users are charged proportionally for the service they receive from the downtown snowmelt utility system. Annually, in conjunction with its review of the city's annual budget, the city council shall review operational costs to determine whether an adjustment is needed to address the downtown snowmelt utility system's revenue needs.*

*(c) Operational costs shall have such due dates as may also be established by resolution and may be separately billed or included in other city invoices as the city council may also approve by resolution.*

*(Ord. No. 11-12, § 1, 7-18-11)*

Historical total utility and maintenance costs are as follows:

	Utility Costs	Maintenance Costs	Total Costs
2015-16	\$ 38,075.51	\$ 614.19	\$ 38,689.70
2016-17	\$ 24,609.87	\$ 6,722.50	\$ 31,332.37
2017-18	\$ 40,776.65	\$ 11,773.74	\$ 52,550.39
2018-19	\$ 55,580.32	\$ 18,681.65	\$ 74,261.97
2019-20	\$ 40,104.06	\$ 3,828.42	\$ 43,932.48
2020-21	\$ 64,306.13	\$ 650.00	\$ 64,956.13
2021-22	\$ 104,154.60	\$ 8,874.99	\$ 113,029.59
2022-23	\$ 106,330.21	\$ 13,725.35	\$ 120,055.56
2023-24	\$ 54,314.05	\$ 43,998.02	\$ 98,312.07
2024-25	\$ 77,575.86	\$ 17,830.04	\$ 95,405.90
2025-26	\$ 130,907.66	\$ 21,114.92	\$ 152,022.58

Utility costs for FY2025-26 totaled \$130,907.66; maintenance costs including the \$5,000 maintenance reserve totaled \$21,114.92. Administration recommends the following amount be invoiced to applicable downtown property owners:

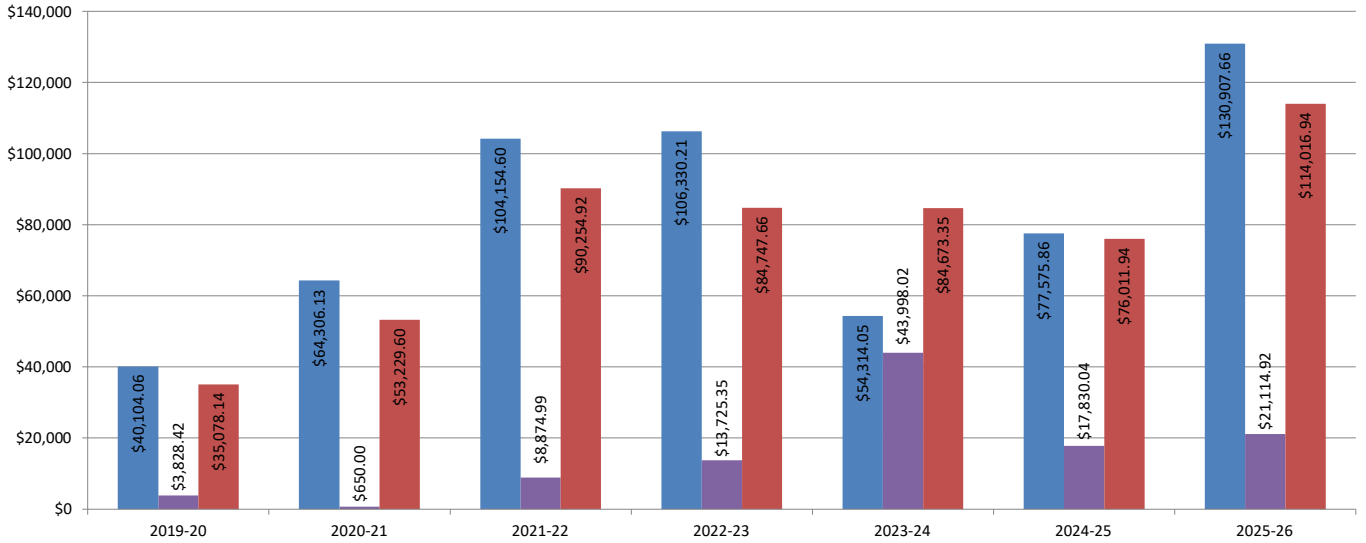
Total Utility Costs for FY2025-26:	\$ 130,907.66
Total Maintenance Costs:	\$ 16,114.92
Maintenance Reserve:	\$ 5,000.00
<b>Total Expenses:</b>	<b>\$ 152,022.58</b>
City Portion (25%):	\$ 38,005.65
<b>Customer Snowmelt Billing Total (75%):</b>	<b>\$ 114,016.94</b>

Attached is a spreadsheet showing the annual comparison of costs, maintenance and billing, as well as a spreadsheet of the billing per downtown property owner.

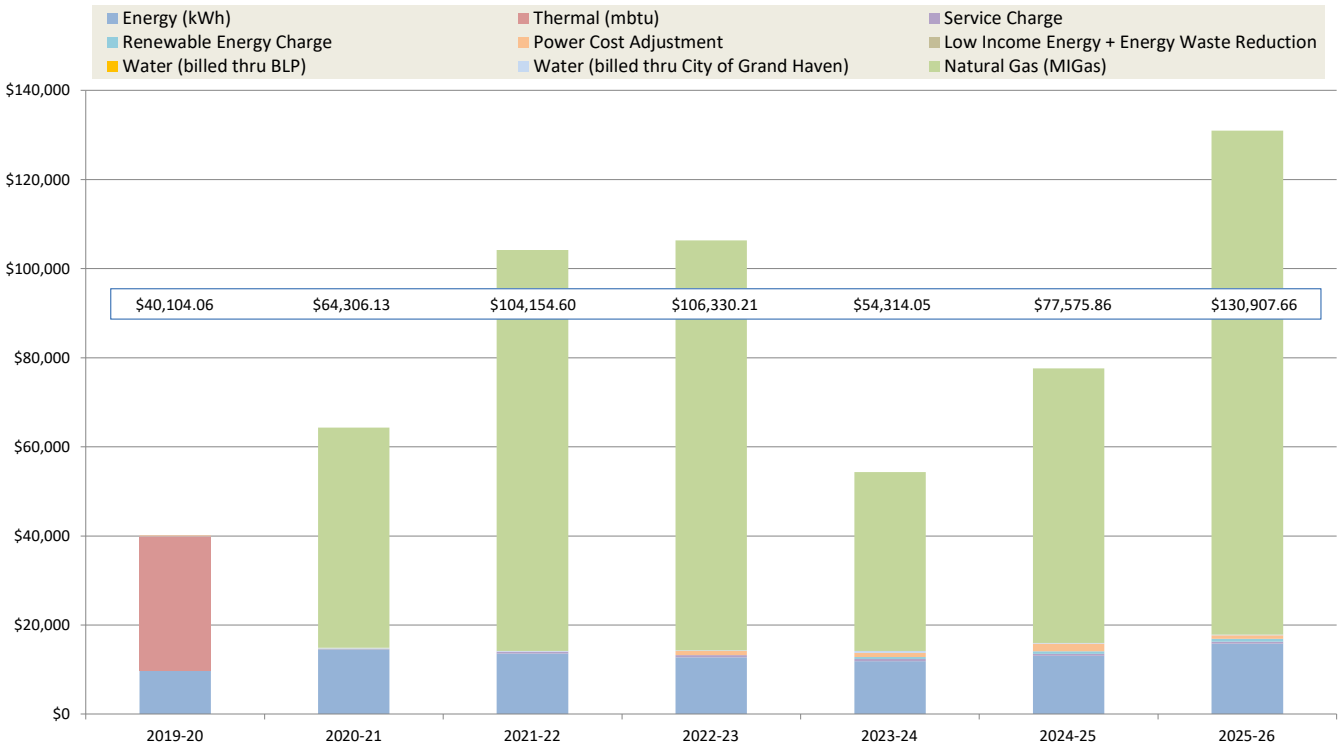
SNOWMELT OPERATING COST COMPARISON

Total Costs	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26
Energy (kWh)	\$ 5,204.05	\$ 7,981.46	\$ 9,016.29	\$ 9,721.62	\$ 14,510.97	\$ 13,586.24	\$ 12,788.09	\$ 11,873.83	\$ 13,092.36	\$ 15,800.53
Thermal (mbtu)	\$ 19,040.78	\$ 32,696.99	\$ 45,685.26	\$ 30,051.50	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Service Charge	\$ 100.00	\$ 100.00	\$ 520.40	\$ 125.00	\$ 125.00	\$ 426.23	\$ 455.64	\$ 465.04	\$ 450.00	\$ 460.50
Renewable Energy Charge	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 474.00	\$ 555.42	\$ 604.80
Power Cost Adjustment	\$ 265.04	\$ (1.80)	\$ 358.37	\$ 205.94	\$ -	\$ -	\$ 912.47	\$ 910.19	\$ 1,704.61	\$ 799.40
Low Income Energy + Energy Waste Reduction	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 28.28
Natural Gas (MIGas)					\$ 49,413.44	\$ 89,958.80	\$ 92,009.87	\$ 40,143.55	\$ 61,602.63	\$ 113,039.10
Water (billed thru BLP)					\$ 67.83	\$ 13.20	\$ -	\$ -	\$ -	\$ -
Water (billed thru City of Grand Haven)					\$ 188.89	\$ 170.13	\$ 164.14	\$ 447.44	\$ 170.84	\$ 175.05
Annual Snowmelt Energy Costs	\$ 24,609.87	\$ 40,776.65	\$ 55,580.32	\$ 40,104.06	\$ 64,306.13	\$ 104,154.60	\$ 106,330.21	\$ 54,314.05	\$ 77,575.86	\$ 130,907.66
Annual Maintenance Costs (includes reserve)	\$ 6,722.50	\$ 11,773.74	\$ 18,681.65	\$ 3,828.42	\$ 650.00	\$ 8,874.99	\$ 13,725.35	\$ 43,998.02	\$ 17,830.04	\$ 21,114.92
Customer Billing (75% portion)	\$ 23,457.40	\$ 35,582.49	\$ 46,685.24	\$ 35,078.14	\$ 53,229.60	\$ 90,254.92	\$ 84,747.66	\$ 84,673.35	\$ 76,011.94	\$ 114,016.94

