



**CITY OF GRAND HAVEN
GRAND HAVEN, MICHIGAN
AGENDA FOR
REGULAR COUNCIL MEETING
GRAND HAVEN CITY HALL*
COUNCIL CHAMBERS
519 WASHINGTON AVE
MONDAY, April 13, 2026
7:30 PM**

- 1. MEETING CALLED TO ORDER**
- 2. ROLL CALL**
- 3. INVOCATION**
- 4. PLEDGE OF ALLEGIANCE**
- 5. REAPPOINTMENTS TO BOARDS & COMMISSIONS**
- 6. NEW APPOINTMENTS TO BOARDS & COMMISSIONS**
- 7. APPROVAL OF CONSENT AND REGULAR AGENDA**
- 8. CONTINUATION OF WORK SESSION (IF NEEDED)**
- 9. CALL TO AUDIENCE – ONE OF TWO OPPORTUNITIES**

At this time, members of the audience may address Council on any item, whether on the agenda or not. Those addressing Council are asked to provide their name and address and will be limited to three minutes of speaking time. Council will hear all comments for future consideration but will not have a response at this time. Those not physically present who would like to call in may dial 616-935-3203.

10. PRESENTATION

ATTACHMENT A

- A. Child Abuse Prevention Month Proclamation

11. CONSENT AGENDA

ATTACHMENT B

- A. Approve the Regular Council meeting minutes for March 16, 2026.
- B. Approve the bills memo in the amount of \$1,631,682.61.
- C. Approve a T-Hangar License Agreement with Eric Rice for hangar G-11.
- D. Approve HDR Task Order 29, Task 40, Facility Evaluation Report, Part 2 with HDR of Ann Arbor, Michigan in the not to exceed amount of \$154,211.00 contingent upon Board of Light and Power approval and authorize the Mayor and City Clerk to execute the necessary documents.

- E. Approve a proclamation recognizing April as Child Abuse Prevention Month in the City of Grand Haven.

12. UNFINISHED BUSINESS

13. PUBLIC HEARING

14. NEW BUSINESS

ATTACHMENT C

- A. Consideration by City Council of a resolution to approve a contract with Life EMS for the delivery of emergency medical services within the City of Grand Haven and authorize the Mayor and City Clerk to execute the necessary documents.

Administration recommends approval.

- B. Consideration by City Council of a resolution to approve a Professional Services Agreement with Abonmarche in the budgeted amount of \$32,000.00 for construction administration for the drinking water service line investigation project.

Administration recommends approval.

- C. Consideration by City Council of a resolution to approve Task Orders 26 and 31, Tasks 41.1 and 41.2, for development of the Remediation Alternative Analysis report for Harbor Island Remediation, with HDR of Ann Arbor, Michigan in the not to exceed amount of \$150,544.00, contingent upon Board of Light and Power approval for Task Order 26 and authorize the Mayor and City Clerk to execute the necessary documents.

Administration recommends approval.

15. CORRESPONDENCE & BOARD MEETING MINUTES

16. REPORT BY CITY COUNCIL

17. REPORT BY CITY MANAGER

18. CALL TO AUDIENCE—SECOND OPPORTUNITY

At this time, members of the audience may address Council on any item, whether on the agenda or not. Those addressing Council are asked to provide their name and address and will be limited to three minutes of speaking time. Council will hear all comments for future consideration but will not have a response at this time. Those not physically present who would like to call in may dial 616-935-3203.

19. ADJOURNMENT

**City of Grand Haven, Michigan
Proclamation
Child Abuse Prevention Month**

WHEREAS, children are among the most valuable and vulnerable members of our community, and their safety, well-being, and healthy development are essential to the future of the City of Grand Haven; and

WHEREAS, child abuse and neglect can have long-lasting and devastating effects on a child's physical, emotional, and mental health, often continuing into adulthood; and

WHEREAS, preventing child abuse is a shared responsibility that requires the involvement of families, educators, healthcare providers, faith-based organizations, law enforcement, and community members working together to create safe, nurturing environments for all children; and

WHEREAS, strengthening families through education, support services, early intervention, and access to community resources plays a critical role in reducing the risk of child abuse and neglect; and

WHEREAS, Child Abuse Prevention Month provides an opportunity to raise awareness, promote protective factors, encourage reporting of suspected abuse, and reaffirm our collective commitment to ensuring that every child grows up free from harm;

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Grand Haven hereby proclaims the month of April as Child Abuse Prevention Month, and calls upon all residents to recognize the signs of child abuse and neglect, to support prevention efforts, and to take action to protect the safety and dignity of every child in our community.

BE IT FURTHER RESOLVED that the City of Grand Haven recognizes and thanks the professionals, volunteers, and organizations who work tirelessly to prevent child abuse, support families, and advocate for the well-being of children.

IN WITNESS WHEREOF, I hereby affix my signature and the seal of the City of Grand Haven on this 13th day of April 2026.

Robert Monetza
Mayor, City of Grand Haven

**CITY OF GRAND HAVEN
GRAND HAVEN, MICHIGAN
SPECIAL CITY COUNCIL WORK SESSION
MONDAY, MARCH 16, 2026**

The Special Work Session of the Grand Haven City Council was called to order at 7:00 p.m. by Mayor Bob Monetza in the Council Chambers of Grand Haven City Hall at 519 Washington Ave, Grand Haven, MI 49417.

Present: Council Members Mike Fritz, Sarah Kallio, Erin Lyon, Mayor Pro-tem Mike Dora, and Mayor Bob Monetza.

Absent: None.

Others Present: City Manager Ashley Latsch, City Clerk Maria Boersma, and Assistant City Manager Dana Kollewehr.

PRESENTATION

Members of the Mulligan's Hollow Ski Bowl Association presented their need for a new snow-making system. The association operates as a non-profit, and the revenue it brings in each season helps cover day-to-day expenses, but it is not enough to save for large capital upgrades, such as the snow-making system. Their goal is to raise \$1,495,000.00 for the project. They have currently raised \$375,000.00.

ADJOURNMENT

Mayor Monetza adjourned the meeting at 7:19 p.m.

Robert Monetza, Mayor

Maria Boersma, City Clerk

**CITY OF GRAND HAVEN
GRAND HAVEN, MICHIGAN
REGULAR CITY COUNCIL MEETING
MONDAY, MARCH 16, 2026**

The Regular Meeting of the Grand Haven City Council was called to order at 7:30 p.m. by Mayor Bob Monetza in the Council Chambers of City Hall, 519 Washington Ave.

Present: Council Members Mike Fritz, Sarah Kallio, Erin Lyon, Mayor Pro-tem Mike Dora, and Mayor Bob Monetza.

Absent: None.

Others Present: City Manager Ashley Latsch, City Clerk Maria Boersma, Assistant City Manager Dana Kollewehr, Public Works Director Michael England, and Waterfront & Events Manager Brian Jarosz.

INVOCATION/PLEDGE OF ALLEGIANCE

APPOINTMENTS

26-054 Council Member **Fritz** moved, seconded by Council Member **Kallio**, to appoint Paige Howland to the Human Relations Commission with a term ending June 30, 2026.

Roll Call Vote:

This motion carried unanimously.

APPROVAL OF CONSENT AND REGULAR AGENDAS

Mayor Pro-tem **Dora** moved, seconded by Council Member **Fritz**, to approve the agendas as presented.

26-055 Mayor Pro-tem **Dora** moved, seconded by Council Member **Lyon**, to amend the agendas by moving Consent Agenda Item D to New Business Item D.

Roll Call Vote:

This motion carried unanimously.

26-056 Mayor Pro-tem **Dora** moved, seconded by Council Member **Fritz**, to approve the agendas as amended.

Roll Call Vote:

This motion carried unanimously.

FIRST CALL TO AUDIENCE

Chris Petras: Thanked City Council for their support of the First Annual Tri-Cities Purple Heart Commemoration Ceremony.

Jim Hagen, 400 Lake: Commented on the Mulligan's Hollow Ski Bowl Association Capital Project and requested it to be included in the Master Parks & Recreation Plan.

PRESENTATIONS

Steven TerMolen of the Human Relations Commission presented the Women's History Month Proclamation.

CONSENT AGENDA.

26-057 Approve the Special Work Session and the Regular City Council Meeting Minutes of March 2, 2026.

26-058 Approve the bill's memo in the amount of \$1,511,463.89. **Attachment A**

26-059 Approve the terms of the MDOT AERO Sponsor Grant 2026-0298, in the amount of \$53,491.00, for crack sealing and pavement remarking of the taxiways and apron, with the exception of Runway 18/36, and authorize the Mayor and Clerk to execute the necessary documents.

26-060 Approve a proclamation recognizing March as Women's History Month in the City of Grand Haven. **Attachment B**

Council Member **Fritz** moved, seconded by Council Member **Kallio**, to approve the Consent Agenda as amended.

Roll Call Vote:

This motion carried unanimously.

NEW BUSINESS

26-061 Council Member **Fritz** moved, seconded by Mayor Pro-tem **Dora**, to approve the First Annual Tri-Cities Purple Heart Commemoration Ceremony in Escanaba Park on National Purple Heart Day, August 7, 2026, contingent upon support from the Parks and Recreation Board.

Roll Call Vote:

This motion carried unanimously.

26-062 Council Member **Kallio** moved, seconded by Council Member **Fritz**, to approve an application for the DNR Waterways Grant Program for improvements to the Flahive Boat Launch in the amount of \$163,813.00 with a 1:1 local match.

Roll Call Vote:

This motion carried unanimously.

26-063 Mayor Pro-tem **Dora** moved, seconded by Council Member **Fritz**, to approve a resolution of intent to enter into a license agreement with the future property owners of 605 Leggatt Street for access to the driveway constructed within the adjacent City Right of Way.

Roll Call Vote:

This motion carried unanimously.

26-064 Council Member **Lyon**, moved, seconded by Mayor Pro-tem **Dora**, to approve the 2026-2027 City Council Strategic Priorities.

Roll Call Vote:

This motion carried unanimously.

REPORT BY CITY COUNCIL

Council Member Fritz wished everyone a Happy St. Patrick's Day, and City Clerk Maria Boersma a Happy Birthday.

Council Member Kallio shared that she attended the Michigan Municipal League's (MML) Capital Conference (CapCon) and that it was a valuable educational and networking experience.

Council Member Lyon shared that she attended CapCon and enjoyed the presentation given during the Women's Luncheon that focused on women in small businesses.

Mayor Pro-tem Dora shared that he attended the most recent MSDDA and Centertown meetings and that he enjoyed attending CapCon and speaking with our State Senator, Roger Victory.

Mayor Monetza shared that long-term community member and volunteer James Porenta passed away. James most recently served as the Chair of the Community Center Board. Mayor Monetza attended CapCon and found it to be a valuable educational and networking experience.

CITY MANAGER REPORT

City Manager Latsch reminded everyone of the April City Council Schedule; Regular meetings will be held on April 13th and 27th, and the Budget Work Session will be held on April 15th.

CALL TO AUDIENCE SECOND OPPORTUNITY

Nate Farkas: Thanked City Council for their assistance with 605 Leggatt Street.

ADJOURNMENT

After hearing no further business, Mayor Monetza adjourned the meeting at 8:00 p.m.

Robert Monetza, Mayor

Maria Boersma, City Clerk

Regular City Council Meeting Minutes
Monday, March 16, 2026
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Attachment A

To: Ashley Latsch, City Manager
 From: Emily Greene, Finance Director *ELA*
 CM Date:
 RE: Bills From Payables Warrant

03.16.26

FUND NUMBER	FUND NAME	WARRANT 03.11.26	ACH WARRANT 03.11.26	CREDIT CARD WARRANT 03.10.26	TOTALS
101	General Fund	\$33,717.54	\$22,885.65	\$4,305.30	\$56,603.19
151	Cemetery Fund	\$0.00	\$0.00	\$0.00	\$0.00
202	Major Street Fund	\$21,786.58	\$2.22	\$416.00	\$21,788.80
203	Local Street Fund	\$0.00	\$2.22	\$415.99	\$2.22
235	Public Safety Millage Rev Fund	\$0.00	\$0.00	\$0.00	\$0.00
242	Brfd LBRF TIF Rev Fund	\$0.00	\$0.00	\$0.00	\$0.00
243	Brownfield Redevelopment Fund	\$0.00	\$0.00	\$0.00	\$0.00
244	Economic Development Corp Fund	\$0.00	\$0.00	\$0.00	\$0.00
245	Downtown TIF Rev Fund	\$0.00	\$0.00	\$0.00	\$0.00
246	Brownfield TIF GL Rev Fund	\$0.00	\$0.00	\$0.00	\$0.00
248	Grand Haven Main Street DDA Fund	\$549.71	\$75.92	\$136.78	\$625.63
272	2008/17 UTGO Inf Bond Rev Fund	\$0.00	\$0.00	\$0.00	\$0.00
273	2014 LTGO Bond Rev Fund	\$0.00	\$0.00	\$0.00	\$0.00
274	2015 UTGO Bond Rev Fund	\$0.00	\$0.00	\$0.00	\$0.00
276	LightHouse Maintenance Fund	\$0.00	\$0.00	\$0.00	\$0.00
278	Community Land Trust Fund	\$0.00	\$0.00	\$0.00	\$0.00
352	Brownfield TIF Debt Fund	\$0.00	\$0.00	\$0.00	\$0.00
372	2008/17 UTGO Inf Debt Fund	\$0.00	\$789,341.00	\$0.00	\$789,341.00
373	2014 LTGO Bond Debt Fund	\$0.00	\$0.00	\$0.00	\$0.00
374	2015 UTGO Bond Debt Fund	\$0.00	\$0.00	\$0.00	\$0.00
375	Public Safety Bond Debt Fund	\$0.00	\$0.00	\$0.00	\$0.00
384	2020 LTGO Bond - Warber Drain Fund	\$0.00	\$0.00	\$0.00	\$0.00
394	Downtown TIF Debt Fund	\$0.00	\$0.00	\$0.00	\$0.00
401	Public Improvements Fund	\$0.00	\$4,207.50	\$0.00	\$4,207.50
402	Fire Truck Replacement Fund	\$0.00	\$0.00	\$0.00	\$0.00
410	Harbor Island Remediation Fund	\$0.00	\$0.00	\$0.00	\$0.00
435	Public Safety Capital Project Fund	\$0.00	\$0.00	\$0.00	\$0.00
456	2008/17 UTGO Inf Construction Fund	\$0.00	\$0.00	\$0.00	\$0.00
457	2014 LTGO Construction Fund	\$0.00	\$0.00	\$0.00	\$0.00
458	2015 UTGO Construction Fund	\$0.00	\$0.00	\$0.00	\$0.00
508	North Ottawa Recreation Authority	\$0.00	\$0.00	\$794.80	\$0.00
509	Sewer Authority Operating	\$88.59	\$0.00	\$129.29	\$88.59
509	Sewer Authority SL Force Main	\$0.00	\$0.00	\$0.00	\$0.00
509	Sewer Authority Plant Mod	\$0.00	\$0.00	\$0.00	\$0.00
509	GH/SL SA-2013 Debt	\$0.00	\$0.00	\$0.00	\$0.00
509	GH/SL SA-SLPS/Force Main Debt	\$0.00	\$0.00	\$0.00	\$0.00
509	GH/SL SA-Local Lift Station Debt	\$0.00	\$0.00	\$0.00	\$0.00
509	GH/SL SA-2018 Plant Debt	\$0.00	\$0.00	\$0.00	\$0.00
510	NOWS Operating	\$28,807.40	\$566,083.81	\$0.00	\$594,891.21
510	NOWS Plant Debt	\$0.00	\$0.00	\$0.00	\$0.00
510	NOWS Replacement	\$0.00	\$0.00	\$0.00	\$0.00
581	Airport Fund	\$156.16	\$0.00	\$0.00	\$156.16
590	City Sewer Fund	\$132.04	\$7.17	-\$274.04	\$139.21
591	City Water Fund	\$11,577.36	\$266.32	\$484.56	\$11,843.68
594	Marina Fund	\$13,701.22	\$131.95	\$1,636.77	\$13,833.17
597	Boat Launch Fund	\$525.00	\$0.00	\$0.00	\$525.00
661	Motor Pool Fund	\$5,550.63	\$757.15	\$0.00	\$6,307.78
677	Self Insurance Fund	\$0.00	\$0.00	\$0.00	\$0.00
678	OPEB/Retiree Benefits Fund	\$3,065.30	\$0.00	\$0.00	\$3,065.30
679	Health Benefits Fund	\$0.00	\$0.00	\$0.00	\$0.00
701	Trust & Agency Fund	\$0.00	\$0.00	\$0.00	\$0.00
703	Tax Collection Fund	\$0.00	\$0.00	\$0.00	\$0.00
704	Payroll Fund	\$0.00	\$0.00	\$0.00	\$0.00
		\$119,657.53	\$1,383,760.91	\$8,045.45	\$1,511,463.89