Grand Haven Annual Snowmelt Costs, Maintenance & Billing



Snowmelt Costs by Type



# ANNUAL SNOWMELT BILLING 2026

2025-26 Snowmelt Operational Costs

<b>TOTAL COST</b>	<b>FRONT FEET</b>	<b>\$ / FOOT</b>
\$114,016.94	2073	\$55.00

PARCEL NUMBER	PROPERTY ADDRESS	STREET FRONT FOOTAGE	OPERATIONAL COST	LINE 1	OWNER MAILING ADDRESS	LINE 3	LINE 4	93 bills INVOICE
70-03-20-404-007	41 WASHINGTON	129.00	\$7,095.12	PIANO FACTORY LLC	50 CRAHEN NE STE 200	GRAND RAPIDS MI 49525		
70-03-20-405-008	101 WASHINGTON	31.00	\$1,705.03	GRAND LAKESHORE PROP LLC	ROBERT SOULE	101 WASHINGTON AVE	GRAND HAVEN MI 49417	
70-03-20-405-009	103-105 WASHINGTON	35.00	\$1,925.03	VEISEH LLC	105 WASHINGTON AVE	GRAND HAVEN MI 49417		
70-03-20-405-014	115 WASHINGTON	22.00	\$1,210.02	ISO GRAND RAPIDS REAL EST V LLC	PO BOX 150500	GRAND RAPIDS MI 49515		
70-03-20-405-016	119 WASHINGTON	25.00	\$1,375.02	MICHAEL ANSARA PROPERTIES LLC	32350 GRATIOT AVE	ROSEVILLE MI 48066		NEW OWNER
70-03-20-405-017	121 WASHINGTON	38.00	\$2,090.04	SMITH RANDY	121 WASHINGTON AVE	GRAND HAVEN MI 49417		
70-03-20-405-018	123 WASHINGTON	43.00	\$2,365.04	WASHINGTON 123 LLC	17994 HOLCOMB RD	GRAND HAVEN MI 49417		
70-03-20-405-019	129 WASHINGTON	21.00	\$1,155.02	TREBBI BRONSON	4350 GLENDALE-MILFORD RD STE 250	CINCINNATI OH 45242		
70-03-20-405-021	135 WASHINGTON	21.00	\$1,155.02	135 PARTNERSHIP	135 WASHINGTON AVE	GRAND HAVEN MI 49417		
70-03-20-405-023	113 WASHINGTON	43.00	\$2,365.04	VUKOVICH GARY	13242 GREENLEAF	GRAND HAVEN MI 49417		
70-03-20-405-026	133 WASHINGTON	43.00	\$2,365.04	MONACO REAL ESTATE LLC	17862 WEST SPRING LAKE RD	SPRING LAKE MI 49456		
70-03-20-405-028	107-109 WASHINGTON	38.00	\$2,090.04	R VANDENBERG HOLDINGS LLC	1006 S HARBOR DR	GRAND HAVEN MI 49417		
70-03-20-407-001	2 WASHINGTON	63.00	\$3,465.06	KIRBY GRILL & APTS LTD	JOHN F GILMORE	20 MONROE AVE NW	GRAND RAPIDS MI 49503	
70-03-20-407-002	4 WASHINGTON	25.00	\$1,375.02	ISO GRAND RAPIDS REAL EST LLC	PO BOX 150500	GRAND RAPIDS MI 49515		
70-03-20-407-003	10 WASHINGTON	20.00	\$1,100.02	JANUSZ ROBERT C-MARY L	8 CLINTON AVE	GRAND HAVEN MI 49417		
70-03-20-407-005	16 WASHINGTON	24.00	\$1,320.02	BROWN JACK D	16 WASHINGTON AVE	GRAND HAVEN MI 49417		
70-03-20-407-006	18 WASHINGTON	18.00	\$990.02	RIVER BED INVESTORS LLC	537 LEONARD ST NW	GRAND RAPIDS MI 49504		
70-03-20-407-024	38 WASHINGTON	39.00	\$2,145.04	ZICKUS KAREN	572 VILLAGE SPRINGS DR SE	ADA MI 49301		
70-03-20-407-030	20 WASHINGTON	20.00	\$1,100.02	DEELITE ASSOCIATES LLC	120 POPLAR TRAIL	GRAND HAVEN MI 49417		
70-03-20-408-001	100 WASHINGTON	46.00	\$2,530.04	GH WASHINGTON PROPERTIES LLC	3970 KENTUCKY LANE	HUDSONVILLE MI 49426		
70-03-20-408-002	104 WASHINGTON	23.00	\$1,265.02	104 WASHINGTON LLC	624 RANCH DR	NORTON SHORES MI 49441		
70-03-20-408-005	110 WASHINGTON	17.00	\$935.02	S T F PROPERTY INVESTMENT LLC	16 EAST 8TH STREET	HOLLAND MI 49423		NEW OWNER
70-03-20-408-006	112 WASHINGTON	25.00	\$1,375.02	STUTS 112 WASHINGTON LLC	1519 MIDDLEBROOK DR	MUSKEGON MI 49441		
70-03-20-408-007	114-116 WASHINGTON	38.00	\$2,090.04	FORTINO'S BUILDING LLC	19373 ROSEMARY ROAD	SPRING LAKE MI 49456		
70-03-20-408-008	118 WASHINGTON	15.00	\$825.01	SNEFFLES WINDMILL LLC	118 WASHINGTON	GRAND HAVEN MI 49417		
70-03-20-408-009	120 WASHINGTON	27.00	\$1,485.03	DK MICHIGAN REAL ESTATE LLC	111 N. 3RD ST	GRAND HAVEN MI 49417		
70-03-20-408-010	124 WASHINGTON	20.00	\$1,100.02	SMARTCASA LLC	18295 HILLSIDE DR	GRAND HAVEN MI 49417		NEW OWNER
70-03-20-408-011	126 WASHINGTON	23.00	\$1,265.02	WESTGATE ZSUZSANNA-TRUSTEE	328 SHERIDAN RD	WINNETKA IL 60093		
70-03-20-408-012	128 WASHINGTON	23.00	\$1,265.02	CROWELL LEANNA G LIVING TRUST	624 RANCH DR	MUSKEGON MI 49441		
70-03-20-408-013	106-108 WASHINGTON	43.00	\$2,365.04	NEGEN BROS LC	106 WASHINGTON AVE	GRAND HAVEN MI 49417		
70-03-20-408-025	132 WASHINGTON	32.00	\$1,760.03	CROWELL MICHAEL-LEANNE	624 RANCH DR	MUSKEGON MI 49441		
70-03-20-408-026	136 WASHINGTON	49.00	\$2,695.05	HUTCHINSON ROBERT-JA LAINE	136 WASHINGTON	GRAND HAVEN MI 49417		
70-03-20-412-001	117 WASHINGTON #1	7.50	\$412.51	ISO GRAND RAPIDS REAL EST. LLC #5	PO BOX 150500	GRAND RAPIDS MI 49515		
70-03-20-412-002	117 WASHINGTON #2	7.50	\$412.51	DESROCHES JAMIE	117 WASHINGTON AVE #2	GRAND HAVEN MI 49417		NEW OWNER
70-03-20-412-003	117 WASHINGTON #3	7.50	\$412.51	LUTTERMOSER KURT -DAWN	117 WASHINGTON AVE # 3	GRAND HAVEN MI 49417		
70-03-20-413-001	12 WASHINGTON #1	5.75	\$316.26	TEC HOLDING LLC	PO BOX 2001	MONROE MI 48161		
70-03-20-413-002	12 WASHINGTON #2	5.75	\$316.26	TEC HOLDING LLC	PO BOX 2001	MONROE MI 48161		
70-03-20-413-003	12 WASHINGTON #3	5.75	\$316.26	COME STRONG LLC	12 WASHINGTON AVE #3	GRAND HAVEN MI 49417		
70-03-20-413-004	12 WASHINGTON #4	5.75	\$316.26	NMGH LLC	C/O: ACCOUNTS PAYABLE	12 WASHINGTON AVE STE 200	GRAND HAVEN MI 49417	
70-03-20-413-005	12 WASHINGTON #5	2.50	\$137.50	SEVANTHINATHAN PRATHEEP-ANDREA	977 HAZEL ST	BIRMINGHAM MI 48009		
70-03-20-413-006	12 WASHINGTON #6	2.50	\$137.50	KRAMPF KEVIN ROBERT- ERICA LYNNE	12 WASHINGTON AVE #6	GRAND HAVEN MI 49417		
70-03-20-413-007	12 WASHINGTON #7	2.50	\$137.50	EARL EDELMAYER	12 WASHINGTON #7	GRAND HAVEN MI 49417		
70-03-20-413-008	12 WASHINGTON #8	2.50	\$137.50	ESRP LLC	4475 8TH AVE	GRANDVILLE MI 49418		NEW OWNER
70-03-20-413-009	12 WASHINGTON #9	2.50	\$137.50	JAMES AVERY-KAREN ZICKUS	572 VILLAGE SPRINGS DR SE	ADA MI 49301		
70-03-20-413-010	12 WASHINGTON #10	2.50	\$137.50	NEUHAUS PATRICIA	12 WASHINGTON AVE #10	GRAND HAVEN MI 49417		
70-03-20-413-011	12 WASHINGTON #11	2.50	\$137.50	THEUSCH, BRETT	241 BOULDER DR	MUSKEGON MI 49444		
70-03-20-413-012	12 WASHINGTON #12	2.50	\$137.50	VANOSS ROBERT D-EVELYN J	12 WASHINGTON #12	GRAND HAVEN MI 49417		
70-03-20-417-027	24 WASHINGTON	73.00	\$4,015.07	22 WASHINGTON LLC	5200 PLAINFIELD AVE NE	GRAND RAPIDS MI 49525		
70-03-20-432-007	201 WASHINGTON	44.00	\$2,420.04	SCHOCK HOLDINGS LLC	101 EMMET ST	GRAND HAVEN MI 49417		
70-03-20-432-010	209 WASHINGTON	19.00	\$1,045.02	209 WASHINGTON AVE LLC	C/O: JUDITH BOYLE	7293 SCHOOL HOUSE DR SE	ADA MI 49301	
70-03-20-432-011	211 WASHINGTON	22.00	\$1,210.02	BBH LLC	10357 LAKESHORE DRIVE	WEST OLIVE MI 49460		
70-03-20-432-012	213 WASHINGTON	21.00	\$1,155.02	BBH LLC	10357 LAKESHORE DRIVE	WEST OLIVE MI 49460		
70-03-20-432-013	215 WASHINGTON	21.00	\$1,155.02	DOWNTOWN GH RE LLC	19373 ROSEMARY ROAD	SPRING LAKE MI 49456		NEW OWNER
70-03-20-432-017	233 WASHINGTON	216.00	\$11,880.19	233 LLC	50 CRAHEN NE STE 200	GRAND RAPIDS MI 49525		
70-03-20-432-018	205 WASHINGTON	43.00	\$2,365.04	HOEKSEMA PROPERTIES LLC	4280 LINNAN LANE	NORTON SHORES MI 49441		
70-03-20-433-013	301 WASHINGTON AVE	34.00	\$1,870.03	FIRST REFORMED CHURCH	301 WASHINGTON AVE	GRAND HAVEN MI 49417		
70-03-20-436-001	200 WASHINGTON	49.00	\$2,695.05	TRI CITIES HISTORICAL MUSEUM	200 WASHINGTON	GRAND HAVEN MI 49417		
70-03-20-436-002	202 WASHINGTON	21.00	\$1,155.02	ISO GRAND RAPIDS REAL EST V LLC #5	PO BOX 150500	GRAND RAPIDS MI 49515		