\$1,511,463.89 Total Approved Bills
 \$3,065.30 Minus eligible bills for release without prior approval: including Utility
 \$1,508,398.59 Retirement, Insurance, Health Benefit, and Tax Collection Funds

Attachment B

CITY OF GRAND HAVEN, MICHIGAN PROCLAMATION WOMEN'S HISTORY MONTH

WHEREAS, throughout history, women have made significant contributions to society in fields such as science, politics, education, business, conservation, and the arts; and

WHEREAS, *Women's History Month* is an opportunity to honor and celebrate the achievements of women past and present who have helped shape our community, state, and nation; and

WHEREAS, Grand Haven has been home to remarkable women whose leadership and pioneering spirit helped build and enrich our community, including:

- **Amanda White Ferry**, an early community leader whose life and work supported the city's founding and civic development; and
- **Mary A. White**, a pioneering educator recognized as the first teacher in Grand Haven, who helped establish its earliest schools and Sunday schools; and
- **Mary Rawlinson Creason**, a pioneering aviator and the first female pilot employed by the State of Michigan, founder of Ottawa Air Training and Transport, and a celebrated aviation educator; and
- **Erin Lyon** and **Sarah Kallio**, dedicated members of the Grand Haven City Council whose leadership, service, and advocacy shape policies and programs that benefit all residents of our community.
- **And all women of Grand Haven**—past and present—whose leadership, labor, advocacy, creativity, compassion, and perseverance have strengthened our families, institutions, neighborhoods, and civic life, often in ways both visible and unseen.

WHEREAS, women throughout Grand Haven's history have served and continue to serve in leadership roles across all sectors of community life — from education and public service to business, culture, conservation, and civic advocacy — helping ensure that diverse voices shape a more equitable and inclusive future; and

WHEREAS, the City of Grand Haven proudly acknowledges the contributions of women who have influenced the growth, resilience, and prosperity of our community through their dedication, innovation, courage, and compassion; and

WHEREAS, recognizing the contributions of women throughout history inspires future generations to pursue equality, service, and excellence in all fields of endeavor.

NOW, THEREFORE, BE IT RESOLVED that the *City of Grand Haven* does hereby proclaim the month of March as Women's History Month, in celebration of the strength, vision, and accomplishments of women in Grand Haven and beyond, and encourages all citizens to honor their invaluable contributions throughout history.

IN WITNESS WHEREOF, I hereby affix my signature and the seal of the City of Grand Haven on this 16th day of March 2026.

Robert Monetza
Mayor, City of Grand Haven

To: Ashley Latsch, City Manager
 From: Emily Greene, Finance Director *ELG*
 CM Date:
 RE: Bills From Payables Warrant

04.13.26

FUND NUMBER	FUND NAME	WARRANT 03.18.26	ACH WARRANT 3.18.26	WARRANT 03.25.26	ACH WARRANT 03.25.26	WARRANT 04.01.26	ACH WARRANT 04.01.26	WARRANT 04.08.26	ACH WARRANT 04.08.26	CREDIT CARD WARRANT 04.07.26	TOTALS
101	General Fund	\$26,929.94	\$15,387.45	\$18,824.22	\$13,347.12	\$13,493.60	\$41,581.20	\$24,977.23	\$53,012.23	\$8,624.05	\$216,177.04
151	Cemetery Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
202	Major Street Fund	\$3,758.40	\$3,495.48	\$1,878.89	\$206.80	\$272.53	\$387.22	\$12,176.71	\$17,080.59	\$252.00	\$39,508.62
203	Local Street Fund	\$3,567.70	\$0.00	\$1,878.89	\$206.79	\$232.64	\$0.00	\$113.13	\$2,474.21	\$252.00	\$8,725.36
235	Public Safety Millage Rev Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
242	Brfd LBRF TIF Rev Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
243	Brownfield Redevelopment Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$12,671.25	\$0.00	\$0.00	\$0.00	\$12,671.25
244	Economic Development Corp Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
245	Downtown TIF Rev Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
246	Brownfield TIF GL Rev Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
248	Grand Haven Main Street DDA Fund	\$657.15	\$0.00	\$0.00	\$0.00	\$3,025.77	\$0.00	\$126.84	\$18.98	\$963.31	\$4,792.05
272	2008/17 UTGO Inf Bond Rev Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
273	2014 LTGO Bond Rev Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
274	2015 UTGO Bond Rev Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
276	LightHouse Maintenance Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
278	Community Land Trust Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
352	Brownfield TIF Debt Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
372	2008/17 UTGO Inf Debt Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
373	2014 LTGO Bond Debt Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
374	2015 UTGO Bond Debt Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
375	Public Safety Bond Debt Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
384	2020 LTGO Bond - Warber Drain Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
394	Downtown TIF Debt Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
401	Public Improvements Fund	\$0.00	\$0.00	\$0.00	\$566.66	\$0.00	\$0.00	\$8,745.20	\$1,152.35	\$0.00	\$10,464.21
402	Fire Truck Replacement Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
410	Harbor Island Remediation Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$169,939.78	\$314.60	\$170,254.38
435	Public Safety Capital Project Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
456	2008/17 UTGO Inf Construction Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
457	2014 LTGO Construction Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
458	2015 UTGO Construction Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
508	North Ottawa Recreation Authority	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$423.06	\$423.06
509	Sewer Authority Operating	\$6,300.31	\$60.83	\$15,252.25	\$7,082.57	\$27,156.86	\$27,617.60	\$237.27	\$5,325.23	\$143.68	\$89,176.60
509	Sewer Authority SL Force Main	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
509	Sewer Authority Plant Mod	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
509	GH/SL SA-2013 Debt	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
509	GH/SL SA-SLPS/Force Main Debt	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
509	GH/SL SA-Local Lift Station Debt	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
509	GH/SL SA-2018 Plant Debt	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
510	NOWS Operating	\$22,723.02	\$0.00	\$530.78	\$1,084.93	\$50,460.88	\$30,206.44	\$5,056.33	\$177,165.58	\$0.00	\$287,227.96
510	NOWS Plant Debt	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
510	NOWS Replacement	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
581	Airport Fund	\$553.72	\$0.00	\$175.33	\$0.00	\$5,445.00	\$1,467.93	\$282.37	\$33.98	\$0.00	\$7,958.33
590	City Sewer Fund	\$585.29	\$1,023.23	\$28,446.37	\$137,498.91	\$302.10	\$978.77	\$959.44	\$21,370.29	\$725.45	\$191,889.85
591	City Water Fund	\$3,721.29	\$0.00	\$49,827.80	\$46,113.00	\$1,665.79	\$298.16	\$507.31	\$30,798.49	\$194.75	\$133,126.59
594	Marina Fund	\$2,374.70	\$0.00	\$24,730.81	\$1,473.08	\$679.99	\$1,254.70	\$14,211.14	\$7,005.58	\$3,515.89	\$55,245.89
597	Boat Launch Fund	\$40.01	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,368.51	\$0.00	\$0.00	\$2,408.52
661	Motor Pool Fund	\$8,148.25	\$16,893.56	\$6,112.33	\$1,875.42	\$1,394.84	\$5,691.99	\$1,830.64	\$28,947.96	\$136.79	\$71,031.78
677	Self Insurance Fund	\$0.00	\$0.00	\$2,608.26	\$12,095.05	\$0.00	\$0.00	\$625.19	\$87,470.75	\$0.00	\$102,799.25
678	OPEB/Retiree Benefits Fund	\$0.00	\$0.00	\$1,167.09	\$0.00	\$40,236.70	\$0.00	\$40,236.70	\$0.00	\$0.00	\$81,640.49
679	Health Benefits Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$190.80	\$0.00	\$91.80	\$0.00	\$0.00	\$282.60
701	Trust & Agency Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
703	Tax Collection Fund	\$1,382.92	\$1,242.83	\$0.00	\$0.00	\$0.00	\$0.00	\$14,062.91	\$129,190.12	\$0.00	\$145,878.78
704	Payroll Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
		\$80,742.70	\$38,103.38	\$151,433.02	\$221,550.33	\$144,557.50	\$122,155.26	\$126,608.72	\$730,986.12	\$15,545.58	\$1,631,682.61

\$1,631,682.61 Total Approved Bills
 \$330,601.12 Minus eligible bills for release without prior approval: including Utility,
 \$1,301,081.49 Retirement, Insurance, Health Benefit, and Tax Collection Funds

CITY OF GRAND HAVEN
519 Washington Ave
Grand Haven, MI 49417
Phone: (616) 847-4888



TO: Ashley Latsch, City Manager
FROM: Dana Kollewehr, Assistant City Manager *DK*
DATE: April 9, 2026
SUBJECT: Hangar Lease Agreement

The City owns and operates the Grand Haven Memorial Airport, including T-hangar facilities available for lease. T-Hangar G-11 is currently vacant, and Mr. Eric Rice has requested to lease this hangar for the storage of a privately owned aircraft.

The license agreement is consistent with previously approved Hangar Agreements.

KEY TERMS

- Lease Term: The hangar fee is paid quarterly, and the license agreement renews each year automatically unless the license is terminated as outlined in the agreement.
- Quarterly Rent: \$660.00, consistent with the City’s adopted hangar rate schedule
- Use: Aircraft storage, maintenance and related aviation purposes only
- Insurance: Lessee required to maintain insurance in accordance with City requirements.

Leasing available hangar space maximizes utilization of City-owned assets, supports general aviation activity, and contributes to the financial sustainability of airport operations.

RECOMMENDATION

Staff recommends approval of the proposed lease agreement between the City of Grand Haven and Mr. Eric Rice for T-Hangar G-11 at Grand Haven Memorial Airport.

GRAND HAVEN MEMORIAL AIRPORT
T-HANGAR LICENSE AGREEMENT


DATED: 30-Mar-26

Lock Ref: DD-38
HANGAR NUMBER: G-11
(the "Hangar")


THIS LICENSE AGREEMENT ("this License"), is made as of the date first written above between the City of Grand Haven, a Michigan municipal corporation, the principal business address of which is 519 Washington St., Grand Haven, Michigan, 49417-1486, and (the "Licensee").

Eric Rice


Licensee



Address



Telephone Number



EMAIL

Same as above

Registered Owner

Address

Telephone Number

Make/Type of Aircraft: Stinson 108-3 Fed. Registration No.: N6555M

Monthly License Fee: \$220.00 Billed quarterly: \$660.00
(Payable on the first day of every quarter)

Effective date of this License: 4/1/2026

✓ CHECK #1055
\$660.00
✓ INSURANCE
(WILL NAME CITY)

RECITALS

The City owns an airport known as the Grand Haven Municipal Airport, located in the City of Grand Haven, Ottawa County, Michigan (the "Airport"), with the power, pursuant to the provisions of the Michigan Aeronautics Code (Act No. 327, Public Acts of Michigan of 1945, as amended), to grant licenses for use of the premises and facilities and to grant rights and privileges with respect thereto.

The Licensee desires to use a hangar at the Airport for the storage of an aircraft and to obtain certain rights and privileges on the Airport upon the terms and conditions in this License.

TERMS AND CONDITIONS

NOW, THEREFORE, in exchange for the consideration in and referred to by this License, the parties agree as follows:

ARTICLE 1 **PREMISES**

1.1 License. The City grants the Licensee an exclusive license to use the Hangar. This license shall affect only the Hangar and not other land or improvements, and the City, in the City's sole discretion, may use, convey, or grant leases or licenses in any other part of the Airport to any other party.

1.2 Rights. Subject to the Licensee's payment of the consideration required by this License, compliance with the provisions of Chapter 4 of the Code of Ordinances of the City of Grand Haven (the "City Code"), which provisions are incorporated into this License, compliance with rules and regulations referred to in this License, and compliance with all other laws and conditions of this License, the Licensee shall have the right and privilege on, over and across the Airport of ingress to and egress from the Hangar for the Licensee and the Licensee's employees, agents, passengers, guests, patrons and invitees; provided, that the City is not prevented from granting leases or licenses to others for exclusive use of some areas of the Airport.

1.3 Title. The parties acknowledge and agree the City holds the title to the Hangar and that this License in no way conveys any interest in the Hangar or any part of the Airport.

ARTICLE 2 **TERM**

2.1 License Term. This license is for a term of one year commencing on the date first written above, unless the City terminates the License at an earlier time.

2.2 Automatic Renewal. This license shall be deemed renewed for an additional period of one year on the same terms, covenants, and conditions of this License so far as applicable, and shall continue to be automatically renewed on expiration of each renewal term unless either party serves on the other, at least sixty (60) days before the expiration date of this License or of any renewal term of this License, a written notice stating the party's intention not to renew this License. In no case shall the term of this License (including renewals) exceed ten years from the date first written above.

2.3 Early Termination. The city may terminate this License at will. Before terminating the License, the City, at its option, may give to the Licensee fourteen (14) days notice of termination of this License, and in the even such notice is given, this License shall come to an end and expire upon the expiration of those fourteen (14) days. Upon the early termination of this License, the City shall refund a just proportion of the prepaid (but unused) fees or charges for the Hangar.

2.4 Suspension and Abatement. In the event that the City's operation of the Airport should be restricted substantially by action of any court of competent jurisdiction, by action of the federal government or any agency thereof, by an existing or future agreement the execution of which has been or may be required as a condition precedent to the expenditure of federal funds for the development of the Airport, or by action of the State of Michigan or any agency thereof, then the Licensee shall have the right, upon written notice to the City, to a suspension of this license and an abatement of a just proportion of the fees or charges for the Hangar or a just proportion of the payments to become due hereunder, from the time of such notice until such restriction shall have been remedied and normal operations restored.

2.5 Effect of Termination. Upon the expiration or other termination of this License, the Licensee's right to use the Hangar (including the Licensee's other rights herein granted) shall cease and the Licensee shall surrender the same to the City promptly and in good condition, ordinary wear and tear excepted, and the Licensee shall return the key which the City issued to the Licensee upon commencement of this License (together with all copies of the key).

ARTICLE 3

FEES

3.1 License Fee. The Licensee agrees to pay to the City for the use of the Hangar, and rights and privileges granted pursuant to this License, during the term of this License, the monthly fee provided for on the first page of this License, payable, in advance, on the first day of each quarter. The Licensee agrees to pay to the City a late fee of five percent (5%) or \$10.00, whichever is greater, on any payment which is more than 14 days delinquent. The monthly fee which the Licensee agrees to pay shall be subject to modification by the City in accordance with Section 4-7 of the City Code. In the event that the City establishes an increased fee for the use of T-hangars in accordance with Section 4-7 of the City Code, the Licensee shall have the right to terminate this License which right shall be exercised by serving on the City, not more than thirty (30) days after the City provides the Licensee notice of the increased fee, a written notice stating the Licensee's intention not to renew this License.

3.2 Additional Fees. In addition to the monthly fee described in Section 3.1, the Licensee agrees to pay all other fees or charges required of users of the Airport pursuant to the provisions of the City Code.

ARTICLE 4

USE OF HANGAR

4.1 Licensee's Use of Hangar. The Licensee shall have the right to use the Hangar solely for the purposes of storing the aircraft indentified on the first page of this License and performing routing maintenance on that aircraft in accordance with the terms of this article. The Licensee shall not permit the storage or use of flammable products in the Hangar.

4.2 Maintenance of Hangar. The licensee agrees to accept the Hangar in an “as is” condition, and to maintain the Hangar, including all accessories and fixtures, in good condition. The Licensee shall make no structural change or addition to the Hangar (including the changing or condition of any lock on the Hangar) without the written consent of the City. If the City consents to any structural modification to the Hangar (including electrical wiring), all such work shall be performed by a licensed contractor after first obtaining any necessary permit from the City.

4.3 Maintenance of Aircraft. The Licensee shall be permitted to use the Hangar to perform only the following maintenance of the aircraft designated on the first page of this License: oil changes, tire and brake repair, cleaning, and polishing. The Licensee shall not paint, weld or use any open flame or highly heated part in the Hangar. No outside contractor, including without limitation an airframe and power plant mechanic, shall use or perform maintenance in the Hangar. No other aircraft maintenance shall be performed at the Airport other than in the Maintenance Hangar located at the Airport, as may be arranged by the Licensee with the Airport’s fixed base operator.

4.4 Parking. The Licensee shall park the Licensee’s and the Licensee’s guests’ automobiles in the Hangar when using the aircraft designated on the first page of this License or when the Licensee is not otherwise immediately available at the Hangar.

4.5 Snow Removal. The City agrees to provide snow removal on the public aircraft areas of the Airport in accordance with priorities it deems appropriate. The Licensee shall be responsible for snow removal within three feet of the Hangar.

ARTICLE 5
RIGHT OF ENTRY BY THE CITY

5.1 Right of Entry. The City may enter the Hangar at any reasonable time for any purpose necessary, incidental to or connected with the performance of its obligations, in the exercise of its governmental functions, for the inspection or maintenance of the Hangar, the collection of established Airport use fees, or in the event of any emergency. The City shall attempt, where practicable, to provide to the Licensee advance notice (in writing or otherwise) that it intends to enter the Hangar.

ARTICLE 6
LEGAL COMPLIANCE

6.1 Legal Compliance Requirement. The Licensee agrees to comply with all applicable local, state, and federal laws, ordinances, regulations, and orders rules and regulations. Such rules and regulations shall include without limitation those relating to industrial hygiene, environmental protection, and the use, generation, manufacture, storage, disposal, or transportation of hazardous substances, hazardous waste or toxic substances (as those terms are defined under the Comprehensive Environmental Response, Compensation, and Liability Act, 42 USC 9601, *et seq.*, the Resource Conservation and Recovery Act, 42 USC 6901, *et seq.*, or the Toxic Substances Control Act, 15 USC 2601, *et seq.*) on, about, or from the Hangar. In the event the City is assessed a penalty or fine for a violation of security, safety, environmental or other regulations by the Licensee or the Licensee’s employee or agent, the Licensee agrees to reimburse the City for the amount of the penalty or fine.

6.2 Security Procedures. The Licensee agrees to comply with any and all airport security program provisions and requirements, as the same may from time to time be adopted or implemented.

ARTICLE 7

INDEMNITY AND INSURANCE

7.1 Indemnification. The Licensee shall hold the City (including for purposes of this paragraph its officers, employees, and agents) harmless from, indemnify it for, and defend it (with legal counsel reasonably acceptable to the City) against any and all liability for loss, damage, death, injury, or other casualty to persons or property, except to the extent such death, injury, or casualty is caused by the negligence of the City. The provisions of this section shall survive the expiration or early termination of this License.

7.2 Insurance. The Licensee agrees to maintain the following insurance covering the Licensee's use of the Hangar and of areas used by the Licensee in common with others. Such coverage shall be primary *vis-à-vis* the City's insurance coverage and shall name the City as an additional insured to the extent of the contractual liability assumed by the Licensee pursuant to the terms of this License. Such insurance shall include Commercial General Liability covering claims for damages because of bodily injury and personal injury, including death, and damage to property, in the amount of \$1,000,000 combined single limit. Such policy shall include coverage for Premises and Operations, Contractual Liability as applicable to the hold-harmless provisions in this License, Broad Form Property Damage, Aircraft Liability, coverage for losses to the City's real property improvements resulting from the acts and omissions of the Licensee, and a Cross Liability Endorsement for the City as an additional insured and certificate holder. The parties may agree in writing to a lesser amount of coverage. The Licensee shall maintain such insurance on the Licensee's personal property and fixtures located in the Hangar as the Licensee may elect. Each insurance policy required by this section shall provide that it may not be terminated or amended without thirty (30) days' prior written notice to the City.

7.3 Proof of Insurance. Prior to the Licensee's first using the Hangar, the Licensee shall provide to the City copies of insurance policies required by this article and certificates of insurance showing such insurance as is required by this article to be in effect with premiums paid. In the event of the failure of the Licensee to maintain such insurance or to file certificates and copies of policies with the City, the City may, but shall not be required to, purchase and keep in effect said insurance and the cost of that insurance shall be an additional fee immediately due from the Licensee to the City.

7.4 Repair of Damage of Destruction. If the Hangar shall be damaged or destroyed by fire or other casualty caused by the acts or omissions of the Licensee or the Licensee's invitees or agents, the proceeds of any insurance shall be deposited in escrow in the names of the City and the Licensee in a bank satisfactory to both. The City shall repair or replace the Hangar or, with the prior consent of the City, the Licensee shall repair or replace the Hangar. The City shall have a lien on the proceeds for this purpose.

ARTICLE 8
BREACH

8.1 Remedies. In addition to any other remedies available to the City at law or in equity, by statute or otherwise, in the event the Licensee fails to comply with any requirement or obligation under this License, the City shall have the right to prohibit the Licensee's entry into the Hangar by placing a padlock on the Hangar entrance or otherwise or to remove the Licensee's personal property from the Hangar, and the City shall have a lien on the Licensee's personal property in the Hangar. If the Licensee fails to make timely payment of the fees required by Article 3 of this License in any quarter, the City may require the Licensee to establish an escrow account for the payment of fees for the entire term of this License (or any renewal of it) or the remainder of the term.

8.2 Waiver. No waiver or delay by the City in enforcing any of the terms, covenants or conditions of this License to be performed, kept and observed by the Licensee shall be construed to be or act as a waiver of any subsequent default of any of the terms, covenants and conditions herein contained to be performed, kept and observed by the Licensee.

ARTICLE 9
ASSIGNMENT

9.1 By the Licensee. The Licensee shall not, at any time, assign this License or any part of it without the prior written consent of the city.

9.2 By the City. The City may, without any approval of the Licensee, upon the conveyance of the Airport or any interest in it, assign its rights, duties and obligations under this License to the grantee of that conveyance.

9.3 Binding. All the covenants, stipulations and agreements in this License shall extend to and bind the legal representatives, successors, heirs and assigns of the respective parties hereto. This article shall not be construed to enlarge the Licensee's right under Section 9.1.

ARTICLE 10
MISCELLANEOUS

10.1 Notices. Notices shall be personally delivered or sent by certified mail, return receipt requested, to the address first written above or such other address as provided by notice to the other party.

10.2 Relationship of Parties. Nothing contained in this License shall be deemed or construed by the parties or by any third person to create the relationship of principal and agent or of any other relationship between the City and the Licensee, other than the relationship of licensor and licensee.

10.3 Definition of "Licensee". "Licensee" shall include the Licensee and the Licensee's employees and agents.

10.4 Enforcement. To the extent not otherwise prohibited by law, the parties agree that

in any action brought pursuant to or to enforce any portion of this License (i) the jurisdiction and venue shall be solely in the state courts of Ottawa County, Michigan, and (ii) the prevailing party in any such action shall, in addition to any other remedies, be entitled to recover its actual costs, including, without limitation, actual reasonable attorneys' fees and other legal costs, incurred to bring, maintain, or defend any such action from its first accrual or first notice thereof through any and all appellate and collection proceedings.

10.5 Interest. Any sum accruing to the City under the provisions of this License which shall not be paid when due shall bear interest at the rate of ten percent (10%) *per annum* from the date written notice specifying such nonpayment is served on the defaulting part, until paid.

10.6 Broker's Commissions. Each of the parties represents and warrants that there are no claims for brokers' commission or finders' fees in connection with the execution of this License, except as listed below, and each of the parties agrees to indemnify the other against all liabilities arising from any such claim.

The parties have executed or caused this License to be executed by its duly authorized officers as the date written above.

CITY OF GRAND HAVEN,

By: _____

Date: _____

LICENSEE,

By: Eric W Rice



Date: 3-30-26



BWI Aviation Insurance Agency, Inc
 PO Box 847527, Los Angeles, CA 90084-7527
 (800) 666-4359 | www.BWIFLY.com | Admin@bwifly.com

Confirmation Of Insurance

Customer Number **26435 - 0**

Policy Dates **6/17/2025 - 6/17/2026**

Your Agent **Kyle.Johnson@bwifly.com**

Company **Aig**

Confirmation Of Aircraft Insurance

Eric Rice



Limits of Liability

\$ \$1,000,000	Total Liability for Bodily Injury and Property Damage	Hull Deductibles
\$ \$100,000	Each Passenger (Included Within Total Liability)	\$ NIL Not-In-Motion
\$ \$5,000	Each Person, Medical Payment Coverage Including Crew	\$ NIL In-Motion

Aircraft

N #	Year/make/model	Type	Seats	Hull Value	Floats Value	Coverage	Aircraft Use
N6555M	1948 STINSON 108-3	Wheel	4	\$30,000		Full Flight	Pleasure & Business
Hangared at Airport (ID) 3GM		- Grand Haven Memorial Airpark		Length 3750	Surface ASP		

Named Pilots

Eric Rice

10 hours dual and 5 hours solo required

Open Pilot Warranty

All Other Pilots If Not Named Above Must Meet The Following Requirements:

License **Pvt** Rating Total Time **500** Type **100tw** Make/Model **25**

Loss Payees

BREACH WARRANTY \$ WITH 30 DAYS NOTICE OF CANCELLATION IN FAVOR OF

1
1

Additional Insureds

1	3
2	4

Total Annual Premium \$2,236.00

Matthew R. White, Vice President
 BWI Aviation Insurance Agency, Inc.

Date **6/17/2025**



MEMORANDUM

TO: Ashley Latsch – City Manager

CC: Eric Law – Water Filtration Plant Superintendent
Rob Shelley – General Manager Board of Light and Power

FROM: Derek Gajdos – Project Management Director *DG*

DATE: April 2, 2026

SUBJECT: HDR Task Order 029 – Facility Evaluation Report – Part 2

As part of the EPA's CCR Legacy Rule, enacted in 2024, a two-part Facility Evaluation Report (FER) is required to be completed by qualified sites. Harbor Island is a site that is required to complete these reports. The FER Part 1 was authorized by the BLP City Council in February of this year. HDR has completed the first draft, and the final draft should be available by the end of April. The FER Part 2 is not required to be completed until early February 2028, however, the information that this report will contain is crucial for having holistic remediation alternatives developed in the Remediation Alternative Analysis (RAA).

FER Part 2 will include investigating the full extent of any Coal Combustion Residual Management Units (CCRMU's) which are areas that have been identified in the FER 1 Report. This will give us guidance to the extent that these areas need to be remediated.

Since this is a CCR requirement, these costs will be reimbursed by the BLP.

Task Order 029 is planned to be considered by the BLP at its April 16, 2026, Board meeting. To be expeditious and not prolong the start of the RAA and delay its findings, city staff is requesting the City Council approve Task Order 029 prior to the BLP Board's approval. The City Council's resolution will include language that the Council's approval is fully contingent upon the BLP's subsequent approval.

Therefore, city staff recommend that City Council authorize Task Order 029, Task 40 in the not to exceed amount of \$154,211 and authorize the Mayor and City Clerk to execute the necessary documents, contingent on the BLP Board's approval.



March 23, 2026

Mr. Derek Gajdos
Program Management Director
City of Grand Haven
Grand Haven, MI 49417
dgajdos@grandhaven.org

**Re: Facility Evaluation Report Part 2 – Data Gap Remedy and Reporting
Task Order 029 for HDR Task 40
Former J.B. Sims Generating Station**

Dear Derek,

HDR Michigan, Inc. (HDR) appreciates the opportunity to continue to assist the City of Grand Haven (City) with Coal Combustion Residuals (CCR) compliance at the former J.B. Sims Generating Station (Sims) owned by the Grand Haven Board of Light & Power (GHBLP) and environmental investigation at Harbor Island.

HDR submitted the draft Facility Evaluation Report (FER) Part 1 to the City of Grand Haven on March 5, 2026 which is currently under review. In the FER Part 1 report, HDR identified four potential CCR Management Units (CCRMUs). As part of the FER Part 1 data review and reporting, HDR identified data gaps and proposed remedies for each of the CCRMU.

Under this Task Order, HDR will perform field investigations to remedy the data gaps of each CCRMU and develop the FER Part 2 report. HDR proposes to perform the scope of services below. As stated previously, the FER Part 1 report is currently under review by the City. If there is deviation from the current established data gap remedy, further investigation could be required outside of the scope defined below.

SCOPE OF SERVICES

CCRMU 1 – North Channel Delineation

CCR is present in the North Channel from the historical discharges of the former permitted outlet from the Units 1/2 Impoundment. During the 2022 investigation by HDR, HDR confirmed the presence of CCR in the North Channel, however, the vertical and lateral extents of CCR are still unknown. HDR did not further delineate the North Channel at that time after communication with EGLE (refer to the North Channel Investigation Summary dated March 21, 2025 for further details). HDR will perform the following to remedy the data gap:

- HDR will submit a permit modification to the existing (and active) EGLE Permit Number ERP033864 v.1 and NWP Categories 5 and 6 (File Number LRE-20001500120-N22-2). This permit modification is required to explore locations outside of the previously anticipated area of the original permit in order to delineate the CCR extents. It is anticipated to take 90 days for the permit modification approval once submitted assuming no comments are received on the application.
- HDR will install approximately 75 sheets of 4-ft x 8-ft ½-inch thick CDX Plywood from a local lumber source. The lumber will be delivered and off-loaded at the site by the lumber company. HDR personnel will install the temporary matting in accordance with the Permit drawings by hand prior to the arrival of the drilling crew. After completion of the drilling activities, HDR personnel will remove the temporary matting for the wetlands by hand and store on site at a location selected by the City. This method has been previously reviewed and approved by EGLE under the permit.
- HDR will subcontract with MATECO to perform approximately 20 borings using a fully amphibious vehicle. Borings will terminate at approximately 5 feet below mudline/ground surface.
 - MATECO, will source and install approximately 1,000 lineal feet of turbidity curtain using their amphibious equipment in accordance with the permit drawings prior to the engagement of sampling activities. Once sampling of the North Channel locations is complete, MATECO will remove the turbidity curtain and transport off-site.
 - Continuous soil samples will be collected using 5-foot-long macro-core samplers during boring advancement. Samples will be collected in sealed bags and placed in totes for long-term storage at a location determined by the City. No chemical preservative or temperature control is required. The City will provide a storage place for the samples.
 - Samples will be visually inspected to identify the presence of coal ash and classified with the unified soil classification system (ASTM D-2487). Photos will be taken of each core.
 - A minimum of two samples per boring will be collected for visual evaluation using a microscope at 40x magnification. Photos will be taken of the microscope evaluation.
- Boring logs will be prepared by field personnel and will include classification of soil/sediments, samples collected, relative moisture, equipment used, personnel, and other pertinent information.