# ANNUAL SNOWMELT BILLING 2026

2025-26 Snowmelt Operational Costs

<b>TOTAL COST</b>	<b>FRONT FEET</b>	<b>\$ / FOOT</b>
\$114,016.94	2073	\$55.00

PARCEL NUMBER	PROPERTY ADDRESS	STREET FRONT FOOTAGE	OPERATIONAL COST	LINE 1	OWNER MAILING ADDRESS LINE 2	LINE 3	LINE 4	93 bills INVOICE
70-03-20-436-003	206 WASHINGTON	23.00	\$1,265.02	JSM ESTATES LLC	206 1/2 WASHINGTON AVE	GRAND HAVEN MI 49417		
70-03-20-436-004	210 WASHINGTON	35.00	\$1,925.03	ISO GRAND RAPIDS REAL EST V LLC #5	PO BOX 150500	GRAND RAPIDS MI 49515		
70-03-20-436-005	212 WASHINGTON	21.00	\$1,155.02	WIVGH ENTERPRISES LLC	ATTN: MATTHEW HOLMES	638 NORTHRIDGE DR	HOLLAND MI 49423	
70-03-20-436-006	214 WASHINGTON	21.00	\$1,155.02	BERGMAN ROGER-KAREN J	214 WASHINGTON #200	GRAND HAVEN MI 49417		
70-03-20-436-008	218 WASHINGTON	19.00	\$1,045.02	WESTGATE ZSUZSANNA-TRUSTEE	328 SHERIDAN RD	WINNETKA IL 60093		
70-03-20-436-009	220 WASHINGTON	19.00	\$1,045.02	ISO GRAND RAPIDS REAL EST V LLC #5	PO BOX 150500	GRAND RAPIDS MI 49515		
70-03-20-436-010	222 WASHINGTON	25.00	\$1,375.02	ISO GRAND RAPIDS REAL EST V LLC #5	PO BOX 150500	GRAND RAPIDS MI 49515		
70-03-20-436-011	224 WASHINGTON	42.00	\$2,310.04	224 WASHINGTON LLC	PO BOX 100276	CAPE CORAL FL 33910		
70-03-20-436-029	216 WASHINGTON	21.00	\$1,155.02	ISO GRAND RAPIDS REAL EST V LLC #5	PO BOX 150500	GRAND RAPIDS MI 49515		
70-03-20-439-008	232 WASHINGTON	3.50	\$192.50	LOFTIS, ALLEGRA	180 LAMOREAUX DR NW	COMSTOCK PARK MI 49321		
70-03-20-439-009	9 S 3RD ST 002	4.40	\$242.00	SF STORAGE LLC	100 N THIRD STREET	GRAND HAVEN MI 49417		
70-03-20-439-010	234 WASHINGTON	15.00	\$825.01	SEKAO LLC	PO BOX 729	GRAND HAVEN MI 49417		
70-03-20-439-011	250 WASHINGTON	14.00	\$770.01	250 WASHINGTON PARTNERS LLC	DOUGLAS J MCNEIL	250 WASHINGTON AVE	GRAND HAVEN MI 49417	
70-03-20-439-012	9 S 3RD ST 101	2.60	\$143.00	ALBERT TONI S	16306 WEST WILLOW DRIVE	SPRING LAKE MI 49456		
70-03-20-439-013	9 S 3RD ST 201	5.00	\$275.01	ANDERSON GRANT	9 S. THIRD ST #201	GRAND HAVEN MI 49417		NEW OWNER
70-03-20-439-014	9 S 3RD ST 202	5.00	\$275.01	CARVER-WOLTJER PARTNERSHIP	9 S. THIRD ST #202	GRAND HAVEN MI 49417		
70-03-20-439-015	9 S 3RD ST 203	5.00	\$275.01	GASKIN DONNA JEAN TRUST	9 S. THIRD ST #203	GRAND HAVEN MI 49417		
70-03-20-439-016	9 S 3RD ST 204	5.00	\$275.01	HUGHES JOHNATHAN- AMY	9 S. THIRD ST #204	GRAND HAVEN MI 49417		
70-03-20-439-017	9 S 3RD ST 205	5.00	\$275.01	KRASTINS CRAIG V-STACEY L TRUST	9 S. THIRD ST #205	GRAND HAVEN MI 49417		
70-03-20-439-018	9 S 3RD ST 206	5.00	\$275.01	GRIMM EDEN	9 S. THIRD ST #206	GRAND HAVEN MI 49417		
70-03-20-439-019	9 S 3RD ST 301	5.00	\$275.01	BRODERICK DAWN C - BRODERICK GERAMY	9 S. THIRD ST #301	GRAND HAVEN MI 49417		
70-03-20-439-020	9 S 3RD ST 302	5.00	\$275.01	SZUKALA ALAN	9 S. THIRD ST #302	GRAND HAVEN MI 49417		
70-03-20-439-021	9 S 3RD ST 303	5.00	\$275.01	PEKRUL JULIE E TRUST	9 S. THIRD ST #303	GRAND HAVEN MI 49417		
70-03-20-444-000	300 WASHINGTON AVE COMMON AREA	5.50	\$302.51	300 WASHINGTON LLC	18 N FIFTH ST	GRAND HAVEN MI 49417		
70-03-20-444-001	300 WASHINGTON AVE #1	2.75	\$151.25	STONE II JAMES DIRK-DENISE	12099 FOREST BEACH TRAIL	GRAND HAVEN MI 49417		
70-03-20-444-002	300 WASHINGTON AVE #2	2.75	\$151.25	MICHEL'S JOSEPH-GALE	775 CENTURY CIRCLE	WAUKEE IA 50263		
70-03-20-444-003	300 WASHINGTON AVE #3	2.75	\$151.25	WITTKOPP PATRICK	300 WASHINGTON AVE #3	GRAND HAVEN MI 49417		
70-03-20-444-004	300 WASHINGTON AVE #4	2.75	\$151.25	ARGEROS LAURIE	15785 JENNIFER LANE	SPRING LAKE MI 49456		
70-03-20-444-005	300 WASHINGTON AVE #5	2.75	\$151.25	KLING CHRISTOPHER-MARILYN	300 WASHINGTON AVE #5	GRAND HAVEN MI 49417		NEW OWNER
70-03-20-444-006	300 WASHINGTON AVE #6	2.75	\$151.25	VELDHEER DANIEL JAMES	300 WASHINGTON AVE #6	GRAND HAVEN MI 49417		NEW OWNER
70-03-20-444-007	300 WASHINGTON AVE #7	2.75	\$151.25	GABRIELSE INVESTMENTS LLC	533 PENNOYER AVE	GRAND HAVEN MI 49417		
70-03-20-444-008	300 WASHINGTON AVE #8	2.75	\$151.25	ROBINSON DAN L-KRISTIE J	10207 EDDYSTONE DR	HOUSTON TX 77043		
70-03-20-444-009	300 WASHINGTON AVE #9	2.75	\$151.25	300 WASHINGTON LLC	18 N FIFTH ST	GRAND HAVEN MI 49417		
70-03-20-444-010	300 WASHINGTON AVE #10	2.75	\$151.25	300 WASHINGTON LLC	18 N FIFTH ST	GRAND HAVEN MI 49417		
70-03-20-444-011	300 WASHINGTON AVE #11	2.75	\$151.25	300 WASHINGTON LLC	18 N FIFTH ST	GRAND HAVEN MI 49417		
70-03-20-444-041	300 WASHINGTON AVE #12	2.75	\$151.25	FRYBERGER WILLIAM - MARYLU	300 WASHINGTON AVE #12	GRAND HAVEN MI 49417		
70-03-20-444-042	300 WASHINGTON AVE #13	2.75	\$151.25	KIEFF BENNY JAY - JEANETTE LYNNE	4495 WHITEWOOD FARMS DR NE	GRAND RAPIDS MI 49525		
70-03-20-444-043	300 WASHINGTON AVE #14	2.75	\$151.25	PUNNETT PAUL E - DEBORAH R TRUST	6204 HIDDEN LAKE CIRCLE	RICHLAND MI 49083		
70-03-20-444-044	300 WASHINGTON AVE #15	2.75	\$151.25	FLATER SEAN - STEPHANIE	510 CLAIR HILL DR	ROCHESTER MI 48309		
70-03-20-444-045	300 WASHINGTON AVE #16	2.75	\$151.25	ANNAMAC LLC	PO BOX 955	GRAND HAVEN MI 49417		
70-03-20-444-046	300 WASHINGTON AVE #17	2.75	\$151.25	TOWER 317 LLC	608 WASHINGTON AVE	GRAND HAVEN MI 49417		
70-03-20-444-047	300 WASHINGTON AVE #18	2.75	\$151.25	HALL LARRY- SUSAN	300 WASHINGTON AVE #18	GRAND HAVEN MI 49417		
<b>TOTALS:</b>		<b>2073.00</b>	<b>\$114,016.94</b>					Finalized 05.06.26



## MEMORANDUM

TO: Ashley Latsch – City Manager

CC: Eric Law – Superintendent NOWS

FROM: Derek Gajdos – Project Management Director *DG*

DATE: May 7, 2026

SUBJECT: HDR Task Order 033, Task 42 – North Channel CCR Removal Project

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As progress continues to delineate and develop remediation/mitigation plans for Harbor Island, BLP and city staff have discussed and agreed that initiating the North Channel CCR Removal Project is beneficial and appropriate at this time. Board of Light and Power (BLP) and city staff agree that the North Channel CCR remediation requirements are unique enough and have a large enough scale to be economically efficient as a stand-alone project. Additionally, staff are attempting to take advantage of the below average water levels observed and predicted. This project will build on the success of the coal pile removal project from last year and lead our efforts as we consider holistic alternatives for the remainder of the island.

Therefore, HDR has prepared Task Order 033, Tasks 042 to complete design, permitting, construction plans, project oversight as well as field verification and final removal reporting. Project activities will start immediately after approval and construction is planned to begin late this fall. Construction bidding is planned for August with a contract award in September. Completion is anticipated to occur in early 2027, with final reporting to EGLE and the EPA in by spring 2027.

Since this is purely a CCR removal project, these costs will be entirely reimbursed by the BLP.

Task Order 033 is planned to be considered by the BLP at its May 21, 2026, Board meeting. To be expeditious and accomplish construction starting before the end of the year, city staff is requesting the City Council approve Task Order 033 prior to the BLP Board's approval. The City Council's resolution will include language that the Council's approval is fully contingent upon the BLP's subsequent approval.

Therefore, city staff recommend that City Council authorize Task Order 033, Task 42 to HDR of Ann Arbor, Michigan in the not to exceed amount of \$221,162.00 and authorize the Mayor and City Clerk to execute the necessary documents, contingent on the BLP Board's approval.



May 7, 2026

Mr. Derek Gajdos  
Program Management Director  
City of Grand Haven  
Grand Haven, MI 49417  
[dqajdos@grandhaven.org](mailto:dqajdos@grandhaven.org)

**Re: North Channel CCR Removal Project  
Task Order 33 for HDR Task 42  
Former J.B. Sims Generating Station**

Dear Derek,

HDR Michigan, Inc. (HDR) appreciates the opportunity to continue to assist the City of Grand Haven (City) with Coal Combustion Residuals (CCR) regulatory compliance at the former J.B. Sims Generating Station (Sims) owned by the Grand Haven Board of Light & Power (GHBLP) and environmental investigation at Harbor Island.

This Task Order 33 for Task 42 is for HDR to provide continued support to the City for CCR removal activities in the North Channel area at the Former J.B. Sims Generating Station located on Harbor Island.

## **OBJECTIVE**

Previous investigations have identified CCR deposits in an area north of the CCR Units 1/2 Impoundment, referred to as the North Channel. The key objective of this scope of work is to facilitate the removal of the CCR material in the North Channel with regulatory approval from the Michigan Department of Environment, Great Lakes, and Energy (EGLE) Material Management Division. While the CCR in the North Channel is currently not regulated as part of the Units 1/2 Impoundment, nor a CCR Management Unit (CCRMU) and CCRMU federal regulations are in flux, it is anticipated that removal of the CCR from the North Channel will be a State required component for the closure and remediation of the Unit 1/2 Impoundment.

## **SCOPE OF SERVICES**

To meet the objective, HDR will prepare a CCR Removal Work Plan (Work Plan), prepare and submit a wetland permit, prepare design and specifications documents, facilitate Contractor selection and procurement, conduct oversight of the CCR removal, and prepare a summary report of the activities. These services are outlined in the following tasks:

### **Task 42.0: Task Management**

HDR will provide management to initiate, monitor and review technical deliverables for this task. HDR will assign a dedicated Project Manager who will be responsible for the overall execution of



this task, including scheduling, coordination with the City and monitoring the scope, schedule, and budget. HDR's Project Manager will update the current Project Management Plan (PMP) to reflect the additional scope, schedule, and budget associated with this task order.

#### Activities

- Host a one-hour (virtual) design kickoff meeting with three HDR project team members and the City to discuss activities and schedule.
- Participate in weekly 30-minute-long virtual progress meetings with two HDR project team members through construction to update on status and budget (30 meetings are anticipated). Task related meetings are discussed in the following tasks.
- Monthly update to the task schedule based on permitting, Contractor selection, and construction timelines.

#### Deliverables

- Meeting agenda and notes
- Task schedule updates

### **Task 42.1: CCR Removal Work Plan Development**

HDR will prepare a Work Plan outlining the activities of CCR removal in the North Channel. The Work Plan will highlight the CCR removal activities, project requirements, anticipated permits, management structure, project assumptions, and removal confirmation documentation with the goal of receiving EGLE's approval of CCR removal. The Work Plan will provide a description of the following:

- Facility background and regulatory status.
- Plans for removal and disposal of CCR.
- CCR removal verification lines of evidence and specific procedures.
- Schedule for implementation.

The purpose of the Work Plan is to request agreement from EGLE on the approach and assumptions regarding removal performance criteria.

The Work Plan will include maps of the assumed extents of CCR in the North Channel, a narrative summary of the removal, excavation summary and maps, removal criteria, and documentation of removal criteria.

HDR recommends repeated communication with EGLE during the development of the Work Plan in an effort to streamline approval from the agency. Therefore, it is recommended that once an initial approach is chosen by the City, an initial meeting be held with EGLE to present the initial plan to answer their initial questions and address concerns prior to development of the Work Plan.

#### Deliverables

- Draft Work Plan for City
- Updated Draft Work Plan for EGLE review
- Final copy of the Work Plan after revisions

#### Assumptions

- HDR assumes that the City will only require one revision to the Work Plan prior to initial submittal to EGLE.
- HDR assumes that the Work Plan will require two revisions prior to finalization with EGLE.
- Excavated CCR material will be transported offsite and disposed of at an approved landfill by the Contractor.
- Two HDR project team members will participate in up to three 2-hour meetings with regulatory agencies and the City to discuss project objectives and obtain project approvals.
- Schedule assumes the Work Plan will be approved in July 2026.

#### Task 42.2: Environmental Permitting

HDR will assist the City with identifying, preparing, and coordinating the required regulatory permits for construction activities occurring within regulated wetland areas. This work may include preparation and submittal of an EGLE/USACE Joint Permit Application pursuant to Part 301 (Inland Lakes and Streams) and Part 303 (Wetlands Protection) of the Natural Resources and Environmental Protection Act. General Permit authorization is limited to predefined categories of activities determined by EGLE to have minimal environmental impacts; therefore, HDR will evaluate the proposed work against established general permit criteria and thresholds to confirm that anticipated wetland impacts—currently expected to be less than five (5) acres—are minor, limited in extent and duration, and will not result in permanent loss of wetland area or function, long-term alteration of wetland hydrology, or the need for compensatory mitigation. It is assumed that the project will qualify for authorization under a General Permit; however, if EGLE determines that an Individual Permit is required, HDR will coordinate with the City to modify the scope of services accordingly. HDR will also support compliance with a Soil Erosion and Sedimentation Control (SESC) permit administered by Ottawa County under Part 91, as well as coordination with applicable City of Grand Haven Zoning Ordinance requirements, including the Sensitive Environmental Overlay District. Based on the current understanding of the proposed work, HDR does not anticipate that a FEMA permit or a Conditional Letter of Map Revision (CLOMR/LOMR) will be required.

HDR will coordinate and attend a Pre-Application meeting with EGLE and the City. A General Permit package submitted to EGLE typically consists of an EGLE/USACE Joint Permit Application prepared through MiEnviro, along with supporting documentation demonstrating that the proposed work qualifies for authorization under an established general permit category. The package includes a project narrative describing the purpose, construction methods, and sequencing of work; confirmation that anticipated wetland impacts are minor in nature, limited in area and duration, and below applicable thresholds; and an explanation of how impacts have been avoided and minimized to the maximum extent practicable. Supporting materials generally include site location maps, aerial imagery, and plan drawings showing existing and proposed conditions, wetland boundaries, limits of disturbance, access routes, and erosion and sedimentation control measures. The application also quantifies temporary and permanent wetland impacts, confirms that compensatory mitigation is not required, and includes the applicable permit fee. General Permit packages do not require a mitigation plan or public notice, and if EGLE determines that the submitted materials do not meet general permit criteria, the application may need to be revised or processed as an Individual Permit. HDR will

coordinate with the City to discuss a modified scope, schedule, and budget to accommodate an Individual Permit Application.