Assumptions

- HDR and MATECO will be provided access to the site for boring activities.
- HDR has assumed 4 days for the amphibious equipment which includes mobilization/demobilization and the installation of the turbidity curtain.
- HDR has assumed 4 days in the field for one HDR field personnel for the CCRMU 1 investigation. The field work and results will be overseen by a professional engineer licensed in the State of Michigan.
- Boring locations may be adjusted on the field depending on the results encountered during the investigation.
- Owner will provide access to lumber company to deliver plywood matting. HDR personnel plan to be onsite for delivery.
- Plywood matting will be stacked and stored onsite for the City's use after removal.
- HDR assumes that the permit modification currently being reviewed by EGLE will be approved within 90 days of the application.
- The microscopic analyses will follow the procedures previously established in the North Channel Work Plan and Summary Report.

CCRMU 2 – Former Shell Oil Facility ASTs Investigation

Excavated contaminated soils were mixed with fly ash in the CCRMU 2 area during the removal of several former Shell Facility Aboveground Storage Tanks. The contaminated soils were temporarily stockpiled, but the exact stockpile locations are unknown and assumed to be near the excavation locations. In order to remedy this data gap, HDR will perform 15 hand auger borings to 2 feet below existing grade in the CCRMU 2 area to confirm the presence or absence of CCR. If the presence of CCR is recorded, the lateral and vertical extents of the CCR presence will be documented. Visual classification, sample photographs, and development of field notes will be documented for this investigation.

Assumptions

- HDR will be provided access to the fenced area of CCRMU 2.
- HDR has assumed 1 day in the field for two HDR field personnel for the CCRMU 2 investigation.
- CCR is not anticipated to be present greater than 2 feet below existing grade.

CCRMU 3 – Former Unit 3A/B Impoundments and Substation Delineation

CCRMU 3 consists of historically placed/spilled CCR in the Former Unit 3A/B Impoundments, existing substation, and foundation area of the removed Boiler Unit 3. There have been many subsurface explorations within CCRMU 3, however, the vertical and lateral extents of CCR are still undefined. In order to remedy this data gap; additional borings ranging from 5- to 20-feet below existing grade will be performed to delineate the lateral and vertical extent of CCR. HDR will perform the following to remedy the data gap:

- HDR will subcontract with MATECO to perform approximately 25 borings using a track-mounted vehicle. Borings will terminate at approximately 5 to 20 feet below existing grade.
 - Continuous soil samples will be collected using 5-foot-long macro-core samplers during boring advancement. Samples will be collected in sealed bags and placed in totes for long-term storage at a location determined by the City. No chemical preservative or temperature control is required. The City will provide a storage place for the samples.
 - Samples will be visually inspected to identify the presence of CCR and classified with the unified soil classification system (ASTM D-2487). Photos will be taken of each core.
- Boring logs will be prepared by field personnel and will include classification of soil/sediments, samples collected, relative moisture, equipment used, personnel, and other pertinent information.

Assumptions

- HDR has assumed 4 days for the track-mounted equipment which includes mobilization/demobilization. HDR based this estimated timeframe on the review and understanding of the previously collected data in the area. If the results of the borings indicate that more than 4 days will be needed to delineate CCRMU 3, HDR will inform the City and will discuss to develop an alternate plan.
- HDR has assumed 4 days in the field for one HDR field personnel for the CCRMU 3 investigation.
- Boring locations may be adjusted on the field depending on the results encountered during the investigation.
- The investigation for this task will be performed concurrently with CCRMU 4.

CCRMU 4 – North Road Delineation

The North Road was constructed with a typical section which included 6-inches (minimum) of bottom ash subbase underlying 3-inches (minimum) of crushed limestone. The vertical and lateral extents of CCR are unknown in CCRMU 4. In order to remedy this data gap, additional borings to 5-feet below existing grade will be needed in the CCRMU 4 area to delineate the vertical and lateral extents of CCR. HDR will perform the following to remedy the data gap:

- HDR will subcontract with MATECO to perform approximately 20 borings using a track-mounted vehicle. Borings will terminate at approximately 5 feet below existing grade.
 - Continuous soil samples will be collected using 5-foot-long macro-core samplers during boring advancement. Samples will be collected in sealed bags and placed in totes for long-term storage at a location determined by the City. No chemical preservative or temperature control is required. The City will provide a storage place for the samples.
 - Samples will be visually observed to identify the presence of CCR and classified with the unified soil classification system (ASTM D-2487). Photos will be taken of each core.
- Boring logs will be prepared by field personnel and will include classification of soil/sediments, samples collected, relative moisture, equipment used, personnel, and other pertinent information.

Assumptions

- HDR has assumed 2 days for the track-mounted equipment which includes mobilization/demobilization.
- HDR has assumed 2 days in the field for one HDR field personnel for the CCRMU 4 investigation.
- Boring locations may be adjusted in the field depending on the results encountered during the investigation.
- The investigation for this task will be performed concurrently with CCRMU 3.



DELIVERABLE

HDR will develop and submit a draft FER Part 2 report for review and comment by the City within two months of the completion of the field investigation. A final FER Part 2 report, signed and sealed by a professional engineer licensed in the State of Michigan, will be submitted within two weeks upon resolution of any comments.

SCHEDULE

HDR anticipates a Notice to Proceed for these tasks no later than April 16, 2026. HDR will develop a schedule and share with the City after the approval of this Task Order and no later than April 20, 2026. HDR anticipates the completion of the field work of this Task by end of August 2026.

ENGINEER'S FEE

The fee is based on the 2026 Rate Schedule previously provided by HDR to the City. HDR proposes executing our scope of services for the fee indicated below.

TASK ORDER 29						
Task #	Task Description	Hours	Labor	Subcontractors	Expenses	Total
40	North Channel Delineation	90	\$19,070	\$36,245	\$4,420	\$59,735
	Shell AST Investigation	24	\$4,506	\$0	\$280	\$4,786
	Former Unit 3A/B Impoundments and Substation Delineation	64	\$11,368	\$13,594	\$1,120	\$26,082
	North Road Delineation	26	\$4,672	\$6,992	\$560	\$12,224
	FER Part 2 Reporting	264	\$51,384	\$0	\$0	\$51,384
Total		468	\$91,000	\$56,831	\$6,380	\$154,211

HDR's fee is based on general adherence to the schedule noted in this proposal. Significant delays which are not caused by HDR may impact the required fee. In the event of significant changes to the project schedule, HDR will work together with the City to assess the impact and adjust the fee as required.



Approval

We appreciate the opportunity to continue this work with the City. If you have questions, please feel free to contact me at 734-332-6405 or Lara.Zawaideh@hdrinc.com.

ENGINEER

(Approval required by all listed below)

CLIENT

(Approval required by authorized signatory)

03/23/2026

Project Manager

Lara Zawaideh, PE ENV SP
*Associate Vice President | Area
Business Development Leader*

Date

Authorized Signatory:

Robert Monetza
Mayor

Date

03/23/2026

Authorized Signatory:

Khaled S. Soubra, PhD, PE, LEED AP
Vice President | Michigan Area Manager

Date

Authorized Signatory:

Maria Boersma
City Clerk

Date

**City of Grand Haven, Michigan
Proclamation
Child Abuse Prevention Month**

WHEREAS, children are among the most valuable and vulnerable members of our community, and their safety, well-being, and healthy development are essential to the future of the City of Grand Haven; and

WHEREAS, child abuse and neglect can have long-lasting and devastating effects on a child's physical, emotional, and mental health, often continuing into adulthood; and

WHEREAS, preventing child abuse is a shared responsibility that requires the involvement of families, educators, healthcare providers, faith-based organizations, law enforcement, and community members working together to create safe, nurturing environments for all children; and

WHEREAS, strengthening families through education, support services, early intervention, and access to community resources plays a critical role in reducing the risk of child abuse and neglect; and

WHEREAS, Child Abuse Prevention Month provides an opportunity to raise awareness, promote protective factors, encourage reporting of suspected abuse, and reaffirm our collective commitment to ensuring that every child grows up free from harm;

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Grand Haven hereby proclaims the month of April as Child Abuse Prevention Month, and calls upon all residents to recognize the signs of child abuse and neglect, to support prevention efforts, and to take action to protect the safety and dignity of every child in our community.

BE IT FURTHER RESOLVED that the City of Grand Haven recognizes and thanks the professionals, volunteers, and organizations who work tirelessly to prevent child abuse, support families, and advocate for the well-being of children.

IN WITNESS WHEREOF, I hereby affix my signature and the seal of the City of Grand Haven on this 13th day of April 2026.

Robert Monetza
Mayor, City of Grand Haven

GRAND HAVEN DEPARTMENT OF PUBLIC SAFETY

OFFICE OF THE DIRECTOR

DATE: March 27, 2026
TO: Ashley Latsch, City Manager
FROM: Nichole Hudson, Director of Public Safety
RE: LIFE EMS Contract



The local communities in the Northwest Ottawa area have had a contract agreement for ambulance service with North Ottawa Community Hospital (*which became Trinity Health Grand Haven Hospital*) since 2005. This contract created a baseline for service and included criteria such as minimum ambulance availability/staffing, training, community support, fire call standby and expected response time to emergencies.

Pursuant to the Ambulance Contract, the oversight of the contract requirements was tasked to a local Ambulance Committee. This committee has been comprised of elected representatives and Fire Chiefs from the communities that include Grand Haven Charter Township, Grand Haven City, Ferrysburg City, Spring Lake Township (*including the Village of Spring Lake*), Robinson Township, Crockery Township, and a portion of Port Sheldon Township.

In June 2025, area municipalities met to discuss the upcoming contract that is set to expire at the end of the year. Members shared experiences with trending service issues, impact on patient care and expectations for service. There was agreement that the contracted municipalities would speak through appointed representatives of the Ambulance Committee and locally appointed elected officials with the goal of having a single “voice.” At that time, the current EMS provider – i.e., Trinity Health – communicated that they were unwilling to enter a new contract with defined staffing or response time standards.

Based on that decision, the expanded Ambulance Committee – working with the legal firm of Mika Meyers – drafted a Request for Proposal (RFP) that included established criteria used successfully in other local jurisdictions.

Specifically, the RFP included items such as minimum response time standards, minimum staffing levels, exchanging medical equipment, providing an ambulance at fire standbys, the commitment to invest in local emergency response resources and to collaborate with our communities to meet the evolving emergency response needs.

During this evaluation area Fire Chiefs, Public Safety Directors, municipal Managers, and elected officials met and unanimously agreed on **Life EMS, Inc** as its ambulance service provider based on their overall proposal.

Over the last few months, the area Fire Chiefs have been working to draw up a contract between Life EMS and the area municipalities. Through the contract, Life EMS has committed to the following:

- ✓ A minimum of two ambulances within the response area.
- ✓ Exchanging both ALS and BLS supplies with first response agencies.
- ✓ Evaluating ambulance staffing in 6 months based on response time standards.
- ✓ Providing an ALS ambulance standby at all fire scenes.
- ✓ Invest in CAD-to-CAD communications with Ottawa County Central Dispatch.
- ✓ Collaborate with a Community EMS Oversight committee to improve EMS for the service area.

- ✓ Response time standards for the area. Starting January 2027, if Life EMS does not meet the standards, they will be required to pay liquid damages to the municipalities.
- ✓ **Life EMS** agreed to the above without any subsidy.

The Grand Haven Area Communities recommends that all communities enter a contract with **LIFE EMS** based on this contract.

AMBULANCE SERVICES AGREEMENT

THIS AMBULANCE SERVICES AGREEMENT (“Agreement”) is made as of _____, 20__ (the “Effective Date”) between [Name of Community], (the “GRAND HAVEN AREA COMMUNITIES,” collectively, “GHAC”) and LIFE EMS, INC., 1275 Cedar Street, N.E., Grand Rapids, MI 49503, a Michigan Corporation, (hereinafter, “PROVIDER”) (“GHAC” and “PROVIDER” each may be referred to as a “Party” or collectively as the “Parties”).

RECITALS

WHEREAS, GHAC issued a Request for Proposals, Reference No. 25-000101, dated November 11, 2025 (the “RFP”) for the provision of ambulance services.

WHEREAS, PROVIDER is a Michigan Corporation engaged in the business of providing ambulance and paramedic medical services licensed by the Michigan Department of Health and Human Services (“MDHHS”) and is authorized to provide service to GHAC by Ottawa County Medical Control Authority (“OCMCA”), a state-designated Medical Control Authority.

WHEREAS, PROVIDER submitted a proposal, dated November 25, 2025 in response to the RFP.

WHEREAS, GHAC selected PROVIDER’S proposal pursuant to the criteria specified in the RFP.

WHEREAS, the Parties agree that the availability of ambulance and paramedic emergency medical services is a continuing necessity for the residents and property owners within GHAC.

WHEREAS, GHAC may, pursuant to MCL 124.1 et seq. and MCL 124.501 et seq., enter into contracts with an ambulance services provider for the provision of ambulance services to its residents and property owners.

WHEREAS, GHAC wishes to utilize PROVIDER to provide these services to GHAC residents and property owners and as such, GHAC wishes to contract with PROVIDER under the terms and conditions of this Agreement.

AGREEMENT

In consideration of these facts and the mutual covenants of the parties under this Agreement, the Parties agree as follows:

1. **TERM.** The initial term of this Agreement (the “Initial Term”) shall be for a period of four (4) years, commencing on the Effective Date. Following the Initial Term, this Agreement shall automatically renew for two (2) year terms (each an “Extension Term”) (collectively, the Initial Term and any Extension Term shall be referred to as the “Term”) unless either Party gives the other Party written notice of its intent not to renew at least one hundred eighty (180) days prior to the expiration of the Term then in effect. Either Party may terminate this Agreement during the Term consistent with Section 23 of this Agreement.

2. **PROVIDER SERVICES AND RESPONSIBILITIES.** PROVIDER shall be the exclusive provider of ambulance and paramedic emergency medical response services, which are licensed by the MDHHS as Advanced Life Support Services (the “Services”), and within the municipal boundaries of GHAC (the “Service Area”), as described in Exhibit A. For the purposes of this Agreement, “Advanced Life Support Services” shall have the meaning outlined under Part 209 of the Michigan Public Health Code, Act 368 of the Public Acts of 1978, as amended, MCL 333.20901 et seq., or its successor statute (the “Act”), and the regulations promulgated under the Act. The Services in the Service Area shall include and be in compliance with the following:

A. PROVIDER agrees to adhere to and be compliant with OCMCA System Protocols, Policies and Procedures as approved by the MDHHS EMS and Trauma Section.

B. PROVIDER will meet all federal, state and local licensing requirements necessary to operate as an Advanced Life Support Service in GHAC. In addition, PROVIDER will maintain accreditation by the Commission on Accreditation of Ambulance Services (“CAAS”) while providing ambulance service for GHAC.

C. PROVIDER agrees to maintain a minimum deployment of two (2) fully staffed paramedic/advanced life support (“ALS”) ambulances at all times at mutually agreed upon locations within the Service Area.

D. The Services shall be performed by licensed, qualified crews. Each crew at a minimum shall consist of one (1) paramedic and one (1) emergency medical technician (“EMT”) per ambulance. PROVIDER will comply with all state of Michigan and other relevant requirements pertaining to equipment, and will utilize and provide specific equipment determined by PROVIDER to be reasonably necessary to provide the Services under this Agreement. Such equipment will be available for inspection from time to time by GHAC. PROVIDER shall also have the capability of back-up ambulances for scheduled maintenance and for additional coverage for special events. PROVIDER shall utilize mutual aid for and from adjoining areas when it deems appropriate. PROVIDER may adjust staffing levels to reflect any increase or decrease in patient transport volume.

E. PROVIDER shall be responsible for maintaining its equipment and vehicles in a condition sufficient to perform the Services and in keeping with generally accepted practices and standards for the maintenance of such emergency vehicles.

F. PROVIDER will provide ambulance and paramedic support to Police, Fire and Law Enforcement agencies throughout the Service Area.

G. PROVIDER must provide personal protection equipment (“PPE”) to its personnel sufficient to provide services in potential situations.

H. PROVIDER will provide extensive performance improvement activities for its GHAC-based personnel. Such performance improvement activities shall include treatment audits, patient follow-ups, care audits, and in-service training.

I. PROVIDER will work closely with OCMCA and GHAC’s health care community in the effort to enhance patient care in GHAC.

J. PROVIDER will maintain a comprehensive communications system that is fully integrated with the Ottawa County Central Dispatch Authority (“OCCDA”). PROVIDER shall ensure its units have the capability to communicate with OCCDA, as well as police, fire, and rescue units operating within GHAC. In addition to communication equipment in the ambulance vehicles, PROVIDER shall also equip the paramedic/ambulance crews with portable radios for use when they are not in the vehicle.

K. PROVIDER will make available at all times, an appropriate number of qualified administrative staff and personnel to allow successful implementation of the emergency medical services (“EMS”) system’s operational policies in the Service Area.

L. PROVIDER will provide a 24 hour-per-day, 365-day-per-year management level contact person who may be contacted when unique situations arise that require additional support to GHAC area operations.

M. PROVIDER will participate in the promulgation of public education and information on prevention of emergencies, including, but not limited to (a fee may be associated with some training programs at PROVIDER’s discretion):

1. EMS service availability, including level of service and access.
2. CPR and first aid training.
3. General health care issues, including early problem recognition.
4. Injury and illness prevention.
5. Immediate recognition of an illness or injury.
6. System access through 911.
7. Appropriate utilization of resources.
8. Continuing education for medical first responders and EMTs and classes for citizens willing to become involved as either.

N. PROVIDER may utilize GHAC mapping information to provide detailed maps for all PROVIDER personnel performing services under this Agreement. PROVIDER shall train and educate all personnel on the GHAC roadways and possible routes to emergencies. GHAC is not transferring ownership of physical or digital maps and supporting data and PROVIDER shall only use these items for the purpose of providing the Services as defined by the Agreement. Items shall not be reproduced or redistributed to any other party without the express written consent of GHAC.

O. PROVIDER will monitor the driving skills and actions of all PROVIDER personnel performing services under this Agreement on a routine basis, which shall be at least monthly, and assure that such personnel are not abusing their driving privileges.

P. PROVIDER shall ensure that all personnel it assigns to provide the Services are generally familiar with police and fire rescue services policies as distributed to the PROVIDER which are applicable to the Services to be provided under this Agreement.

Q. PROVIDER shall provide a phone number that will be staffed during normal business hours (Monday through Friday, 9:00 am to 5:00 pm) to be utilized by GHAC representatives for communicating with PROVIDER and by GHAC residents to ask and resolve questions about billings.

R. PROVIDER will maintain adequate and appropriate liability insurance of the types and limits of not less than the insurance requirements set forth in Section 15 of this Agreement. Such insurance shall list GHAC and all municipalities comprising GHAC as an Additional Insured.

S. PROVIDER will provide GHAC with reasonable notice as is practicable of any significant change in its business structure including any plans to: discontinue substantially all of its business operations, change ownership of a majority of its shares, selling the company, or change its name.

T. PROVIDER will provide replacement of expendable medical supplies to Medical First Responder (“MFR”) units following emergency responses as more particularly described in Exhibit B. In addition, PROVIDER will allow MFR agencies to access PROVIDER pricing for equipment purchases when appropriate.

U. PROVIDER will participate in major community events including, but not limited to, the annual Coast Guard Festival, Grand Haven Fourth of July fireworks, area Fire Department Open Houses, and any other event that may require Emergency Medical Services based on availability.

3. **GHAC RECOGNITION OF PROVIDER AUTHORITY.** Subject to PROVIDER meeting the terms of this Agreement, GHAC agrees that PROVIDER has the discretion to define the manner in which it performs the Services, including without limitation, each of the following:

A. Determining the identity of its personnel who will perform the Services. In particular, GHAC recognizes that PROVIDER is under no obligation of any kind to interview or employ any GHAC personnel to become PROVIDER employees.

B. Setting the terms and conditions of employment for all PROVIDER personnel who perform the Services.

C. Applying PROVIDER service policies or procedures with respect to the manner in which PROVIDER will provide the Services.

D. Exercising discretion with respect to the manner in which PROVIDER conducts its business operations in the Service Area.

4. **PROVIDER REPORTING REQUIREMENTS.** PROVIDER shall submit reports to GHAC monthly, or at other intervals as mutually agreed to, which shall include, at a minimum, the following data and information:

- A. Number of calls.
- B. Response priority.
- C. Transport priority.
- D. Response Time Intervals Performance.
- E. Cases falling out of response time intervals.
- F. Cardiac arrests as part of the Cardiac Arrest Registry to Enhance Survival (“CARES”) data for the community. (Note: complete CARES information typically is not available from hospitals for 90 days or more)
 - 1. Number of arrests.
 - 2. Number worked by ALS.
 - 3. Number transferred to hospital.
 - 4. Number discharged from hospital.
 - 5. Survival of witnessed shockable arrests.

The reporting elements may change from time to time as requested by GHAC or PROVIDER and mutually agreed upon.

5. **PROVIDER PERFORMANCE GUIDELINES.** PROVIDER shall be responsible for meeting or exceeding the Response Times established pursuant to this Agreement. The temporary default initial Response Time standards for each Zone of the Service Area are contained on the attached Exhibit A. The Parties agree to work collaboratively in good faith to establish specific Response Time standards by December 31, 2026, which shall be included as an update to Exhibit A to this Agreement, titled “Initial Response Times Standards” and incorporated herein by reference. The initial establishment of Response Time standards as included in the mutually agreed update by December 31, 2026 to Exhibit A is not an amendment to this Agreement, however, any subsequent revisions to Response Time standards shall be agreed to and incorporated as an amendment to the Agreement in accordance with Section 17 herein.

6. **GHAC RESPONSIBILITIES.** GHAC shall be responsible for the following:

A. To the extent permissible by law, GHAC shall direct OCCDA to notify PROVIDER in a mutually agreed upon manner for all medical calls received by OCCDA requesting the Services within GHAC.

B. GHAC shall direct OCCDA to not refuse, deny, or discourage access to PROVIDER and the Services for any request for ambulance service within the Service Area.

C. Allow PROVIDER access to all facilities and services that in the past have been used to support the ambulance service, to the extent within the jurisdiction and control of GHAC.

D. Allow PROVIDER access to GHAC mapping information so PROVIDER personnel will have the most recent street address information within the GHAC.

7. **COMPENSATION AND FEES.** The Parties mutually agree that the rates and charges for the Services and the collections of the amount due from the recipients of the Services shall be the sole responsibility of PROVIDER. Within thirty (30) days of the Effective Date, PROVIDER agrees to provide GHAC with any updated list of rates assessed by PROVIDER. (Rates as of the Effective Date of this agreement are listed on the attached Exhibit C). Rate changes shall be provided at least thirty (30) days prior to implementation of any such changes. Rates will generally be reviewed and updated annually, but PROVIDER reserves the right to update rates in the interim if extenuating circumstances arise.

8. **BILLING.** PROVIDER shall bill individuals for the Services consistent with:

A. All applicable legal standards;

B. Health plans under which individuals are provided covered benefits which include ambulance and paramedic services; and

C. The rate schedule set forth in Exhibit C and as amended in the future and routinely kept on file at GHAC.

9. **RECORD KEEPING AND ACCESS TO RECORDS.**

A. PROVIDER shall keep complete accurate books and records regarding its business operations in the Service Area including, without limitation, the Services rendered and charges made and collected, in accordance with generally accepted accounting practices. All such books and records shall be open to inspection by the designated representatives of GHAC, including, but not limited to, parties under contract with GHAC for auditing purposes, upon reasonable advance notice during regular working hours of 9:00 a.m. to 5:00 p.m. Monday through Friday. Refusal to allow GHAC representatives access to said records shall constitute a material breach of this Agreement. In addition, GHAC, at its own expense, shall be entitled to have an audit conducted of such books and records.

B. All books and records covered by this Section shall be maintained for a period of not less than six (6) years from the date in which they were originally completed.

C. PROVIDER agrees that if the Secretary of Health and Human Services, the Comptroller General of the United States, or their duly authorized representatives (hereinafter referred to as the "Requesting Parties") at any time within four (4) years of completing the services to be provided under this Agreement request access to PROVIDER' books, documents and records in accordance with 42 USC §1395x(v)(1)(I) and the regulations adopted pursuant thereto, PROVIDER shall provide such access to the Requesting Parties, with reasonable advance notice, to the extent required by said statute and the regulations promulgated pursuant thereto. Furthermore, PROVIDER agrees that any contract between it and any other organization to which PROVIDER is to a significant extent associated or affiliated with, owns or is owned by or has control of or is controlled by (hereinafter referred to as the "Related Organization"), and which performs services on behalf of the municipalities comprising GHAC, will contain a clause requiring the Related Organization to similarly make its books, documents and records available to the Requesting Parties.

D. PROVIDER shall also maintain all records as required by (1) any state laws, rules or regulations applicable to ambulance service providers, (2) sources of funding of the Services under this Agreement or (3) health plans or insurers that PROVIDER may bill for the Services.

10. **MEETINGS.** The Parties shall maintain ongoing communications and quarterly meetings to ensure GHAC is informed on PROVIDER'S performance as it relates to this Agreement. The information shall include, but not be limited to: the Services being provided; provisions to improve the Services; and a review of PROVIDER'S the run data, such as number of runs, refusals, response time statistics, and statistics showing which days, months and times of day are busiest. PROVIDER and GHAC shall have the right to mutually agree from time to time to either increase or decrease the amount and content of information to be reviewed at meetings.

11. **SAFETY.** PROVIDER shall maintain during this Agreement, such protective devices as reasonably required in PROVIDER's judgment to prevent any accidents occurring as a consequence of its personnel's work. PROVIDER shall use safety devices which are approved by the Michigan Occupational Safety and Health Administration of the Michigan Department of Licensing and Regulatory Affairs, or its successor agency. PROVIDER shall comply with all of the current laws, rules and regulations of the Michigan Occupational Health and Safety Act, or its successor statute.

12. **COMPLIANCE WITH LAWS, RULES, REGULATIONS, LICENSING AND CERTIFICATION REQUIREMENTS.** PROVIDER shall render the Services in material compliance with all applicable federal, state and local laws, ordinances, codes, rules and regulations and it, its employees, and its subcontractors shall meet all federal, state and local license, certification and authorization requirements for the Services. Failure by PROVIDER to obtain and/or maintain any required license and authorization shall result in the immediate and automatic termination of this Agreement. The failure of any of PROVIDER' personnel to obtain and/or maintain any required license and authorization for the Services which they are responsible for providing shall bar such person from providing the Services under this Agreement until the license or authorization has been obtained. In addition to the licensing, certifications and authorization requirements set forth above, PROVIDER shall maintain a CAAS Certificate of Accreditation and maintain an Accredited Center of Excellence (ACE) status through the International Academies of Emergency Medical Dispatch. Failure by PROVIDER to maintain the required accreditation shall constitute a breach of this Agreement.

13. **NONDISCRIMINATION.** PROVIDER shall adhere to all applicable federal, state and local laws, ordinances, rules and regulations prohibiting discrimination including, but not limited to, the following:

A. The Elliott-Larsen Civil Rights Act, 1976 PA 453, as amended.

B. The Persons with Disabilities Civil Rights Act, 1976 PA 220, as amended.

C. Section 504 of the Federal Rehabilitation Act of 1973, P.L. 93-112, 87 Stat 355, as amended, and regulations promulgated there under.

D. The Americans with Disabilities Act of 1990, P.L. 101-336, 104 Stat 327 (42 USCA §12101 et seq.), as amended, and regulations promulgated there under.

Breach of this Section shall be regarded as a material breach of this Agreement.

14. **INDEMNIFICATION AND HOLD HARMLESS.** PROVIDER shall, at its own expense, protect, defend, indemnify and hold harmless all the municipalities comprising GHAC and their elected and appointed officers, employees, and agents from all claims, damages, costs, lawsuits and expenses, including, but not limited to, all costs from administrative proceedings, court costs and attorney fees that they may incur as a result of any criminal acts, intentional torts, acts or omissions which by statute create strict liability, negligent acts or omissions of PROVIDER or any of its officers, employees or agents which may arise out of this Agreement and in connection with the Services.

Each municipality shall, to the extent allowed by applicable law and at its own expense, protect, defend, indemnify and hold harmless PROVIDER or any of its officers, employees or agents from all claims, damages, costs, lawsuits and expenses, including, but not limited to, all costs from administrative proceedings, court costs and attorney fees that they may incur as a result of any criminal acts, intentional torts, acts or omissions which by statute create strict liability, negligent acts or omissions of the municipality or any of its officers, employees or agents which may arise out of this Agreement and in connection with the Services.

In the event that PROVIDER'S insurance coverages fail to completely fulfill PROVIDER'S indemnification responsibilities under this Agreement, to the extent PROVIDER'S indemnification responsibility is caused by the willful misconduct of PROVIDER, PROVIDER shall remain responsible for the sum of damages, costs and expenses which are in excess of the sum paid out by such insurance coverages on behalf of or reimbursed to all of the municipalities comprising GHAC, their elected and appointed officers, employees, and agents.

15. **INSURANCE.** PROVIDER shall purchase and maintain throughout the Term of this Agreement insurance not less than the limits set forth below. All coverages shall be with insurance companies licensed and admitted to do business in the State of Michigan who are acceptable to GHAC and have a minimum A.M. Best Company's Insurance Reports rating of A or A- (Excellent).

A. Workers' Disability Compensation Insurance including Employers Liability Coverage in accordance with all applicable statutes of the State of Michigan. In the event PROVIDER uses subcontractors for the performance of services, PROVIDER shall ensure that said subcontractors carry Worker's Disability Compensation Insurance and Employer's Liability Coverage as required by law.

B. Commercial General Liability Insurance on an "Occurrence Basis" with limits of liability not less than \$1,000,000 per occurrence and \$2,000,000 aggregate combined single limit, Personal Injury, Bodily Injury and Property Damage. Coverage shall include the following: 1. Contractual Liability; 2. Products and Completed Operations; 3. Independent Contractors Coverage; 4. Broad Form General Liability Endorsement or Equivalent.