HDR will also support compliance with applicable City of Grand Haven Zoning Ordinance requirements, including those associated with the Sensitive Environmental Overlay District (SA Overlay District). The SA Overlay District applies to areas containing environmentally sensitive features such as wetlands, streams, floodplains, shorelines, dunes, and other natural resources identified on the City's official zoning maps and imposes additional development standards beyond those of the underlying zoning district. Projects within the SA Overlay District are subject to City review to make sure that proposed activities avoid or minimize disturbance to sensitive environmental features, do not result in unacceptable impacts to wetland functions, hydrology, or habitat, and are consistent with the intent of preserving the City's natural resource. Compliance may require submittal of a Sensitive Areas Overlay permit application, including site plans, narratives, topographic information, and documentation demonstrating consistency with both local zoning standards and applicable state and federal environmental permits.

#### Deliverables

- Meeting notes from Pre-Application Meeting
- EGLE/USACE Joint Permit Application (MiEnviro submittal)
  - General Permit eligibility narrative and documentation
  - Permit-level site plans and drawings
  - Wetland impact quantification summary
- Soil Erosion and Sedimentation Control (SESC) permit support materials
- City of Grand Haven Sensitive Environmental Overlay District submittal materials

#### Assumptions

- The proposed construction activities will result in minor wetland impacts that meet EGLE General Permit eligibility criteria under Parts 301 and 303, including limits on impact area, duration, and permanence.
- Anticipated wetland impacts are less than five (5) acres and will not require compensatory mitigation.
- The project will not cause permanent loss of wetland acreage or function, nor long-term alteration of wetland hydrology.
- An EGLE/USACE Joint Permit Application will be sufficient to address applicable state and federal requirements.
- Public notice and hearings associated with an Individual Permit are not anticipated.
- If EGLE determines that an Individual Permit is required during review, HDR will coordinate with the City to modify the scope of services accordingly (including schedule and fee adjustments).
- Local approvals will be limited to standard administrative or Planning Commission review under the City of Grand Haven Sensitive Environmental Overlay (SA Overlay) District, and no rezoning or variance will be required.
- Required local submittals (e.g., SA Overlay application materials) will be consistent with and supported by the state permit documentation.

- A Part 91 SESC permit administered by Ottawa County will be required and can be obtained without unusual conditions.
- No FEMA approvals, including CLOMR/LOMR, are anticipated based on current project understanding.
- Project design will remain generally consistent with the assumptions used to establish General Permit eligibility; material changes to footprint, methods, or sequencing may require permit reevaluation.
- Schedule assumes wetland permitting will take 90 days.
- The City will pay permitting fees, permitting fees have not been included in this estimate.

### **Task 42.3: Construction Drawings, Specifications, Procurement**

The key objective of this task is to develop design drawings and specifications for construction activities to remove the CCR material from the North Channel area based on the Work Plan prepared in Task 42.1. HDR will prepare technical documents including drawings, specifications, and necessary reference documents to be included in the City's Request for Proposal (RFP) for the selection of a construction Contractor on a competitive bid basis. In addition, HDR will review and evaluate the Contractor bid responses and provide a recommendation for award.

#### **Activities**

- Host a one-hour virtual design kickoff meeting and workshop with three members of the HDR project team and the City to discuss the design based on the Work Plan and develop a design schedule and establish key milestones to bring a Contractor on board.
- Coordination with regulated offsite landfill
- Plans and specifications will follow the Work Plan and meet the requirements of the Federal CCR Rule and Michigan Part 115. Plans anticipated to be included within scope of work include:
  - Existing Conditions Plan
  - Site Plan – identifying project work area and adjacent properties
  - Site Traffic Plan
  - Erosion and Sediment Control Plan
  - Vegetation and Sensitive Area Protection Plans
  - Excavation Plan
  - Final Restoration Plan
  - Pertinent general and site-specific details
- Technical specifications will be prepared and include the necessary design clarifications.
- Engineer's Opinion of Probable Construction Costs (EOPCC) will be developed and provided to the City.
- Host a pre-bid two-hour site walk with two HDR project team members and brief potential Contractors on project requirements.
- Prepare responses to Contractor questions.
- Review Contractor bid submittals.
- Prepare a recommendation for award.

#### Deliverables

- One Draft 90% Issued for Bid Drawings and Specifications for City review.
- One Final 100% Issued for Bid Drawings and Specifications for bidding purposes.
- 100% EOPCC.
- Bid Recommendation Memorandum.
- One Issued for Construction (IFC) Drawings and Specifications.

#### Assumptions

- The City will provide applicable Division 00 forms to include in the bid package (i.e., Bid Form, Contractor Services Agreement, Instruction to Bidders, Notice to Bidders, etc.)
- Final removal method will be based on the Work Plan.
- Design package submittals will be made electronically.
- A single bid package to be prepared with intent that the Contractor be responsible for procurement of equipment.
- HDR will host a document management system such as OneDrive or SharePoint to allow for transmittal of files between HDR and the City.
- HDR assumes that up to five (5) bids will be reviewed by HDR during the bidding process.
- HDR will support bidding RFI and questions for the City.
- Contractor procurement process can be completed in less than two months.
- HDR assumes that the landfill will accept the material, and treatment will not be required.
- Fill material will not be required to replace the volume of soil removed.
- Dewatering and/or water treatment is not necessary, excavated materials will be removed in the wet and conditioned in upland prior to removal offsite.

#### **Task 42.4: Construction Oversight Services**

The objective of this task is to provide on-site personnel to observe and document the Contractor activities associated with removal of the CCR material as outlined in the IFC specifications and drawings. The key objective of this task is to provide visual observation of removal of accessible CCR materials taking into consideration the sensitive environmental habitat and observe the Contractor's safety practices are followed. HDR will provide construction phase services that include the following:

#### Activities

- Participate in an on-site pre-construction meeting.
- Review and respond to Contractor submittals and requests for information (RFI).
- Provide recommendations on change orders, if necessary.
- Participate in Contractor's daily safety meetings.
- On-site during scheduled construction activities.
- Perform field and reporting services required to observe the removal of CCR per the IFC documents and Work Plan.
- Attend weekly construction progress meetings coordinated by the Contractor.
- Observe construction for substantial completion, issue a punch list, and provide necessary recommendations for project close-out.

#### Deliverables

- Daily field reports of HDR oversight.
- Material quantity summaries.

#### Assumptions

- Only one HDR field professional required for construction oversight.
- Work schedule for one HDR field professional has been assumed to consist of 5 x 10-hour days per week (50 hours per week total) for 8 weeks.
- For days that work is not performed, the field professional will not be onsite and there will be no charge for that day's field professional services.
- Progress meetings to be held on a weekly basis (assumed 8 meetings).
- HDR not responsible for Contractor's health and safety.
- HDR has assumed the review of the following Contractor documents:
  - 10 submittals
  - 5 RFIs
  - 3 change orders

#### Task 42.5: CCR Removal Field Verification

The objective of this task is to perform field verification services required to confirm the removal of CCR material pursuant to the Work Plan approved by EGLE.

HDR will perform the verification protocol, as developed and approved in the Work Plan. This will include visual verification of samples taken from the boundary of the excavation area and at depth within the excavation area.

#### Deliverables

- No deliverables are anticipated for this task as services are provided in the field. Progress of field services will be communicated with the City during progress meetings. Verification results will be documented in daily field reports and incorporated into the CCR Removal Report (Task 42.6).

#### Assumptions

- HDR assumes that verification observation will be on an as needed basis. HDR assumes that verifying the removal of CCR will be according the required three (3) lines of evidence and will be performed for sections of the excavation approximately four (4) times over the duration of the construction (8 weeks).
- Laboratory analysis for verification is not included in this fee as the method of verification is assumed to be visual documentation.
- HDR will coordinate with the City and accompany EGLE anticipated construction progress site visits. HDR has assumed two site visits with EGLE.
- If additional verification efforts are required by EGLE during the development of the Work Plan, additional scope and fee could be required.

### Task 42.6: CCR Removal Reporting

HDR will compile the field data reports for verification of CCR removal and provide a summary report for removal verification for submittal to EGLE. The report will be stamped by a Michigan Professional Engineer certifying the monitoring performed and verifying the removal of CCR to the removal criteria. The CCR Removal Report will include monitoring data (provided in the Work Plan), photographs, maps, and field notes.

#### Deliverables

- Construction record drawings based on provided Contractor redlines.
- Draft CCR Removal Report submitted to the City for review and comment.
- Draft CCR Removal Report submitted to EGLE for review and comment.
- Final CCR Removal Report submitted to the City and EGLE.

#### Assumptions

- HDR anticipates one round of revisions from the City of Grand Haven to the Draft CCR Removal Verification Report prior to submittal to EGLE.
- HDR anticipates one round of revisions of the Draft CCR Removal Verification Report prior to finalization with EGLE. Additional rounds of revisions will require additional time and effort by HDR.
- Under the federal CCR Rule (40 CFR §257.102(c)) and Michigan Part 115 – Solid Waste Management of the Natural Resources and Environmental Protection Act (NREPA), closure of CCR units by removal is considered complete when all CCR has been removed and any areas affected by releases from the CCR unit have been decontaminated. EPA and EGLE have interpreted this language to require a quantitative approach to verifying decontamination (e.g., analytical sampling). The North Channel is not currently a CCR unit nor a defined CCRMU. There is interpretation by some in the industry that State approval of a potential CCRMU closure satisfies closure requirements under the CCR Legacy Rule as it currently stands. Given ongoing changes and uncertainties in the federal regulatory framework, coordination with EGLE to obtain approval for both the removal approach and verification methods is appropriate at this time. Notwithstanding this coordination, some risk remains that future regulatory determinations could require additional actions to demonstrate closure of the North Channel area if it is subsequently designated as a regulated unit, particularly due to the decontamination requirements applicable to CCR units.

## **SCHEDULE**

The project is anticipated to be executed over approximately 12 to 15 months. Work Plan development and agency coordination are expected to occur over 3 to 4 months, followed by environmental permitting and design, which will proceed concurrently over approximately 4 to 6 months. Contractor procurement and bidding are anticipated to require up to 2 months. Construction and CCR removal activities are expected to take approximately 8 weeks, with field verification occurring concurrently. Final reporting and documentation for EGLE approval are anticipated to

require an additional 2 to 3 months following construction completion. A detailed proposed schedule is attached and based on receiving a notice to proceed no later than May 22, 2026.

## ENGINEER’S FEE

The fee is based on the 2026 Rate Schedule previously provided by HDR to the City. Task 42.6 will occur in 2027; therefore a 3% escalation has been applied to the 2026 billing rates to determine the 2027 billing rates for the hours to be performed in 2027. HDR proposes executing our scope of services for the fee indicated below.

Task Description	Hours	Labor	Expenses	Total
Task 42.0: Task Management	104	\$24,720	\$-	\$24,720
Task 42.1: CCR Removal Work Plan Development	74	\$16,740	\$-	\$16,740
Task 42.2: Environmental Permitting	146	\$22,952	\$1,000	\$23,952
Task 42.3: Construction Drawings, Specifications, Procurement	166	\$35,804	\$-	\$35,804
Task 42.4: Construction Oversight Services	438	\$66,784	\$8,080	\$74,864
Task 42.5: CCR Removal Field Verification	85	\$18,845	\$1,620	\$20,465
Task 42.6: CCR Removal Reporting	112	\$24,617	\$-	\$24,617
<b>Total</b>	<b>1173</b>	<b>\$210,462</b>	<b>\$10,700</b>	<b>\$221,162</b>

HDR’s fee is based on general adherence to the schedule noted in this proposal. Significant delays which are not caused by HDR may impact the required fee. In the event of significant changes to the project schedule, HDR will work together with the City to assess the impact and adjust the fee as required.

# Approval

We appreciate the opportunity to continue this work with the City. If you have questions, please feel free to contact me at 734-332-6405 or [Lara.Zawaideh@hdrinc.com](mailto:Lara.Zawaideh@hdrinc.com).

## ENGINEER

(Approval required by all listed below)



05/07/2026

### Project Manager

Lara Zawaideh, PE ENV SP  
Associate Vice President | Area  
Business Development Leader

Date

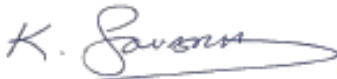
## CLIENT

(Approval required by authorized signatory)

### Authorized Signatory:

Robert Monetza  
Mayor

Date



05/07/2026

### Authorized Signatory:

Khaled S. Soubra, PhD, PE, LEED AP  
Vice President | Michigan Area Manager

Date

### Authorized Signatory:

Maria Boersma  
City Clerk

Date

**ATTACHMENT A**  
**DETAILED PROJECT SCHEDULE**

See attached

For internal planning purposes only and subject to change.

ID	Task Mode	Project WBS	CCR WBS	PFAS WBS	Task Name	Duration	Start	Finish	Predecessors	Successors	Contact	Deadline	Deliverable	% Complete	Gantt Chart											
															2026	2027	2028	2029	2030	2031	2032	2033	2034	2035		
477		NCHALOPT	CCR		North Channel CCR Removal - Optimistic	232d	Fri 5/22/26	Mon 4/12/27				NA		0%	North Channel CCR Removal - Optimistic											
478		NCHALOPT/PLAN	CCR		North Channel CCR Removal - Planning & Permitting	70d	Fri 5/22/26	Thu 8/27/26				NA		0%	North Channel CCR Removal - Planning & Permitting											
479		NCHALOPT/PLAN/1			Notice to Proceed	0d	Fri 5/22/26	Fri 5/22/26	74,75	481,480,491		NA		0%	5/22/26											
480		NCHALOPT/PLAN/2			Attain Wetland Permits	70d	Fri 5/22/26	Thu 8/27/26	479			NA		0%												
481		NCHALOPT/PLAN/3			Develop Closure Work Plan	10d	Fri 5/22/26	Tue 6/4/26	479	482	HDR BB	NA		0%												
482		NCHALOPT/PLAN/4			QC Review of Work Plan	3d	Fri 6/5/26	Tue 6/9/26	481	483	HDR MR	NA		0%												
483		NCHALOPT/PLAN/5			Update Work Plan from QC Review	2d	Wed 6/10/26	Thu 6/11/26	482	484	HDR BB	NA		0%												
484		NCHALOPT/PLAN/6			Send Work Plan to GH for Review	0d	Thu 6/11/26	Thu 6/11/26	483	485	HDR BB	NA	D	0%	6/11/26											
485		NCHALOPT/PLAN/7			GH Review of Work Plan	3d	Fri 6/12/26	Tue 6/16/26	484	486	GH	NA		0%												
486		NCHALOPT/PLAN/8			Update Work Plan from GH Review	2d	Wed 6/17/26	Thu 6/18/26	485	487	HDR BB	NA		0%												
487		NCHALOPT/PLAN/9			Send Work Plan to EGLE for Review	0d	Thu 6/18/26	Thu 6/18/26	486	488		NA	D	0%	6/18/26											
488		NCHALOPT/PLAN/10			EGLE Review of Work Plan	15d	Fri 6/19/26	Thu 7/9/26	487	489		NA		0%												
489		NCHALOPT/PLAN/11			EGLE Approval of Work Plan	0d	Thu 7/9/26	Thu 7/9/26	488			NA		0%	7/9/26											
490		NCHALOPT/DESG	CCR		North Channel CCR Removal - Design & Procurement	70d	Fri 5/22/26	Thu 8/27/26				NA		0%	North Channel CCR Removal - Design & Procurement											
491		NCHALOPT/DESG/1			Develop construction drawings and specifications to 90%	30d	Fri 5/22/26	Thu 7/2/26	479	492		NA		0%												
492		NCHALOPT/DESG/2			Submit 90% Design for GH Review	0d	Thu 7/2/26	Thu 7/2/26	491	493		NA	D	0%	7/2/26											
493		NCHALOPT/DESG/3			GH Review of 90% Design	3d	Fri 7/3/26	Tue 7/7/26	492	494		NA		0%												
494		NCHALOPT/DESG/4			Develop drawings and specifications to Final Bid Package	10d	Wed 7/8/26	Tue 7/21/26	493	495		NA		0%												
495		NCHALOPT/DESG/5			Submit Final Bid Package to GH	0d	Tue 7/21/26	Tue 7/21/26	494	496		NA	D	0%	7/21/26											
496		NCHALOPT/DESG/6			Issue Request for Bids	30ed	Tue 7/21/26	Thu 8/20/26	495	497	GH	NA		0%												
497		NCHALOPT/DESG/7			Bid Engineering Support & Recommendation	5d	Fri 8/21/26	Thu 8/27/26	496	499,500		NA		0%												
498		NCHALOPT/CONST	CCR		North Channel CCR Removal - Construction	148d	Thu 9/17/26	Mon 4/12/27				NA		0%	North Channel CCR Removal - Construction											
499		NCHALOPT/CONST/1			BLP Contract Approval	3d	Thu 9/17/26	Mon 9/21/26	497	501		NA		0%												
500		NCHALOPT/CONST/2			City Council Contract Approval	2d	Mon 9/21/26	Tue 9/22/26	497	501		NA		0%												
501		NCHALOPT/CONST/3			Contract Award	0d	Tue 9/22/26	Tue 9/22/26	499,500	503,502		NA		0%	9/22/26											
502		NCHALOPT/CONST/4			Contractor NTP	1d	Wed 9/23/26	Wed 9/23/26	501	50555		NA		0%												
503		NCHALOPT/CONST/5			Contractor Submittals	20d	Wed 9/23/26	Tue 10/20/26	501	504		NA		0%												
504		NCHALOPT/CONST/6			Construction	60d	Wed 10/21/26	Tue 1/12/27	503	506		NA		0%												
505		NCHALOPT/CONST/7			Construction Oversight & Verification	80d	Wed 9/23/26	Tue 1/12/27	50255			NA		0%												
506		NCHALOPT/CONST/8			Create CCR Removal Report	30d	Wed 1/13/27	Tue 2/23/27	504	507		NA		0%												
507		NCHALOPT/CONST/9			QC Review of CCR Removal Report	5d	Wed 2/24/27	Tue 3/2/27	506	508		NA		0%												
508		NCHALOPT/CONST/10			Update CCR Removal Report from QC Review	2d	Wed 3/3/27	Thu 3/4/27	507	509		NA		0%												
509		NCHALOPT/CONST/11			Send CCR Removal Report to GH for Review	0d	Thu 3/4/27	Thu 3/4/27	508	510		NA	D	0%	3/4/27											
510		NCHALOPT/CONST/12			GH Review of CCR Removal Report	5d	Fri 3/5/27	Thu 3/11/27	509	511		NA		0%												
511		NCHALOPT/CONST/13			Update CCR Removal Report from GH Review	2d	Fri 3/12/27	Mon 3/15/27	510	512		NA		0%												
512		NCHALOPT/CONST/14			Send CCR Removal Report to EGLE for Review	0d	Mon 3/15/27	Mon 3/15/27	511	513		NA	D	0%	3/15/27											
513		NCHALOPT/CONST/15			EGLE Review of CCR Removal Report	20d	Tue 3/16/27	Mon 4/12/27	512	514		NA		0%	4/12/27											
514		NCHALOPT/CONST/16			EGLE Approval of CCR Removal Report	0d	Mon 4/12/27	Mon 4/12/27	513			NA		0%												

Project: Grand Haven HI  
Date: Thu 4/30/26

Baseline Milestone	Summary	Path Predecessor Normal Task	Baseline	Manual Task	Start-only	Deadline
Task	Project Summary	Path Successor Milestone Task	Inactive Task	Duration-only	Finish-only	Progress
Split	Path Predecessor Milestone Task	Path Successor Summary Task	Inactive Milestone	Manual Summary Rollup	External Tasks	Manual Progress
Milestone	Path Predecessor Summary Task	Path Successor Normal Task	Inactive Summary	Manual Summary	External Milestone	

**CITY OF GRAND HAVEN PROCLAMATION**  
**Recognizing and Supporting HEARTSafe Community**  
**Designation**

WHEREAS, sudden cardiac arrest is a leading cause of death in the United States, affecting more than 350,000 individuals annually outside of hospitals, and survival depends greatly on immediate intervention including cardiopulmonary resuscitation (CPR) and the use of automated external defibrillators (AEDs);

WHEREAS, the likelihood of survival decreases significantly with each minute that passes without CPR or defibrillation, making rapid community response critical to saving lives;

WHEREAS, HEARTSafe Community initiatives promote a coordinated, community-wide approach to improving cardiac arrest survival through widespread CPR training, public access to AEDs, and the implementation of advanced emergency response practices;

WHEREAS, these initiatives encourage collaboration among local government, emergency medical services, fire and police departments, healthcare providers, schools, businesses, and community organizations to strengthen the “chain of survival” and improve outcomes for residents;

WHEREAS, establishing a HEARTSafe Community reflects a commitment to public health, safety, preparedness, and resilience, ensuring that residents and visitors alike are better protected in the event of a cardiac emergency;

WHEREAS, communities that adopt HEARTSafe standards demonstrate leadership in preventative health, emergency readiness, and community engagement, serving as models for others seeking to reduce preventable deaths;

NOW, THEREFORE, BE IT RESOLVED, that the City of Grand Haven hereby recognizes and supports the pursuit of designation as a HEARTSafe Community and commits to fostering partnerships, increasing awareness, expanding CPR and AED training, and strengthening emergency response systems to protect the lives of its residents.

IN WITNESS WHEREOF, this proclamation is adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2026. \_\_\_\_\_ Mayor, City of Grand Haven

**CITY OF GRAND HAVEN, MICHIGAN  
NATIONAL PUBLIC WORKS WEEK  
PROCLAMATION**

**WHEREAS**, public works professionals focus on infrastructure, facilities, and services that are of vital importance to sustainable and resilient communities and the public health, high quality of life and well-being of the people of Grand Haven; and,

**WHEREAS**, these infrastructure, facilities, and services could not be provided without the dedicated efforts of public works professionals, who are engineers, managers, and employees at all levels of government and the private sector, who are responsible for rebuilding, improving, and protecting our nation's transportation, water supply, water treatment, solid waste systems, public buildings, and other structures and facilities essential for our citizens; and,

**WHEREAS**, it is in the public interest for the citizens, civic leaders, and children in Grand Haven to gain knowledge of and maintain an ongoing interest and understanding of the importance of public works and public works programs in their respective communities; and,

**WHEREAS**, the quality and effectiveness of these facilities, as well as their planning, design, and construction are vitally dependent upon the efforts and skills of public works officials, and;

**WHEREAS**, the year 2026 marks the 66<sup>th</sup> annual National Public Works Week sponsored by the American Public Works Association/Canadian Public Works Association, be it now.

**NOW, THEREFORE**, I, Robert Monetza, Mayor of the City of Grand Haven, do hereby proclaim the week May 17–23, 2026 as National Public Works Week; I urge all citizens to join with representatives of the American Public Works Association and government agencies in activities, events, and ceremonies designed to pay tribute to our public works professionals, engineers, managers, and employees and to recognize the substantial contributions they make to protecting our national health, safety, and quality of life.

**IN WITNESS WHEREOF** under my signature and Seal of the City of Grand Haven, State of Michigan, this 18th, day of May, in the year two thousand twenty-six.

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Robert Monetza, Mayor

# **Attachment C**

**City of Grand Haven  
Department of Public Works  
616-847-3493**



**MEMORANDUM**

**TO:** Ashley Latsch – City Manager

**CC:** Emily Greene – Finance Director  
Logan Cuddington – Street and Utilities Manager  
Dana Kollewehr – Assistant City Manager  
Jessica Kossuth – Administrative Assistant

**FROM:** Michael England – Director of Public Works

**DATE:** May 8, 2026

**SUBJECT:** Michigan Grant In Aid Program Boating Access Site Development Project Agreement

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The City of Grand Haven staff has identified Flahive Boat Launch as an area in need of improvement and has included it in the City's Capital Improvement Plan. City Staff is pleased to report that we have received funding from the Michigan Grant in Aid Program through the Michigan Department of Natural Resources.

The Michigan Grant in Aid Program, Boating Access Site Development Project Agreement Grant is a 50/50 matching grant. The total project cost is estimated at \$327,625.80, with the City's portion being \$163,813.00. The project is anticipated for FY27-28. Match funding will come from the General Fund through the Boat Launch and Public Improvement Fund.

Therefore, city staff recommends City Council approve the Michigan Grant in Aid Program Boating Access Site Development Project Agreement, and authorize the Mayor and City Clerk to execute the necessary documents.



# MICHIGAN GRANT IN AID PROGRAM BOATING ACCESS SITE DEVELOPMENT PROJECT AGREEMENT

This Agreement is between **the City of Grand Haven** in the county of **Ottawa** County, hereinafter referred to as the “GRANTEE,” and the MICHIGAN DEPARTMENT OF NATURAL RESOURCES, an agency of the State of Michigan, hereinafter referred to as the “DEPARTMENT.” The DEPARTMENT has authority to issue grants to local units of government for the development of public recreation facilities under Part 781 of the Natural Resources and Environmental Protection Act, P.A. 451 of 1994, as amended and Article IX, Section 40 of the Michigan Constitution. The GRANTEE has been approved by the Director of the DEPARTMENT to receive a grant. In Public Act **2025-PA-0022**, the Legislature appropriated funds from the Waterways Account (Grant in Aid or GIA) to the DEPARTMENT for a grant-in-aid to the GRANTEE.

The purpose of this Agreement is to provide funding in exchange for work to be performed for the project named below. This Agreement is subject to the terms and conditions specified herein.