C. Motor Vehicle Liability Insurance, including Michigan No-Fault Coverage, with limits of liability of not less than \$1,000,000 per occurrence combined single limit Bodily Injury and Property Damage. Coverage shall include all owned vehicles, all non-owned vehicles and all hired vehicles.

D. Medical Professional Liability Insurance covering paramedics, EMTs, EMT specialists, and advanced emergency medical technicians in an amount of not less than \$1,000,000.00 per occurrence and \$2,000,000.00 aggregate.

E. Excess Umbrella Liability Coverage covering all of the above stated insurance coverages with a limit of no less than \$5,000,000 per occurrence and aggregate. The insurance requirements set forth in B, C and D above can be met by combining the coverage afforded in policies providing the required coverage with the excess umbrella liability coverage required herein.

F. Additional Insured - Commercial General Liability Insurance, Motor Vehicle Liability Insurance and Medical Professional Liability Insurance, as described above, shall include an endorsement stating the following shall be Additional Insureds: each municipality comprising GHAC and the elected and appointed officials, employees, and agents of each municipality comprising GHAC. It is understood and agreed by naming each municipality comprising GHAC as additional insureds, coverage afforded is considered to be primary and any other insurance the municipalities comprising GHAC may have in effect shall be considered secondary and/or excess.

G. Cancellation Notice - All insurance described above shall include an endorsement stating the following: "It is understood and agreed that thirty (30) days advanced written notice of cancellation, non-renewal, reduction and/or material change shall be sent to GHAC."

H. Proof of Insurance - PROVIDER shall provide GHAC at the time this Agreement is returned by it for execution, the certificates of insurance and endorsements (endorsements to be provided within 90 days of date of this Agreement) showing possession of the policies required above. If so requested, certified copies of all policies will be furnished.

I. If any of the above coverages expire during the term of the Agreement, PROVIDER shall deliver renewal certificates and/or policies to GHAC prior to the expiration date.

16. **WAIVERS.**

A. No failure or delay on the part of either of the Parties to this Agreement in exercising any right, power or privilege hereunder shall operate as a waiver thereof, nor shall a single or partial exercise of any right, power or privilege preclude any other or further exercise of any other right, power or privilege.

B. In no event shall the making by GHAC of any payment due to PROVIDER, if any such payment is required herein, constitute or be construed as a waiver by GHAC of any breach of a provision of this Agreement, or any default which may then exist, on the part of PROVIDER, and the making of any such payment by GHAC while any such breach or default shall exist, shall in no way impair or prejudice any right or remedy available to GHAC in respect to such breach or default.

C. In no event shall the continuation of the Services by PROVIDER constitute or be construed as a waiver by PROVIDER of any breach of provision of this Agreement, or any default which may then exist, on the part of GHAC, and the continuation of the Services while any such breach or default shall exist, shall in no way impair or prejudice any right or remedy available to PROVIDER in respect to such breach or default.

17. **AMENDMENT OR MODIFICATION.** All modifications, amendments or waivers of any provisions of this Agreement or the Services, shall be made only by the written mutual consent of the Parties. In accordance with Section 5 herein, the Exhibit establishing the Initial Response Time Standards Exhibit shall not constitute an amendment to this Agreement; provided, however, that any

subsequent change to the initial Response Time standards shall be accomplished by an amendment to this Agreement in accordance with this Section.

18. **ASSIGNMENT OR SUBCONTRACTING.** PROVIDER shall not assign, subcontract or otherwise transfer its duties and/or obligations under this Agreement, without the prior written consent of GHAC.

19. **APPLICABLE LAW AND VENUE.** This Agreement shall be construed according to the laws of the State of Michigan. In the event any actions arising under this Agreement are brought by or against GHAC, then GHAC and PROVIDER acknowledge and agree that the venue for such actions shall be Ottawa County. In the event that any action is brought under this Agreement in Federal Court, the venue for such action shall be the Federal Judicial District of Michigan, Western District, Southern Division.

20. **DISREGARDING TITLES.** The titles of the Sections set forth in this Agreement are inserted for the convenience of reference only and shall be disregarded when construing or interpreting any of the provisions of this Agreement.

21. **COMPLETE AGREEMENT.** This Agreement, the attached Addendums to which it refers, and the related RFP, contain all the terms and conditions agreed upon by the Parties, and no other agreements, oral or otherwise, regarding the subject matter of this Agreement or any part thereof shall have any validity or bind any of the Parties.

22. **BREACH.** This Agreement establishes certain minimum qualifications, standards, and performance criteria as identified in this Agreement and the related RFP. Failure to maintain or meet the minimum qualifications, standards, and performance criteria may result in a breach of this Agreement. As further specified in this section, such breaches may be determined to be minor or major, with corresponding applicable fees (the “Fees”) which shall be considered liquidated damages

A. Failure to render treatment or provide Services consistent OCMCA Protocols or this Agreement shall constitute a breach as follows:

Minor Breach – A letter of warning from OCMCA. This shall be communicated by the PROVIDER to the GHAC within 24 hours of receipt of warning letter.

Major Breach – Any time the PROVIDER has had its Services restricted by order of the OCMCA or the State of Michigan. This shall be communicated by the Contractor to the GHAC within 24 hours.

One (1) major breach under this subsection may be cause for termination of the Agreement with the GHAC.

B. Field Staff Credentials/Qualifications:

Minor Breach - A letter of warning from OCMCA. This shall be communicated by PROVIDER to the GHAC within 24 hours of receipt of warning letter.

Major Breach - Any time one of the Provider's personnel who provides Services within the GHAC Service Area, is suspended, placed on probation, or have duties restricted by act of the OCMCA or the State of Michigan. This shall be communicated by the Provider to the GHAC Oversight Board within 24 hours.

Two (2) major breaches in any 30-day period or a total of 3 major breaches in any quarter may be cause for termination.

C. Response Time Performance:

Response time performance reports will be submitted to the GHAC Oversight Board monthly and will be reviewed by the GHAC Oversight Board on a calendar quarterly basis. As described in Section 10, the Parties will also meet quarterly to afford PROVIDER an opportunity to provide justification for delayed responses and call turn over. Fees for failing to meet required response times will be levied quarterly. Fees will be assessed quarterly based on aggregate Priority 1 response time performance in the GHAC Zone 1 and 2 areas as defined below and on Exhibit A. These Fees will be returned to the GHAC participating jurisdictions as specified by the GHAC Oversight Board. The GHAC Oversight Board will advise PROVIDER of the amounts and monitor compliance with payment of Fees. The decision of the GHAC Oversight Board regarding determination of Fees shall be final. PROVIDER is expected to demonstrate aggregate compliance with Priority I responses for the GHAC Zone 1 and 2 response areas. A breach under this subsection shall be defined as follows:

This Agreement establishes Response Time standards in Exhibit A and for determining when failures to meet those standards constitute a breach. As provided in Section 5 and Exhibit A, the Parties have mutually agreed upon specific Response Time standards which shall be set forth in the Initial Response Times Standards Exhibit to this Agreement and incorporated herein. If the Parties do not reach agreement on Response Time standards by December 31, 2026, the definitions of Minor Breach and Major Breach shall default to those set forth in this Subsection with commencement of Fees to be assessed for responses starting January 1, 2027, calculated at the end of the first calendar quarter of 2027.

Minor Breach - Achieving a 10-minute 59 second response time to Priority I responses less than 90 % of the time in any given quarterly period in Zone 1 and a 15-minute 59 second response time in any given quarterly period in Zone 2. Achieving a 16-minute 59 second response time to Priority II responses less than 90 % of the time in any given quarterly period in Zone 1 and a 18-minute 59 second response time in any given quarterly period in Zone 2. Achieving a 25-minute 59 second response time to Priority III responses less than 90 % of the time in any given quarterly period in Zone 1 and a 27 minute 59 second response time in any given quarterly period in Zone 2.

If PROVIDER meets the Minor Breach definition, then for each quarterly report that exceeds the Response Time standard, PROVIDER shall deposit the following Fee amounts as liquidated damages, deposited to GHAC at Spring Lake Township. For purposes of clarity, payment of the Fees set forth below shall be the sole right of GHAC and obligation of PROVIDER with respect to a Minor Breach:

Priority I \$250.00 each percent below 90 %

Priority II \$125.00 each percent below 90 %

Priority III \$50.00 each percent below 90 %

Major Breach - Achieving a 10-minute 59 second response time to Priority I responses less than 80 % of the time in any given quarterly period in Zone 1 and a 15-minute 59 second response time in any given quarterly period in Zone 2. Achieving less than a 16-minute 59 second response time to Priority II responses less than 80% of the time in any given quarterly period in Zone 1 and 18-minute 59 second response time in any given quarterly period in Zone 2. Achieving a 25-minute 59 second response time to Priority III responses less than 80 % of the time in any given quarterly period in Zone 1 and a 27 minute 59 second response time in any given quarterly period in Zone 2.

If the Provider meets the major breach definition, then for each quarterly report that exceeds the Response Time standard the PROVIDER shall deposit in the following Fee amounts as liquidated damages, which amount shall be in addition to the corresponding minor breach Fees due above, deposited to GHAC at Spring Lake Township:

Priority I \$500.00 each percent below 80%

Priority II \$300.00 each percent below 80%

Priority III \$ 75.00 each percent below 80%

Two (2) minor breaches in any 90-day period constitutes a major breach and two (2) major breaches in any 90-day period may be cause for termination.

In the event any response time exceeds the target response time by 100% (meaning more than twice the Response Time standard provided for on Exhibit A), PROVIDER shall deposit to GHAC at Spring Lake Township, a \$100 Fee as liquidated damages, for the extreme response time. The Fee referenced within this paragraph shall be deposited by PROVIDER into a special bank account established by Spring Lake Township on behalf of the GHAC participating jurisdictions, for the purpose of supporting enhancements to the GHAC EMS system. The Provider shall deposit such Fees on a quarterly basis. GHAC, at its option, may draw down from said funds as needed at its sole discretion.

The GHAC Oversight Board may award up to 50% credit towards the Fees outlined in this section based on:

1. Positive customer feedback, which shall be considered established is PROVIDER meets or exceeds the national benchmarks for such feedback, shall entitle PROVIDER to a 25% credit of such Fees;
2. Hours spent supporting specialty units and standby requests, shall entitle PROVIDER to a 12.5% credit of such Fees; and
3. Clinical performance outcomes shall entitle PROVIDER to the remaining 12.5% credit of such Fees.

Criteria for the aforementioned credit will be mutually agreed upon by the Parties.

The Parties acknowledge and agree that (a) Fees due under Section 22 of this Agreement will commence January 1, 2027, calculated at the end of the first calendar quarter of 2027, and (b) any Fees assessed under this Agreement are intended as a reasonable estimate of actual damages and shall not be construed as a penalty.

23. **TERMINATION**. Notwithstanding any other provision in this Agreement to the contrary, this Agreement and the Services may be terminated prior to the end of the Term by any of the following means:

A. By mutual consent of the Parties through an amendment to this Agreement signed by the authorized representatives of both GHAC and PROVIDER.

B. After the Initial Term, by either Party on one hundred eighty (180) days prior written notice to the other Party.

C. By either Party in the event of a default, as defined in Section 24 and elsewhere in this Agreement, if the defaulting Party fails to cure the default within thirty (30) days after receiving notice of default from the other Party.

D. In the event that this Agreement is terminated by PROVIDER, to ensure the health, safety, and welfare of the residents of the GHAC communities, PROVIDER agrees to continue providing ambulance services to the Service Area until GHAC has reached an agreement with an alternative ambulance services provider. GHAC agrees to make a reasonable effort to reach a timely alternative agreement.

24. **DEFAULT**. In addition to other grounds for major breach or default explicitly referenced elsewhere in this Agreement, default can also occur as a result of the following:

A. Material failure to comply with any provision of this Agreement, including, but not limited to, the Reporting Requirements set forth in Section 4, or the Response Time Intervals set forth in Section 5, but only to the extent allowed under Section 22.

B. Failure to obtain and or maintain insurance of the types and amounts as required in this Agreement.

25. **SEVERABILITY**. If any clause or provision of this Agreement is rendered invalid or unenforceable because of any State or Federal statute or regulation or ruling by any tribunal of competent jurisdiction, that clause or provision shall be null and void, and any such invalidity or unenforceability shall not affect the validity or enforceability of the remainder of this Agreement. Where the deletion of the invalid or unenforceable provision would result in the illegality and/or unenforceability of this Agreement, this Agreement shall be considered to have terminated as of the date in which the provision was rendered invalid or unenforceable.

26. **NOTICE**. All notices and other communications provided for in this Agreement shall be in writing and shall be deemed to have been given (i) when delivered in person to the recipient, (ii) 48 hours after deposit in the United States Mail, by certified mail, postage prepaid, addressed to the party at its address set forth above or at another address as the party shall designate by providing notice under this Section; (iii) when Federal Express or comparable express delivery services delivers the notice to the recipient; (iv) when the recipient receives the notice by electronic mail to the correct

electronic mail address of the recipient, as confirmed in electronic notice to the sender. Notices will be directed to: the Administrators for Ottawa County and the President of PROVIDER.

If to GHAC: Fire Chief
Grand Haven Charter Township
13250 168th Ave Grand Haven, MI 49417

If to PROVIDER: Life EMS Ambulance
1275 Cedar Street NE
Grand Rapids, MI 49503

Each Party shall inform the other of who the person(s) is as designated from time to time.

27. **RELATIONSHIP OF PARTIES.** Nothing in this Agreement shall constitute, be construed to be, or create a partnership, joint venture, or lease between PROVIDER and GHAC. PROVIDER and GHAC are independent contractors under this Agreement.

28. **THIRD PARTIES.** This Agreement is for the benefit of the parties, their successors and assigns, and is not for the benefit of any third party.

29. **AMBIGUITIES.** Any term of this Agreement which is found to be ambiguous shall not be construed against either party on the basis of authorship or otherwise.

30. **CERTIFICATION OF AUTHORITY TO SIGN AGREEMENT.** The persons signing on behalf of the Parties to this Agreement certify by their signatures that they are duly authorized to sign this Agreement on behalf of said Parties and that this Agreement has been authorized by said Parties.

31. **COUNTERPART EXECUTIONS; FACSIMILES AND ELECTRONIC MAIL.** The parties may execute this Agreement in any number of counterparts with the same effect as if each party had signed the same physical document. Each party may transmit the executed copies in an imaged format to the other party by facsimile or electronic mail, and the imaged copies shall have the same effect as if each party had signed the same physical document. All executed counterparts, whether originals or copies sent by facsimile, electronic mail, or a combination, shall be construed together and shall constitute one and the same Agreement.

[Signatures are located on the following page.]

IN WITNESS WHEREOF, the authorized representatives of the Parties have fully signed and entered into this Agreement on the day and year first above written.