Project Title: Flahive Boating Access Site Project #: WW2026-004

Amount of grant: \$163,813 50% PROJECT TOTAL: \$327,626

Amount of match: \$163,813 50%

Start Date: \_\_\_\_\_ End Date: \_\_\_\_\_

As a precondition to the effectiveness of the Agreement, the GRANTEE is required to sign the Agreement and return it to the DEPARTMENT with the required attachments by **12/01/2026** or the Agreement may be cancelled by the DEPARTMENT. **This Agreement is not effective until the GRANTEE has signed it, returned it, and the DEPARTMENT has signed it.** The Agreement is considered executed when signed by the DEPARTMENT.

The individuals signing below certify by their signatures that they are authorized to sign this Agreement on behalf of their agencies, and that the parties will fulfill the terms of this Agreement, including any attached appendices, as set forth herein.

**GRANTEE**

SIGNED \_\_\_\_\_

By [Print Name]: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

\_\_\_\_\_  
DUNS Number

\_\_\_\_\_  
SIGMA Vendor Number      SIGMA Address ID

**MICHIGAN DEPARTMENT OF NATURAL RESOURCES**

\_\_\_\_\_  
Waterways Grant Coordinator

\_\_\_\_\_  
Parks and Recreation Division Chief/MIDNR

---

Date of Execution by DEPARTMENT

1. The Parties agree as follows:

- a. This Agreement shall be administered on behalf of the DEPARTMENT by the Administrative Services Section within the Parks and Recreation Division. All notices, reports, documents, requests, actions, or other communications required between the DEPARTMENT and the GRANTEE shall be submitted through the department's current procedure. Primary points of contact pertaining to this agreement shall be:

**GRANTEE CONTACT**

Michael England

Name/Title

Director of Public Works

Organization

City of Grand Haven

Address

519 Washington

Address

Grand Haven 49417

Telephone Number

616-847-3493

E-mail Address

**DEPARTMENT CONTACT**

Curt Wemple/Waterways Grant Coordinator

Name/Title

Grants & Infrastructure Finance/DNR Parks and Recreation

Organization

8015 Mackinaw Trail

Address

Cadillac, MI 49601

Address

(231)444-8029 office; (231)577-8973 mobile

Telephone Number

WempleC1@Michigan.gov

E-mail Address

- b. The encumbrances identified in the terms of this agreement shall apply to the "boating access site" as identified by the included legal description and map for the useful life of the project facility.
- c. The word "project area" shall mean the land and area highlighted on the boating access site map identifying the area of development.
- d. "Project facility" shall mean the following individual components, as further described in the application:
  - **Boat Launch pads, Skid Pier, Access Drive Pavement, Shoreline Protection/Cofferdam, Signage**
- e. A legal description and map of the boating access site, a map highlighting the project area, and the development grant application bearing the number **WW2026-004** are by this reference made part of this Agreement.
- f. The time period allowed for completion of the development in the project area is from through \_\_\_\_\_, hereinafter referred to as the "project period." Requests by the GRANTEE to extend the project period shall be submitted before the expiration of the project period. Extensions to the project period are at the discretion of the DEPARTMENT and may only be extended by an amendment to this Agreement.
- g. This Agreement together with the referenced documents constitute the entire Agreement between the parties and may be modified only in writing and executed in the same manner as the Agreement is executed.

2. The DEPARTMENT will:

- a. Grant the GRANTEE a sum of money equal to **Fifty percent (50%) of Three Hundred Twenty Seven Thousand Six Hundred Twenty Six dollars (\$327,626)**, which is the total eligible cost of construction of the project facilities including engineering costs, but in any event not to exceed **One Hundred Sixty Three Thousand Eight Hundred Thirteen dollars (\$163,813)**.
- b. Grant these funds in the form of reimbursements to the GRANTEE for eligible costs and expenses incurred as follows:
  - i. Payments will be made on a reimbursement basis at **Fifty percent (50%)** of the eligible

expenses incurred by the GRANTEE up to 90% of the maximum reimbursement allowable under the grant.

- ii. Reimbursement will be made only upon DEPARTMENT review and approval of a complete reimbursement request submitted by the GRANTEE on a form provided by the DEPARTMENT which includes an expenditure list supported by documentation as required by the DEPARTMENT, including but not limited to copies of invoices, cancelled checks, EFTs and/or list of volunteer/s and/or force account time and attendance records.
- iii. The DEPARTMENT shall conduct an audit of the project's financial records upon approval of the final 10 % reimbursement request by DEPARTMENT staff. The DEPARTMENT may issue an audit report with no deductions or may find some costs ineligible for reimbursement.
- iv. Final payment will be released upon completion of a satisfactory audit by the DEPARTMENT and documentation that the GRANTEE has erected a sign in compliance with Section 3(k) of this Agreement.

3. The GRANTEE will:

- a. Immediately make available all funds needed to incur all necessary costs required to complete the project and to provide **One Hundred Sixty Three Thousand Eight Hundred Thirteen dollars (\$163,813)** in local match. This sum represents **Fifty percent (50%)** of the total eligible cost of construction including engineering costs. Any cost overruns incurred to complete the project facilities called for by this Agreement shall be the sole responsibility of the GRANTEE.
- b. Certify to the best of its knowledge and belief that the GRANTEE and any principal, agent, contractor, and subcontractor of the GRANTEE:
  - i. Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any State or Federal agency.
  - ii. Have not been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or local) transaction or contract under a public transaction, as defined in 45 CFR 1185; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property within a three-year period preceding this Agreement.
  - iii. Are not presently indicted or otherwise criminally or civilly charged by a governmental entity (Federal, State, or local) with commission of any of the offenses.
  - iv. Have not had one or more public transactions (Federal, State, or local) terminated for cause or default within three years preceding this Agreement.
  - v. Will comply with all applicable requirements of all Federal and State laws, rules, executive orders, regulations, and policies governing this program.
- c. Complete construction of the project facilities to the satisfaction of the DEPARTMENT and to comply with the development project procedures set forth by the DEPARTMENT in completion of the project, including but not limited to the following:
  - i. **Within 180 days** following execution of this Agreement by the GRANTEE and the DEPARTMENT and before soliciting bids or quotes or incurring costs other than costs associated with the development of plans, specifications, or bid documents, provide the DEPARTMENT with plans, specifications, and bid documents for the project facilities, sealed by the GRANTEE 'S Prime Professional
  - ii. **Prevailing Wages.** Pursuant to Public Act 10 of 2023: If execution of this Agreement involves work by a construction mechanic, and any part of that work is sponsored or financed in whole or in part by the State, then the following will apply: The rates of wages and fringe benefits to be paid to each class of construction mechanics by Permittee cannot be less than the wage and fringe benefit rates issued by the Michigan Department of Energy, Labor and Economic Growth, Wage/Hour Division, in its schedule of occupational classification and wage and fringe benefit rates for the locality in which the work is to be performed.

- iii. Permit DEPARTMENT review and approval of all professional services agreements, project contracts, bidding documents, specifications, and final engineering drawing plans before being sent out to bid. The final engineering drawings shall provide, or conduct, soil boring data for any projects below the waterline. The DEPARTMENT must approve all change orders before being initiated. The DEPARTMENT reserves the option to have a representative on the selection panel for all contracts.
  - iv. Upon DEPARTMENT approval of plans, specifications and bid documents, openly advertise and seek written bids for contracts for purchases or services with a value equal to or greater than \$50,000 and accept the lowest qualified bid as determined by the GRANTEE 'S Prime Professional.
  - v. Upon DEPARTMENT approval of plans, specifications and bid documents, solicit three. (3) written quotes for contracts for purchases or services between \$5,000 and \$50,000 and accept the lowest qualified bid as determined by the GRANTEE 'S Prime Professional.
  - vi. Maintain detailed written records of the contracting processes used and submit these records to the DEPARTMENT upon request.
  - vii. Complete construction to all applicable local, state and federal codes, as amended; including but not limited to the federal Americans with Disabilities Act (ADA) of 2010, as amended; the Persons with Disabilities Civil Rights Act, Act 220 of 1976, as amended; the Utilization of Public Facilities by Physically Limited Act, P.A. 1 of 1966, as amended; and the Elliott-Larsen Civil Rights Acts, Act 453 of 1976, as amended; 2013 Access Boards Final Guidelines for Outdoor Developed Areas.
  - viii. When possible, utilities should be buried within the project area.
  - ix. Correct any deficiencies discovered at the final inspection within 90 days of written notification by the DEPARTMENT. These corrections shall be made at the GRANTEE 'S expense and are eligible for reimbursement at the discretion of the DEPARTMENT and only to the degree that the GRANTEE 'S prior expenditures made toward completion of the project are less than the grant amount allowed under this Agreement.
  - x. The GRANTEE must submit invoices for reimbursement within ninety (90) days of invoice date.
- d. All funds granted within the dates specified in this Agreement. The GRANTEE shall maintain satisfactory financial accounts, documents and records, and shall make them available to the DEPARTMENT for auditing at reasonable times. The GRANTEE shall retain all accounts, documents, and records for the facilities for the life of the facility plus ten (10) years following completion of construction.
  - e. Operate the project facilities for the anticipated useful life, minimum of **20** years, upon completion of the facility measured by the final reimbursement request. Operate means regulate the use thereof to the satisfaction of the DEPARTMENT, and to appropriate such monies and/or provide such services as shall be necessary to provide such adequate maintenance.
  - f. Provide to the DEPARTMENT for approval, no more than once annually a complete rate schedule containing all charges to be assessed against the public utilizing the project area and/or any of the facilities constructed thereon, and to provide to the DEPARTMENT for approval, all amendments thereto before the effective date of such amendments
  - g. Adopt such ordinances and/or resolutions as shall be required to effectuate the provisions of this Agreement; certified copies of all such ordinances and/or resolutions adopted for such purposes shall be forwarded to the DEPARTMENT before the effective date.
  - h. Separately account for and reserve in a restricted fund net revenues accruing from the operation of the public boating access site for the future maintenance or expansion of the public boating access site or, with the approval of the department, the construction of other recreational boating facilities.
  - i. Furnish the DEPARTMENT, upon request, detailed statements covering the annual operation of the project area and/or project facilities, including income and expenses and such other

information the DEPARTMENT might reasonably require.

- j. Maintain the premises in such condition as to comply with all federal, state, and local laws which may be applicable and to make any and all payments required for all taxes, fees, or assessments legally imposed against the project area.
  - k. Erect and maintain a sign on the property for the life of the facilities which designates this project as having been constructed with the assistance of GIA. The size, color and design of this sign shall be in accordance with DEPARTMENT specification and shall be approved by the DEPARTMENT before constructed. The sign shall be placed in a location where it is visible and readable to the majority of boaters using the boating access site.
4. Only eligible costs and expenses incurred toward completion of the project facilities after execution of the Project Agreement shall be considered for reimbursement under the terms of this Agreement. Any costs and expenses incurred before or after the project period shall be the sole responsibility of the GRANTEE.
  5. To be eligible for reimbursement, the GRANTEE shall comply with the DEPARTMENT requirements. At a minimum, the GRANTEE shall:
    - a. Submit a progress report quarterly during the project period (due January 1, April 1, July 1, and October 1). Reports shall be submitted to the Waterways Grant Coordinator.
    - b. Submit complete requests for partial reimbursement when the GRANTEE is eligible to request at least 25 percent of the grant amount and construction contracts have been executed or construction by force account labor has begun. For grants \$15,000 or less, the request reimbursement should be submitted for entire amount at completion of the project.
    - c. Submit a complete request for final reimbursement within **90 days of project completion and no later than (date 90 days after project period)**. If the GRANTEE fails to submit a complete final request for reimbursement by **(date 90 days after project period)**, the DEPARTMENT may audit the project costs and expenses and make final payment based on documentation on file as of that date or may terminate this Agreement and require full repayment of grant funds by the GRANTEE.
  6. All project facilities constructed or purchased by the GRANTEE under this Agreement shall be placed and used at the project area and solely for the purposes specified in the application and this Agreement. Upon completion of the project, a final set of "as built" plans shall be submitted to the DEPARTMENT in an appropriate digital format.
  7. The facilities constructed pursuant to this Agreement, or pursuant to any amendments or extensions of this Agreement, shall be reserved for the life a facility by the GRANTEE for the exclusive use and/or rental, on a daily basis, by the operations of transient recreational watercraft, unless otherwise authorized in writing by the Department.
  8. The project area and all facilities provided thereon and the land and water access ways to the project facilities shall be open to the general public at all times on equal and reasonable terms. No individual shall be denied ingress, egress, or employment thereto or the use thereof on the basis of sex, race, color, religion, national origin, residence, age, height, weight, familial status, marital status, or disability in accordance with the Elliott-Larsen Civil Rights Act, 1976 PA 453, MCL 37.2101 as amended or the Persons with Disabilities Civil Rights Act 1976 PA 220, MCL 37.1101 as amended. Any violation of this requirement shall be a material breach of contract, subject to penalties as provided in this Agreement.
  9. Unless an exemption has been authorized by the DEPARTMENT pursuant to this Section, the GRANTEE hereby represents that it possesses fee simple title, free of all liens and encumbrances, to the project area. The fee simple title acquired shall not be subject to: 1) any possibility of reverter or right of entry for condition broken or any other executory limitation which may result in defeasance of title or 2) any reservations or prior conveyance of coal, oil, gas, sand, gravel or other mineral interests. For any portion of the project area that the GRANTEE does not possess in fee simple title, the GRANTEE hereby represents that it has:
    - a. Supplied the DEPARTMENT with an executed copy of the approved lease or easement, and
    - b. Confirmed through appropriate legal review the terms of the lease or easement are consistent with GRANTEE 'S obligations under this Agreement and will not hinder the GRANTEE 'S ability to comply with all requirements of this Agreement. In no case shall the lease or easement tenure be less than the useful life of the project facilities.
  10. The GRANTEE shall not allow any encumbrance, lien, security interest, mortgage or any evidence of

indebtedness to attach to or be perfected against the project area or project facilities included in this Agreement.

11. During the life of the facilities, none of the project area, nor any of the project facilities constructed under this Agreement, shall be wholly or partially conveyed, either in fee, easement, or otherwise, or leased for a term of years or for any other period, nor shall there be any whole or partial transfer of the lease title, ownership, or right of maintenance or control by the GRANTEE except with the written approval and consent of the DEPARTMENT. The GRANTEE shall regulate the use of the project area to the satisfaction of the DEPARTMENT.
12. The assistance provided to the GRANTEE as a result of this Agreement is intended to have a lasting effect on the supply of recreation and recreation facilities beyond the financial contribution alone and commits the project area to Michigan's recreation estate for the useful life of the project facilities. Prior to completion of the project, the GRANTEE and the DEPARTMENT may mutually agree to alter the project area through an amendment to this Agreement to provide the most satisfactory public boating access site. Proceeding with unauthorized changes shall result in excluding the work from State fund eligibility. No amendment to the Agreement shall be binding upon the parties unless it is in writing and signed by a duly authorized representative of both parties.
13. The GRANTEE acknowledges that:
  - a. The GRANTEE has examined the project area and has found the property safe for public use or actions will be taken by the GRANTEE before beginning the project to assure safe use of the property by the public, and
  - b. The GRANTEE is solely responsible for development, operation, and maintenance of the project area and project facilities, and that responsibility for actions taken to develop, operate, or maintain the property is solely that of the GRANTEE, and
  - c. The DEPARTMENT'S involvement in the premises is limited solely to the making of a grant to assist the GRANTEE in developing project site.
14. The GRANTEE assures the DEPARTMENT that the proposed State-assisted action will not have a negative effect on the environment and, therefore, an Environmental Impact Statement is not required.
15. The GRANTEE hereby acknowledges that this Agreement does not require the State of Michigan to issue any permit required by law to construct the boating access site project that is the subject of this Agreement. It is the sole responsibility of the GRANTEE to determine what permits are required for the project, secure the needed permits and remain in compliance with such permits.
16. Before the DEPARTMENT will approve plans, specifications, or bid documents; or give written approval to the GRANTEE to advertise, seek quotes, or incur costs for this project, the GRANTEE must provide documentation to the DEPARTMENT that indicates either:
  - a. It is reasonable for the GRANTEE to conclude, based on the advice of an environmental consultant, as appropriate, that no portion of the project area is a facility as defined in Part 201 of the Michigan Natural Resources and Environmental Protection Act, Act 451 of the Public Acts of 1994, as amended;or
  - b. If any portion of the project area is a facility, documentation that DEPARTMENT of Environmental, Great Lakes and Energy-approved response actions have been or will be taken to make the site safe for its intended use within the project period, and that implementation and long-term maintenance of response actions will not hinder public recreation use and/or the resource protection values of the project area.
17. If the DEPARTMENT determines that, based on contamination, the project area will not be made safe for the planned recreation use within the project period, or another date established by the DEPARTMENT in writing, or if the DEPARTMENT determines that the presence of contamination will reduce the overall usefulness of the property for public recreation and resource protection, the grant may be cancelled by the DEPARTMENT with no reimbursement made to the GRANTEE.
18. The GRANTEE shall acquire and maintain insurance which will protect the GRANTEE from claims which may arise out of or result from the GRANTEE 'S operations under this Agreement, whether performed by the GRANTEE, a subcontractor or anyone directly or indirectly employed by the GRANTEE, or anyone for whose acts may hold them liable. Such insurance shall be with companies authorized to do business in the State of Michigan in such amounts and against such risks as are ordinarily carried by similar entities, including but not limited to public liability insurance, worker's compensation insurance or a program of self -insurance complying with the requirements of Michigan law. The GRANTEE shall provide evidence of such insurance to the DEPARTMENT at

its request.

19. Nothing in this Agreement shall be construed to impose any obligation upon the DEPARTMENT to operate, maintain or provide funding for the operation and/or maintenance of any recreational facilities in the project area.
20. The GRANTEE hereby represents that it will defend any suit brought against either party which involves title, ownership, or any other rights, whether specific or general rights, including appurtenant riparian rights, to and in the project area of any lands connected with or affected by this project.
21. The GRANTEE is responsible for the use and occupancy of the premises, the project area and the facilities thereon. The GRANTEE is responsible for the safety of all individuals who are invitees or licensees of the premises. The GRANTEE will defend all claims resulting from the use and occupancy of the premises, the project area and the facilities thereon. The DEPARTMENT is not responsible for the use and occupancy of the premises, the project area and the facilities thereon.
22. Failure by the GRANTEE to comply with any of the provisions of this Agreement shall constitute a material breach of this Agreement. Once a non-compliance issue(s) has been documented, the DEPARTMENT shall notify the GRANTEE. The GRANTEE shall respond to the non-compliance within forty-five (45) calendar days. The GRANTEE shall collaborate with the DEPARTMENT to develop an acceptable plan to remedy non-compliance issue(s).
23. Upon breach of the Agreement by the GRANTEE, the DEPARTMENT may, in addition to any other remedy provided by law:
  - a. Terminate this Agreement; and/or
  - b. Withhold and/or cancel future payments to the GRANTEE on any or all current waterway grant projects until the violation is resolved to the satisfaction of the DEPARTMENT; and/or
  - c. Withhold action on all pending and future grant applications submitted by the GRANTEE on all DEPARTMENT administered grant programs until the breach is corrected; and/or
  - d. Require repayment of grant funds already paid to GRANTEE.
  - e. Require specific performance of the Agreement.
  - f. Purchase the facilities and the right of access over GRANTEE property to the facilities at the existing value of the facilities, less any financial contribution made by the Department. The value of the facilities shall be determined by three competent appraisers; one to be selected by the GRANTEE, one to be selected by the Department, and the third to be selected by the first two appraisers. The DEPARTMENT and the GRANTEE shall equally share the total fees of these appraisers, including expenses. The appraisal shall be limited to the value of the facilities for the construction, repair, or rehabilitation in which the facilities are located. No value shall be assigned to the right of access to the facilities over GRANTEE property. The DEPARTMENT shall have ninety (90) days from the date of receipt of the appraisals within which to exercise its option. If the DEPARTMENT does not exercise the option within that period, the GRANTEE shall pay to the DEPARTMENT a sum equal to the total financial contribution made by the DEPARTMENT towards the construction or maintenance of the facilities.
24. This Agreement may be canceled by the DEPARTMENT, upon 30 days written notice, due to Executive Order, budgetary reduction, other lack of funding; upon request by the GRANTEE; or upon mutual Agreement by the DEPARTMENT and GRANTEE. The DEPARTMENT may honor requests for just and equitable compensation to the GRANTEE for all satisfactory and eligible work completed under this Agreement up until 30 days after written notice, upon which time all outstanding reports and documents are due to the DEPARTMENT and the DEPARTMENT will no longer be liable to pay the GRANTEE for any further charges to the grant.
25. The GRANTEE agrees that the benefit to be derived by the State of Michigan from the full compliance by the GRANTEE with the terms of this Agreement is the preservation, protection and the net increase in the quality of public recreation facilities and resources which are available to the people of the State and of the United States and such benefit exceeds to an immeasurable and unascertainable extent the amount of money furnished by the State of Michigan by way of assistance under the terms of this Agreement. The GRANTEE agrees that after final reimbursement has been made to the GRANTEE, repayment by the GRANTEE of grant funds received would be inadequate compensation to the State for any breach of this Agreement. The GRANTEE further agrees therefore, that the appropriate remedy in the event of a breach by the GRANTEE of this Agreement after final reimbursement has been made shall be the specific performance of this Agreement.
26. Prior to the completion of the project facilities, the GRANTEE shall return all grant money if the project area or

project facilities are not constructed, operated or used in accordance with this Agreement.

27. The DEPARTMENT shall terminate and recover grant funds paid if the GRANTEE or any subcontractor, manufacturer, or supplier of the GRANTEE appears in the register compiled by the Michigan DEPARTMENT of Labor and Economic Growth pursuant to Public Act No. 278 of 1980.
28. The GRANTEE may not assign or transfer any interest in this Agreement without prior written authorization of the DEPARTMENT.
29. The rights of the DEPARTMENT under this Agreement shall continue for the anticipated life of the project facilities as stated in Section 3(e).
30. Unless otherwise provided in the grant agreement or otherwise authorized in writing by the DEPARTMENT, commercial operations of any type shall not be permitted to regularly use the public boating access site or any of the facilities constructed for use in conjunction with the public boating access site consistent with MCL 342.78115.
31. Failure of either party to insist on the strict performance of this Agreement shall not constitute waiver of any breach of the Agreement.
32. This Agreement supersedes all Grant in Aid Boating Access Site Waterways Program agreements for this project area between the parties.

If this Agreement is approved by Resolution, a true copy must be attached to this Agreement. A sample Resolution is on the next page.



**CITY OF GRAND HAVEN**  
519 Washington Ave  
Grand Haven, MI 49417  
Phone: (616) 847-4888



**TO:** Ashley Latsch, City Manager  
**FROM:** Dana Kollewehr, Assistant City Manager *DK*  
**DATE:** May 12, 2026  
**SUBJECT:** Grand Haven Area Water and Sewer Extension Agreement

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Attached for City Council consideration is the proposed Grand Haven Area Water and Sewer Extension Agreement between the City of Grand Haven and Grand Haven Charter Township. This agreement formalizes the extension of public water and sanitary sewer infrastructure between the two municipalities, promoting efficiency, supporting development, and ensuring effective long-term management of the utility system.

#### **Agreement Summary**

The agreement is intended to allow public water and sanitary sewer extensions to be constructed in the most direct and efficient manner, regardless of jurisdictional boundaries, when doing so improves service delivery and reduces unnecessary duplication of infrastructure.

Key provisions of the agreement include:

- Establishment of a framework for future water and sewer extension projects between the City and Township
- Clarification that infrastructure will generally be owned and maintained by the municipality in which it is located, unless otherwise specifically agreed upon
- Procedures governing design approval, construction responsibilities, service connections, and capacity considerations
- Allocation of frontage charges, utility billing responsibilities, maintenance obligations, insurance, and liability provisions
- A mechanism for adding future extension projects administratively through attached exhibits executed by the City Manager and Township Superintendent

The initial agreement includes two identified projects:

- **Comstock Street / Robinson Landing**, involving water service and sewer infrastructure coordination between the City and Township
- **South Village Planned Unit Development**, involving sanitary sewer service connections between the City and Township

#### **Recommendation**

It is recommended that City Council approve the Grand Haven Area Water and Sewer Extension Agreement with Grand Haven Charter Township and authorize the Mayor and City Clerk to execute the agreement on behalf of the City.

## **GRAND HAVEN AREA WATER AND SEWER EXTENSION AGREEMENT**

THIS GRAND HAVEN AREA WATER AND SEWER EXTENSION AGREEMENT (the “Agreement”), dated as of \_\_\_\_\_, 2026, between the CITY OF GRAND HAVEN, a Michigan home rule city, whose address is 519 Washington Avenue, Grand Haven, Michigan 49417 (the “City”), and the CHARTER TOWNSHIP OF GRAND HAVEN, a Michigan charter township, whose address is 13300 168th Avenue, Grand Haven, Michigan 49417 (the “Township”) is made with reference to the following facts and circumstances.

### **Background**

A. The City and the Township provide public water to their residents through the City’s Northwest Ottawa Water Treatment Plant, as part of the Northwest Ottawa Water System.

B. The City and the Township provide public sanitary sewer service to their residents as members of the Grand Haven/Spring Lake Sewer Authority.

C. The City and the Township wish to make this Agreement in order to extend public water and public sanitary sewer services to new areas and developments within their respective boundaries in the most efficient and effective means possible.