GRAND HAVEN CHARTER TOWNSHIP:

Title: _____

PORT SHELDON TOWNSHIP:

Title: _____

SPRING LAKE TOWNSHIP:

Title: _____

CITY OF GRAND HAVEN:

Title: _____

CROCKERY TOWNSHIP:

Title: _____

VILLAGE OF SPRING LAKE:

Title: _____

ROBINSON TOWNSHIP:

Title: _____

CITY OF FERRYSBURG:

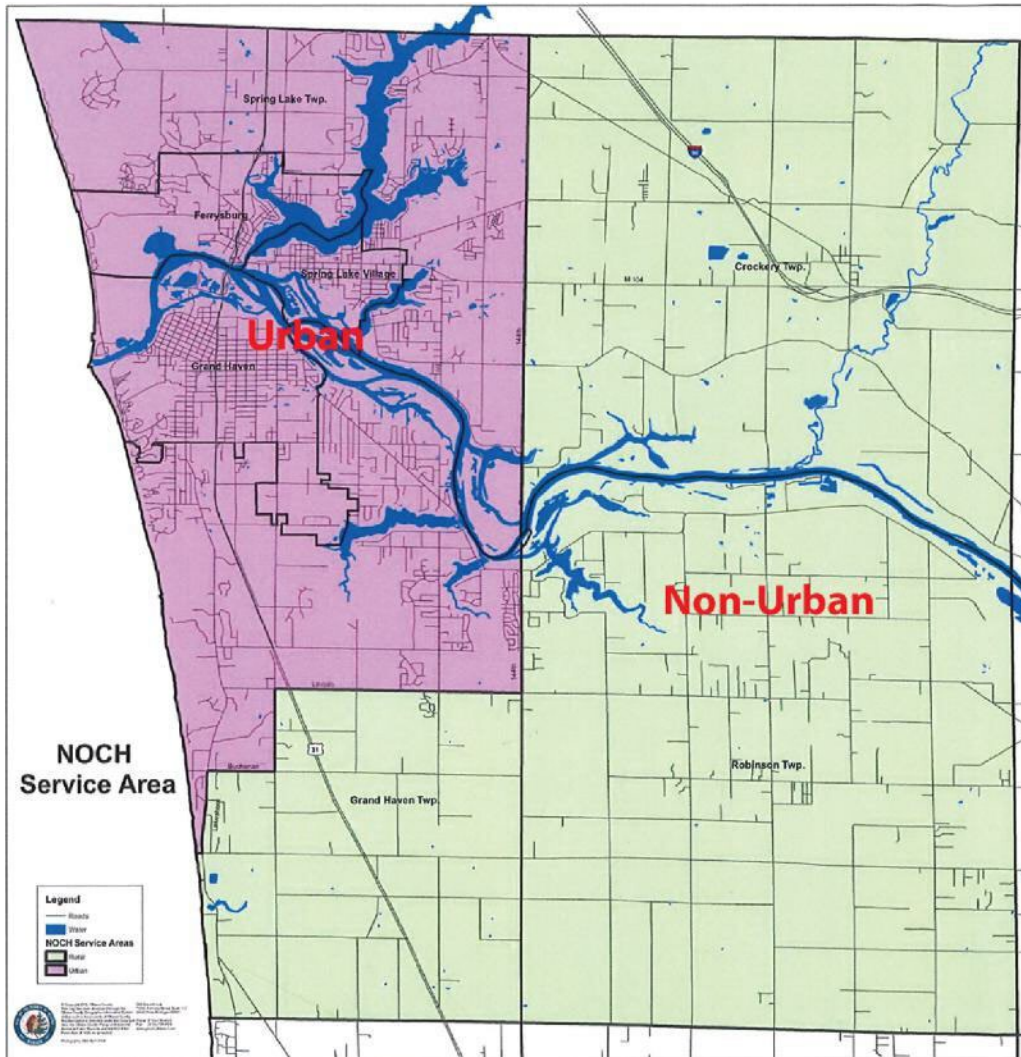
Title: _____

PROVIDER: LIFE EMS

Title: _____

EXHIBIT A

SERVICE AREA ZONES AND INITIAL RESPONSE TIME STANDARDS



GHAC Initial Response Time Standards		
	Zone 1/Urban (Purple)	Zone 2/Non-Urban (Green)
Priority I	10:59	15:59
Priority II	16:59	18:59
Priority III	25:59	27:59

EXHIBIT B

REPLACEMENT OF EXPENDABLE MEDICAL SUPPLIES

PROVIDER will provide replacement of expendable medical supplies to Medical First Responder (“MFR”) units following emergency responses, including:

1. BLS Naloxone kit
2. Oral glucose
3. Supraglottic Airways, iGels
4. Advanced Airway (ETT)
5. IV supplies and fluids
6. Stryker CR2 AED pads
7. IO Needles (will evaluate compatible with EZ IO)
8. Megamovers
9. Disposable adult and pediatric Bag Valve Masks (BVM)
10. O2 Bottle exchange (2 per agency)
11. Suction supplies
12. Oxygen, oxygen tubing and various masks
13. Adjustable cervical collars
14. Bandages, dressings, and similar soft tissue supplies

EXHIBIT C

RATE SCHEDULE:

Prehospital Care and Transportation Rates Effective February 1, 2026

Non Emergency (No ALS services) (PHYSICIAN AUTHORIZATION REQUIRED.)	\$619.00
ALS Non Emergency (PHYSICIAN AUTHORIZATION REQUIRED.)	\$929.00
Emergency (No ALS services)	\$919.00
ALS-1 Emergency	\$1,039.00
ALS 2 Emergency	\$1,249.00
SCT/NICU	\$1,349.00
On Scene Treatment W/Meds -NO TRANSPORT	\$679.00
ALS Assessment/No Transport	\$569.00
Lift Assist/Patient Assist	\$189.00
Bariatric Lift Assist	\$189.00
Bariatric Service (in addition to standard base rate)	\$669.00
Special Equipment/Handling/Haz Mat	\$109.00 +
Treatment/Waiting Time After 30 Minutes per 30 Minute Increments	\$129.00

Mileage (Divided by number of patients: Loaded miles only):

Mileage	\$25.00/mile
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**City of Grand Haven
Department of Public Works
616-847-3493**



MEMORANDUM

TO: Ashley Latsch – City Manager

CC: Emily Greene – Finance Director
Logan Cuddington – Street and Utilities Manager
Dana Kollewehr – Assistant City Manager
Jessica Kossuth – Administrative Assistant

FROM: Michael England – Director of Public Works

DATE: April 13, 2026

SUBJECT: Unidentified Water Service Line Professional Services Agreement

The City of Grand Haven has 1,261 water services that have not been verified for lead or galvanized pipe. To determine how many additional services need to be replaced, the Department of Public Works recommends verifying the remaining services. This will provide staff with a clearer understanding of what needs to be replaced and allow us to adequately budget for the Fiscal Year 26/27 lead service replacement project.

With assistance from Abonmarche, the city received pricing from two companies for future planned potholing. While a request to approve the potholing contract will be presented at the next Council meeting, staff recommends that the council approve a Professional Services Agreement (PSA) with Abonmarche for \$32,000.00 to administer the contract, set up and run the GIS mapping, and provide construction oversight. This cost is budgeted under the lead service line funding in the Capital Improvement Plan.

March 31, 2026

Michael England, Public Works Director
City of Grand Haven
1120 Jackson Street
Grand Haven, Michigan 49417

**RE: Proposal for Professional Services
Water Service Line Investigation Contract Administration**

Dear Mr. England:

Abonmarche is pleased to submit this proposal to provide construction administration services for water service line investigation work in 2026. It is our understanding that the city wishes to investigate the following scope of water service lines:

- 918 Water Services at the Curb Stop (Potholing)
- 143 Water Services at the Curb Stop (Anticipated Hand Digging)
- 200 Water Services at the Corporation Stop (Potholing)

The city's budget for service line investigations is **\$750,000**, which includes construction administration. It is anticipated the scope above will cost no more **\$575,000** per contractor submitted bid prices.

This proposal includes our services to execute a Small Contract Form with a successful contractor, perform field oversight of potholing activities, process pay estimates, set up and run the Geographic Information Systems (GIS) field map application for contractor use, and review and approve service line photos before payment. Further details are described below.

Additionally, this proposal includes our efforts assisting with annual water service line letters to be sent to all affected residents as further detailed below in Phase 200.

SCOPE OF SERVICES

The following will detail our scope of services, proposed schedule, and fees for the project.

Phase 100. Construction Administration.....\$32,000
Construction Administration will include the following activities:

- Finalization of project scope as well as any address changes throughout the contract;
- Preparation and assistance executing a Small Contract Form (EJCDC) between the city and successful contractor;
- Coordination and setup of preconstruction meeting with the contractor and city;

- Set up and maintenance of the GIS Field Map for water service material designation and photo submissions;
- Review of all contractor submitted information before approving for payment;
- Anticipated two site visits weekly with the contractor to ensure project alignment and answer any questions;
- Preparation of pay applications; and
- Project closeout between the city and contractor.

FEES

Our fees to complete the above scope of services are proposed as follows:

Phase 100. Construction Administration.....	\$32,000
TOTAL.....	\$32,000

SCHEDULE

The following timeline is proposed for this project:

<u>Phase</u>	<u>Date</u>
Authorization to Proceed	April 14, 2026
Phase 100. Water Service Line Investigations	April – August 2026

ADDITIONAL WORK/EXCLUSIONS

The following additional scope elements are not included with the scope of work above. If necessary, Abonmarche will submit a proposal for these additional items of work.

1. Public Bidding Process
 - a. It is assumed a public bidding process is not necessary for potholing efforts outlined in Phase 100. Should this be necessary, a change order will be prepared to include this labor.

We appreciate the opportunity to assist you on this project. To authorize the commencement of the outlined work, please sign the attached Professional Services Agreement.

If you have any questions or require further information, feel free to reach out to our office at (231) 299-2220 or via email at lbectel@abonmarche.com.

Sincerely,

Abonmarche Consultants, Inc.



Leah Bectel, PE
Project Manager



Timothy R. Drews, PE, PTOE, RSP
Chief Control Officer



Abonmarche Project Number: _____

AGREEMENT between (Client name), _____ (Date) _____

(Client address) _____ (Phone) _____

(Cell) _____ (Fax) _____ (Email) _____ hereinafter referred

to as the Client, and Abonmarche Consultants, Inc., referred to as Abonmarche, located at: _____

The Client contracts with Abonmarche to perform professional services regarding the Client's project generally referred to as:

(Project Name) _____ (Location) _____

The professional services to be provided by Abonmarche, collectively referred to as the Work Plan, are as follows:

(Scope of work) _____

(Project schedule) _____

(Special Provisions) _____

Abonmarche's proposal/work plan, dated _____ is incorporated into this Agreement by reference, and is limited to the services described therein. Abonmarche's Terms and Conditions for Professional Services are incorporated by client's Authorization signature below.

The Client agrees to promptly pay for services provided by Abonmarche for the Scope of Work according to the following:

(Fee/Type) _____

Prior to commencement of services, the Client will specify any and all documentation that the Client requires for submission with the invoice for services provided by Abonmarche. Absent any special request from the Client, Abonmarche will send its standard form of invoice.

If, after receipt of an invoice from Abonmarche, the Client has any questions, objections, or if there are any discrepancies in the invoice, the Client shall identify the issue in writing within thirty (30) days of its receipt. If no written objection is made within the thirty (30) day period, any such objection shall be deemed waived.

Abonmarche invoices are due upon receipt and shall be considered past due if not paid within 30 calendar days of the invoice date. The parties agree that interest of 1.5% per month will be added to any unpaid balance after 30 days. Payment thereafter shall first be applied to accrued interest and then to the unpaid principal.

The Client has designated _____ as its Representative. The Representative shall have the authority to execute any documents pertaining to this Agreement or amendments thereto, and for the approval of all change orders, addenda, and additional services to be performed by Abonmarche. The representative shall be the contact person for submission of all documents, invoices or communications.

Authorization to Proceed and Guarantee of Payment: By signing this Agreement, the Client authorizes Abonmarche to provide services described above, and that the Client is the responsible party for making payment to Abonmarche. *By signing below, I acknowledge that I have received and agree to the Terms and Conditions on Pages 2-6 of this Agreement, and I understand that the Terms and Conditions take precedence over all prior oral and written understandings.* These Terms and Conditions can only be amended, supplemented, modified, or canceled by a written instrument signed by both parties. Any notice or other communications shall be in writing and shall be considered to have been duly given when personally delivered or upon the third day after being deposited into first class certified mail, postage prepaid, return receipt requested.

Authorized Client Representative	If Individual	Authorized Abonmarche Representative
Client: _____	Signature: _____	Signature: _____
Signature: _____	Printed Name: _____	Printed Name: _____
Printed Name: _____	Date of Birth: _____	Title: _____
Date Signed: _____	Driver's License #: _____	Originating Office: Abonmarche Consultants, Inc.
Federal Tax ID: _____	Employed by: _____	_____
	Address: _____	_____
	City/State _____	Date Signed: _____
	Date Signed: _____	

TERMS AND CONDITIONS OF PROFESSIONAL SERVICES AGREEMENT

1. **Agreement.** These Terms and Conditions shall be incorporated by reference and shall prevail as the basis of the Client's Agreement to Abonmarche. Any Client document or communication in addition to or in conflict with these Terms and Conditions shall be subordinate and subject to these provisions.
2. **Execution.** Abonmarche has the option to render this Agreement null and void, if it is not executed within thirty (30) days of delivery.
3. **Client Responsibilities.** The Client will provide all criteria and information concerning the requirements of the Project. Abonmarche shall be entitled to rely on the accuracy and completeness of services and information furnished by the Client, including services and information provided by design professionals or consultants directly to the Client. These services and information include, but are not limited to, surveys, tests, reports, diagrams, drawings, and legal information. The Client will assume responsibility for interpretation of contract documents and for construction observation and will waive all claims against Abonmarche that may be in any way connected, unless Abonmarche's services under this Agreement include full-time construction observation or review of contractor's performance. The Client shall designate in writing a person with authority to act on Client's behalf on all matters related to Abonmarche's services.
4. **Performance.** The standard of care for services performed by or provided by Abonmarche will be the care and skill ordinarily used by Abonmarche's profession practicing under similar circumstances at the same time and in the same locality. Abonmarche makes no warranty, expressed or implied, with respect to any services provided by Abonmarche. Abonmarche may be liable for claims, damages, cost, loss or expense (including reasonable attorney's fees) to the extent caused by the acts, errors, or omissions of Abonmarche which are negligent, in violation of or not up to the standards of this Agreement, or illegal.
5. **Billing and Payment.** The client shall make an initial payment of \$ 0.00 [retainer] upon execution of this Agreement. The retainer shall be held by Abonmarche and applied against the final invoice. If the Client fails to make payments when due and proper

- under this Agreement, and Abonmarche incurs any costs in order to collect overdue sums from the Client, the Client agrees that all such collection costs incurred shall immediately become due and payable to Abonmarche. Collection costs shall include, without limitation, legal fees, collection agency fees and expenses, court costs, collection bonds and reasonable Abonmarche staff costs at standard billing rates for Abonmarche's time spent in efforts to collect. This obligation of the Client to pay Abonmarche's collection costs shall survive the term of this Agreement or any earlier termination by either party.
6. **Hourly Billing Rates.** If payment is on an hourly rate, Client will pay Abonmarche at the current hourly billing rates. The hourly rates are adjusted annually or as deemed appropriate, subject to mutual agreement between the Client and Abonmarche.
 7. **Reimbursable Expenses.** Reimbursable expenses, the actual costs incurred directly or indirectly for the Client's Project, will be charged at Abonmarche's current rates. Examples of reimbursable expenses include, but are not limited to: mileage, tests and analyses, special equipment services, postage and delivery charges, telephone and telefax charges, copying, printing, and binding charges, commercial transportation, meals, lodging, special fees, licenses, and permits. Subconsultant and outside technical or professional services will be charged on the basis of the actual costs times a factor of 1.15.
 8. **Additional Services.** Additional services that may be provided pursuant to the Agreement or any subsequent modification of the Agreement will be authorized by written amendment signed on behalf of the Client and Abonmarche. Additional services performed by Abonmarche are subject to all Terms and Conditions and the Client will be responsible for payment. Should the Client, regulatory agency, or any public body or inspector direct modification or addition to services covered by this Agreement, including costs relating to the relationship between the Client and a third party i.e. punch lists, change orders, and disputes, the cost will be added to the agreed price. Requests for extra services should be made in writing via a change order.
 9. **Underground Structures or Buried Utilities.** The Client is responsible for

identification and location of all public and private buried structures on the Client's property and the Project site, such as, but not limited to, storage tanks and lines, or gas, water, sewer, electrical, phone, cable, or any other public or private utilities. It is agreed that Abonmarche is not responsible for accidental damage to utilities or underground structures, if unknown or improperly located. The client shall be responsible for design fees if changes are necessary. Utility locating or marking services provided by Abonmarche are not substitutes for complying with the utility owner notification requirements or the locating services (811 systems) required prior to an excavation. Utilities shown as located by ground penetrating radar are approximate only. No excavation took place to verify the positions shown or to verify the type of utility (except as noted). Careful excavation is required for verification of the buried utility. The owner or customer assumes the risk of error and the actual location of the underground utility. Abonmarche is not providing any certification or guarantee regarding the exact location of any underground utility.