On the basis of the above, the City and the Township (collectively, the “Parties”, and singularly as a “Party”) agree as follows:

### **Agreement**

1. **Purpose and Intent.** The purposes of this Agreement are set forth below, and shall be used as evidence of the Parties’ intent when interpreting other provisions of this Agreement, so as to ensure that the Agreement is applied and enforced in the broadest sense possible to effectuate these purposes:

a. Public water main extensions from the City to the Township, or from the Township to the City, are intended to reduce as much as reasonably possible, or even eliminate, the need for extensive water main extensions (i.e., extensions shall be laid out and constructed in the most direct and efficient manner without regard to boundaries between the City and the Township).

b. Sanitary sewer main extensions from the City to the Township, or from the Township to the City, are intended to reduce as much as reasonably possible, or even eliminate, the need for extensive sanitary sewer main extensions (i.e., extensions shall be laid out and constructed in the most direct and efficient manner without regard to boundaries between the City and the Township).

c. Public water mains constructed in or adjacent to border streets on or adjacent to the boundary between the City and the Township, whether constructed by the City or the Township or both, shall be available to provide public water services to abutting properties in both the City and the Township.

d. Sanitary sewer mains constructed in or adjacent to border streets on or adjacent to the boundary between the City and the Township, whether constructed by the City or the Township or both, shall be available to provide sanitary sewer service to abutting properties in both the City and the Township.

2. Extensions and Mains Subject to this Agreement.

a. New Extensions. The public water extensions and sanitary sewer extensions that are initially subject to this Agreement are described and attached as Exhibit A and Exhibit B of this Agreement. An additional consecutively-identified exhibit (i.e., “C,” “D,” “E,” etc.) shall be added for each utility extension project covered by this Agreement. A public water extension or a sanitary sewer extension, or both, shall be subject to this Agreement when added to this Agreement as a new exhibit with all of the relevant information completed (e.g., Purpose; General Route; Construction and Maintenance; Date of Construction; and, Utility Charges), and when executed and dated by the City Manager and the Township Superintendent. All proposed extensions that are consistent with the purposes of this Agreement, as set forth in Section 1, shall be authorized by the Parties, subject, however to the limitation stated in Section 5.c of this Agreement.

b. Existing Mains. Existing public water mains and existing sanitary sewer mains that have been constructed in or adjacent to border streets on or adjacent to the boundary between the City and the Township are subject to this Agreement only to the extent that it may be necessary to effectuate the purposes stated in Sections 1.c and 1.d of this Agreement, subject, however, to the limitation stated in Section 5.b of this Agreement.

3. Ownership and Maintenance of Extensions.

a. The public water extensions and the sanitary sewer extensions that are subject to this Agreement shall be owned and maintained by the municipality (i.e., the City or the Township) in which they lie, unless a specific agreement between the City and the Township for the specific extension in question provides to the contrary, including any exhibit to this Agreement. The maintenance of the public water extensions and the sanitary sewer extensions that are subject to this Agreement shall be performed according to best management practices for the operation of public water systems or sanitary sewer systems, as the case may be.

b. When a public water extension and/or a sanitary sewer extension that is subject to this Agreement must be replaced according to best management practices, as mutually established by agreement between Township and City, the liability for the replacement shall be divided between the City and the Township based upon the percentage of Township flow and the percentage of City flow through the extension to be replaced.

4. Construction of Extensions.

a. Extensions of public water mains and extensions of sanitary sewer mains shall generally be constructed by the municipality in which the extension will lie; and the design, specifications, and capacity requirements of the extension shall be subject to the approval of the constructing municipality.

b. If a particular extension of a public water main or a sanitary sewer main is constructed by the other Party to this Agreement or another entity (i.e., not constructed by the Party in which the extension will lie), the design, specifications, and capacity requirements of the extension shall still be subject to the approval of the Party that will own and maintain the extension, as provided by Section 3 of this Agreement.

5. Providing or Denying Service.

a. The City or the Township, as the case may be, shall, as a general rule, be permitted to provide public water or sanitary sewer service to property within its borders from public water or sanitary sewer extensions that are subject to this Agreement.

b. Notwithstanding subsection a, immediately above, the City or the Township may deny user connections to a public water extension or sanitary sewer extension that is subject to this Agreement only if the denial is reasonably based upon specifically articulated reasons that are consistent with best management practices for the operation of the City's or the Township's public water system or sanitary sewer system, as the case may be, such as for lack of transmission capacity or treatment capacity.

c. The City or the Township may deny extensions from its public water system or its sanitary sewer system, as the case may be, only if the denial is reasonably based upon specifically articulated reasons that are consistent with best management practices for the operation of the City's or the Township's public water system or sanitary sewer system, as the case may be, such as for lack of transmission capacity or treatment capacity.

6. Frontage Charges.

a. To the extent that public water system customers or sanitary sewer customers in either the City or the Township pay frontage charges to connect to public water extensions or sanitary sewer extensions that are subject to this Agreement, the frontage charges will generally be computed according to and paid to the municipality in which the public water extension or sanitary sewer extension lies, as the case may be; provided, however, that if the extension in question was constructed by the other municipality or a contractor with the other municipality, any such frontage payment shall be computed according to and made to the other municipality, rather than to the municipality in which the extension lies.

b. Further, if the extension in question was constructed in part by both municipalities or contractors with both municipalities, any such frontage payment shall be computed according to and made to each municipality according to the pro-rated portion of the extension constructed by or on behalf of each municipality. For example, if an extension was constructed 40 percent by the City or a City contractor, and 60 percent by the Township or a Township contractor, the frontage charge for any property connecting to the extension, whether located in the City or in the Township, shall be computed as 40 percent of the applicable City frontage charge and it shall be paid to the City, plus 60 percent of the applicable Township frontage charge and it shall be paid to the Township.

7. Other Utility Charges. Except as provided in Section 6 above for frontage charges, all other public water system charges or sanitary sewer system charges shall be computed by and

paid to the municipality in which lies the property served by the public water extension or the sanitary sewer extension, as the case may be.

8. Meter Maintenance. Meters may be installed by the Parties to measure flow for public water extensions and sanitary sewer extensions that are subject to this Agreement, or flow may be measured by customer meters upon mutual agreement of the City and the Township. Each Party shall be responsible to maintain the meters the Party installs to determine the levels of public water service or sanitary sewer service, or both, provided to properties within the Party's municipal boundaries pursuant to this Agreement. The installation and maintenance of meters shall be done by each Party according to each Party's own policies and practices regarding the installation and maintenance of meters.

9. Insurance and Liability.

a. Each Party shall be responsible to retain insurance for the public water extensions and the sanitary sewer extensions that are subject to this Agreement and which lie within their respective municipal boundaries or are otherwise assigned to them for ownership and maintenance purposes under Section 3 of this Agreement.

b. All liability for each public water extension or sanitary sewer extension that is subject to this Agreement shall be the responsibility of the Party specified in subsection a, immediately above, unless that Party can prove that the liability is the result of the other Party's failure to properly maintain its public water system or sanitary sewer system, as the case may be, in a manner that is consistent with best management practices.

10. Miscellaneous.

a. This Agreement shall inure to the benefit of and be binding upon the City and the Township and their respective successors and permitted assigns. This Agreement shall not be deemed to inure to the benefit of anyone other than the municipalities.

b. Unless otherwise specifically provided, all notices and other documents to be served or transmitted per this Agreement shall be in writing and addressed to the municipalities at the addresses stated on page 1 of this Agreement or such other address or addresses as shall be specified by the municipalities from time to time. The notices and other documents may be served or transmitted in person or by certified mail properly addressed with return receipt requested and sufficient postage.

c. This Agreement may not be amended except by a written agreement properly signed by authorized representatives of the City and the Township; provided, however, that additional public water extension and/or sanitary sewer extension projects may be added to the scope of this Agreement pursuant to the procedures stated in Section 2.a of this Agreement.

d. This Agreement is the complete agreement between the Parties regarding the subject matter of the Agreement; however, the City and the Township may negotiate separate agreements for public water system extensions or sanitary sewer extensions which would ordinarily be covered by this Agreement, if the City and the Township agree that the facts of a

particular extension require a separate or a supplemental agreement between the City and the Township.

**CITY OF GRAND HAVEN**

**CHARTER TOWNSHIP OF GRAND HAVEN**

\_\_\_\_\_  
Bob Monetza, Mayor

\_\_\_\_\_  
Mark Reenders, Supervisor

Dated: \_\_\_\_\_, 2026

Dated: \_\_\_\_\_, 2026

\_\_\_\_\_  
Maria Boersma, City Clerk

\_\_\_\_\_  
Laurie Larsen, Township Clerk

Dated: \_\_\_\_\_, 2026

Dated: \_\_\_\_\_, 2026

**EXHIBIT “A”**  
**GRAND HAVEN AREA WATER AND SEWER EXTENSION AGREEMENT**  
**COMSTOCK STREET PROJECTS**  
(i.e., Robinson Landing and Parcel #70-03-34-200-028)

Purposes:

1. To provide the City with connection to the Township water distribution system for the thirty (30) units within Robinson Landing; and,
2. To provide the Township with street and public utility access to Parcel #70-03-34-200-028.

General Route:

1. Easements and/or Public Street right-of-way within Robinson Landing, for the water distribution portion of the Agreement
2. Easements and/or Public Street right-of-way, including the limited common element that is appurtenant to the western boundary of Unit 30 of the Robinson Landing condominium Project, as specified in Section 7.7 of the Master Deed for that Project, for the street access and public utilities access to Parcel #70-03-34-200-028.
3. The Comstock Street right-of-way to the western City limits in Comstock Street near 168<sup>th</sup> Avenue to Robinson Landing, for the sewer force main.

Construction and Maintenance:

1. The City shall be responsible for the construction and maintenance of the watermain within Robinson Landing.
2. The Township shall be responsible for the construction and maintenance of the force sewer main within Robinson landing and/or any City street right-of-way. The City shall approve force sewer main construction plans in a timely matter and approval shall not be unreasonably withheld.
3. The Township (or a designee developer of Parcel #70-03-34-200-028) shall be responsible for construction of the street connecting Robinson Landing to Parcel #70-03-34-200-028. The City shall review and approve street construction plans in a timely matter and approval shall not be unreasonably withheld. The City is responsible for maintenance of the street pursuant to the provisions of Public Act 51 of 1951, as amended.

Date of Construction:

1. Robinson Landing: Water main project is complete.
2. Parcel #70-03-34-200-028 to be determined.

Utility Charges:

Water use charges for residents of Robinson Landing shall be paid to the City and reimbursed to the Township through systems and procedures previously established and already in place between the City and Township

WHEREFORE, This Exhibit A is executed by the authorized representatives of the City and the Township, in accordance with Section 2.a of the Grand Haven Areas Sewer and Water Extension Agreement, on the dates stated below:

---

**Ashley Latch, City Manager**  
City of Grand Haven  
616.847.4888  
alatch@grandhaven.org

---

Date

---

**William D. Cargo, Superintendent**  
Grand Haven Charter Township  
616.604.6324  
bcargo@ghtmi.gov

---

Date

**EXHIBIT “B”**  
**GRAND HAVEN AREA WATER AND SEWER EXTENSION AGREEMENT**  
**SOUTH VILLAGE PROJECT**

Purpose:

To provide the City with connection to the Township wastewater collection system for the one hundred and eighteen (118) units within the South Village Planned Unit Development.

General Route:

1. Public utility easements within the South Village development to a manhole within a public easement at the northern boundary of the 43 North apartment complex within the Township.
2. Prior to commencement of construction, all public utility easements for sanitary sewer must be completed and recorded with the Ottawa County register of Deeds.

Construction and Maintenance:

1. The City (or a designee developer of the South Village project) shall be responsible for construction of the sanitary sewer. The Township shall review and approve sanitary sewer construction plans in a timely matter and approval shall not be unreasonably withheld. To minimize infiltrate, sanitary sewer construction shall follow “*Grand Haven Charter Township Sewer Specifications*” and shall be in accordance with the Grand Haven Charter Township Sewer Usage and Administration Ordinance, Ordinance No. 180, as amended.
2. Sanitary sewer connection charges and fees will be according to the Grand Haven Charter Township Sewer Rate Ordinance, Ordinance No. 90, as amended.
3. The Township shall be responsible for maintenance of the sanitary sewer system within the South Village development.

Date of Construction:

To be determined.

Utility Charges:

Sanitary sewer use charges for residents of South Village shall be paid to the City and reimbursed to the Township through systems and procedures previously established and already in place between the City and Township.

WHEREFORE, this Exhibit B is executed by the authorized representatives of the City and the Township, in accordance with Section 2.a of the Grand Haven Areas Sewer and Water Extension Agreement, on the dates stated below:

\_\_\_\_\_  
**Ashley Latch, City Manager**

City of Grand Haven  
616.847.4888  
alatch@grandhaven.org

\_\_\_\_\_  
Date

\_\_\_\_\_  
**William D. Cargo, Superintendent**

Grand Haven Charter Township  
616.604.6324  
bcargo@ghtmi.gov

\_\_\_\_\_  
Date