10. **Hazardous or Contaminated Materials/Conditions.** Abonmarche does not provide environmental services. As such, Client will advise Abonmarche, in writing and prior to the commencement of services, of all known or suspected hazardous or contaminated materials/conditions present at the site(s). Abonmarche and the Client agree that the discovery of unknown or unconfirmed hazardous or contaminated materials/conditions constitutes a changed condition that may require Abonmarche to renegotiate the scope of work or terminate its services. Abonmarche and Client also agree that the discovery of said materials/conditions may make it necessary for Abonmarche to take immediate measures to protect health, safety, and welfare of those performing services. Client agrees to compensate Abonmarche for reasonable costs incident to the discovery of said materials/conditions. Client acknowledges that Abonmarche cannot guarantee that contaminants do not exist at a project site. Similarly, a site which is in fact unaffected by contaminants at the time of Abonmarche's surface or subsurface exploration may later, due to natural phenomenon or human intervention, become contaminated. Client

waives any claim against Abonmarche, and agrees to defend, indemnify and hold Abonmarche harmless from any claims or liability for injury or loss in the event that Abonmarche does not detect the presence of contaminants through techniques commonly applied in the provision of their services.

11. **Underground Conditions.** Abonmarche shall have no responsibility for the identification of existing or unforeseen/differing underground conditions. The Contractor shall have sole responsibility for determining the nature of underground conditions and the means and methods of dealing with those conditions. Abonmarche is entitled to rely upon the information provided by geotechnical consultants and shall have no responsibility for the accuracy or correctness of the data contained in the geotechnical reports.
12. **Site Access and Security.** With the exception of access rights that land surveyors are afforded by law, the Client will provide Abonmarche access to the Project site and the Client will be responsible for obtaining any necessary permission from any affected third-party property owners for use of their lands. The Client is solely responsible for site security.
13. **Consultants.** Abonmarche may engage Consultants at the request of the Client to perform services which are typically the Client's responsibility, such as surveys, geotechnical and environmental assessments. The Client agrees that Abonmarche will not be responsible for, or in any manner guarantee, the performance of services by the Consultants. The Client further agrees, to the fullest extent permitted by law, to defend, indemnify and hold harmless Abonmarche, its officers, directors, employees and subconsultants (collectively, Abonmarche) against any damages, liabilities or costs, including reasonable attorneys' fees and defense costs, arising or allegedly arising from subsurface penetrations in locations authorized by the Client or from the inaccuracy or incompleteness of information provided to Abonmarche by the Client, except for damages caused by the negligence or misconduct of Abonmarche.
14. **Opinions of Cost.** Any opinions of probable construction cost and/or total project cost provided by Abonmarche will be on the basis of experience and judgment, but these are

only estimates. Abonmarche has no control over market or contracting conditions and does not warrant that bids or ultimate construction or total project costs will not vary from such estimates.

15. **Ownership of Instruments of Service.** The Client is the owner of all original drawings, reports, and other materials provided to the Client, whether in hard copy or electronic media form. The Client is authorized to use the copies provided by Abonmarche only in connection with the Project. Any other use or reuse by the Client for any purposes whatever will be at the Client's risk and full legal responsibility, without liability to Abonmarche and the Client will defend, indemnify, and hold Abonmarche harmless from all claims, damages, losses, and expenses, including attorney fees arising out of or resulting there from.
16. **Electronic Media.** Copies of data, reports, drawings, specifications, and other materials furnished by Abonmarche that may be relied upon by the Client are limited to the printed copies (also known as hard copies) that are delivered to the Client pursuant to the services under this Agreement. Computer files of text, data, graphics, or of other types of electronic media are the possession of the Client. Any electronic media provided under this Agreement to the Client are only for the convenience of the Client. Any conclusions or information obtained or derived from such electronic files will be at the user's sole risk.
17. **Bonds and Permits.** The Client will be responsible for the adoption of any site access or right of way bonds that may be initiated on their behalf. At completion of Abonmarche's services, the Client will take responsibility and pay any ongoing bond or permit costs for any bonded or permitted services.
18. **Insurance.** The Client and Abonmarche will cause the other party and its employees to be listed as additional insured on the general liability policies carried by the parties that are applicable to the Project. Upon request, the Client and Abonmarche will each deliver to the other certificates of insurance evidencing their coverage. The Client will require the Contractor to purchase and maintain general liability, automobile liability, workers compensation and other insurance as specified in the Contract Documents and to cause Abonmarche and Abonmarche's employees to be listed as additional insured

on a primary and non-contributory basis under the general liability and automobile insurance policies as respect to such liability and other insurance purchased and maintained by the Contractor for the Project. A certificate of insurance evidencing the additional insured and primary coverage status of Abonmarche under the General and Automobile liability from the Contractor shall be provided to Abonmarche.

19. **Third Party Invoicing.** If the Client directs Abonmarche to invoice third party payers, Abonmarche will do so, but the Client agrees to be ultimately responsible for Abonmarche's compensation until the Client provides Abonmarche with the third party's written acceptance of all terms of this Agreement and until Abonmarche agrees to the substitution.
20. **Third Party Beneficiaries.** Nothing contained in this Agreement shall create a contractual relationship with or a cause of action in favor of a third party against either the Client or Abonmarche. Abonmarche's services under this Agreement are being performed solely for the Client's benefit, and no other party or entity shall have any contractual claim against Abonmarche because of this Agreement or performance or nonperformance of services hereunder. The Client and Abonmarche agree to require a similar provision in all contracts with contractors, subcontractors, subconsultants, vendors and other entities involved in this Project to carry out the intent of this provision.
21. **Suspension of Services.** In the event of non-payment or other breach by Client, Abonmarche will have the absolute right to suspend work without any liability whatsoever to the Client for any costs or damages as a result of such suspension caused by any breach of this Agreement by the Client. Upon payment in full by the Client, Abonmarche shall resume services under this Agreement, and the schedule and compensation shall be equitably adjusted to compensate for the period of suspension plus any other reasonable time and expense necessary for Abonmarche to resume performance. Abonmarche shall not have the right to suspend services if the Client is not in breach, and Abonmarche shall be liable for damages caused by any wrongful suspension.
22. **Contractor's Work.** Abonmarche shall have no authority to direct or control the Work of the Contractor or to stop the Work of the

Contractor. Abonmarche shall not be liable to any party for the failure of the Contractor to perform the Work consistent with the Plans and Specifications and applicable Codes and Regulations. Neither the performance of the services by Abonmarche, nor the presence of Abonmarche at a project construction site, shall impose any duty on Abonmarche beyond the terms of this Agreement, nor relieve the construction contractor of its obligations, duties and responsibilities including, but not limited to, construction means, methods, sequence, techniques or procedures necessary for performing, superintending and coordinating the construction work in accordance with the plans and specifications and any health or safety precautions required by any regulatory agencies or applicable law. Abonmarche and its personnel have no authority to exercise any control over any construction contractor or its employees in connection with their work or any health or safety programs or procedures. The Client agrees that the construction contractor shall be solely responsible for jobsite and worker safety.

23. **ADA and Code Compliance.** The Americans with Disabilities Act (ADA) provides that alterations to a facility must be made in such a manner that, to the maximum extent feasible, the altered portions of the facility are accessible to persons with disabilities. The Client acknowledges that the requirements of ADA will be subject to various and possibly contradictory interpretations. To the extent applicable, Abonmarche will use its reasonable professional efforts and judgement to interpret ADA requirements and other federal, state, and local laws, rules, codes, ordinances, and regulations as they may apply on the Project. Abonmarche does not warrant or guarantee that the Project will comply with all interpretations of the ADA requirements and/or the requirements of other federal, state and local codes, rules, laws, ordinances, and regulations as they may apply to the Project. Client shall pay Abonmarche its customary hourly fees plus reimbursable expenses for any design changes made necessary by newly enacted laws, codes and regulations, or changes to existing laws, codes, or regulations after the date that this Agreement is executed.
24. **Notice of Lien Rights.** Abonmarche hereby notifies, and the Client acknowledges that

Abonmarche has lien rights on the Client's land and property when Abonmarche provides labor and materials for Projects on the Client's land and the Client does not pay for those services except when the Client is a governmental agency and lien rights do not apply.

25. **Legal Expenses.** If Abonmarche brings a lawsuit against the Client to collect invoiced fees and expenses, the Client shall be legally liable to pay Abonmarche's expenses, including its actual attorney fees and costs, if Abonmarche prevails. If Abonmarche does not prevail, Abonmarche shall reimburse the Client for its expenses, including its actual attorney fees and costs, defending against Abonmarche's lawsuit.
26. **Consequential Damages.** The Client and Abonmarche waive consequential damages for claims, disputes, or other matters in question relating to services provided as a part of this Agreement, including for example, but not limited to, loss of business.
27. **Governing Law.** This Agreement will be deemed to have been made in the location where the services are performed, and shall be governed by and construed in accordance with the laws of that state.
28. **Exclusive Choice of Forum.** Each party irrevocably and unconditionally agrees that it will not bring any action, litigation, or proceeding against any other party in any way arising from or relating to this Agreement in any forum other than the courts of the state and county where the work is performed. Each party irrevocably and unconditionally submits to the exclusive jurisdiction of those courts and agrees to bring any such action, litigation, or proceeding only in those courts. Each party agrees that a final judgment in any such action, litigation, or proceeding is conclusive and may be enforced in other jurisdictions by suit on the judgment or in any other manner provided by law.
29. **Considerations.** The successors, executors, administrators, and legal representatives of the Client and Abonmarche are hereby bound onto the other with respect to the covenants, Agreements, and obligations of this Agreement.
30. **Acts of God.** Neither the Client nor Abonmarche will have any liability for nonperformance caused in whole or in part by causes beyond their respective reasonable control. Such causes include, but

are not limited to, Acts of God, civil unrest and war, labor unrest and strikes, acts of authorities, and events that could not be reasonably anticipated.

31. **Termination.** Either the Client or Abonmarche may terminate this Agreement by giving ten (10) days written notice to the other party. In such an event, the Client will pay Abonmarche in full for all services previously authorized and performed prior to the effective date of the termination. Upon receipt of such payment, Abonmarche will return to the Client all documents and information that are the property of the Client. If the Client fails to make payment to Abonmarche in accordance with the payment terms herein, or if Abonmarche fails to perform its obligations under this Agreement through the expiration of the ten (10) days written notice, this shall constitute a material breach of this Agreement and shall be cause for termination of this Agreement by the non-breaching party.
32. **Severability.** In the event that one or more provisions contained in this Agreement are declared invalid, illegal, or unenforceable in any respect, the validity, legality, and enforceability of the remaining provisions of the Agreement shall not be affected or impaired.
33. **Dispute Resolution.** Any claims or disputes made during design, construction or post-construction between the Client and Abonmarche shall be submitted to non-binding mediation. The Client and Abonmarche agree to include a similar mediation agreement with all contractors, sub-contractors, sub-consultants, suppliers and fabricators, thereby providing for mediation as the primary method for dispute resolution between all parties. The mediation shall be governed by the then current Construction Industry Mediation Rules of the American Arbitration Association ("AAA"). Mediation shall be a condition precedent to the initiation of any other dispute resolution process, including court actions.
34. **Entire Agreement.** This Agreement contains the entire agreement between the parties and there are no agreements, representations, statements, or understandings which have been relied on by the parties which are not stated in this Agreement.

End of Agreement



MEMORANDUM

TO: Ashley Latsch – City Manager

CC: Eric Law – Water Filtration Plant Superintendent
Rob Shelley – General Manager Board of Light and Power

FROM: Derek Gajdos – Project Management Director *DG*

DATE: April 2, 2026

SUBJECT: HDR Task Orders 26 & 31 – Remedial Alternative Analysis

The Renew Harbor Island Remediation project is moving into its next major phase which includes development of remediation alternatives. The purpose of the Remedial Alternative Analysis (RAA) is to document and evaluate alternative corrective actions strategies for addressing Coal Combustion Residual (CCR) and PFAS impacts as they pertain to the required closure of the BLP's CCR Impoundments 1/2 and 3A/B. HDR will evaluate all potential corrective action strategies that meet or exceed state and federal requirements. HDR anticipates up to five different alternatives will be presented for consideration at the conclusion of the task. Each alternative will include conceptual designs (approximately 10% design completion), a rough order-of-magnitude cost estimate and preliminary implementation schedules. HDR will present all the alternatives at the conclusion of the task and recommend a preferred alternative for the City Council to consider.

City staff is preparing a public engagement schedule once the draft report is published, prior to City Council selecting an official corrective action direction. This public engagement period will likely occur this fall, as early as September 2026. It's anticipated that the RAA will be ready for City Council approval in November or December 2026.

The RAA task is being split evenly between the two Task Orders (26 & 31) for the BLP and City to approve as it covers both CCR and PFAS remediation requirements.

Task Order 26 will be considered by the BLP at its April 16, 2026, Board meeting. To be expeditious and not prolong the start of the RAA and delay its findings, city staff is requesting the City Council approve Task Order 26 prior to the BLP Board's approval. The City Council's resolution will include language that the Council's approval is fully contingent upon the BLP's subsequent approval. Both Task Orders must be approved for the task to be accomplished.

Therefore, city staff request City Council's approval for proposed Task Orders 26 and 31, Tasks 41.1 and 41.2 with HDR of Ann Arbor, Michigan in the not to exceed amount of \$150,544 contingent upon the BLP Boards approval.



March 23, 2026

Derek Gajdos
Program Management Director
City of Grand Haven
Grand Haven, MI 49417
dgajdos@grandhaven.org

**Re: Task Order #31 for HDR Task 41.2 – PFAS Portion of the Remedial Alternatives Analysis
Former J.B. Sims Generating Station/Harbor Island
Grand Haven, MI**

Dear Derek,

HDR Michigan, Inc. (HDR) appreciates the opportunity to continue to assist the City of Grand Haven (City) with Coal Combustion Residuals (CCR) compliance at the former J.B. Sims Generating Station (Sims) owned by the Grand Haven Board of Light & Power (GHBLP) and environmental investigation at Harbor Island.

This scope amendment is for HDR to conduct a Remedial Alternatives Analysis (RAA) to evaluate potential corrective action strategies for the site. The RAA will utilize the findings of the ongoing assessment monitoring and remedial investigation to develop corrective measure alternative conceptual designs and cost estimates to support remedy selection.

SCOPE OF SERVICES

Task 41.2 - Remedial Alternatives Analysis

The alternatives developed in the RAA will draw upon the remedial technologies retained for further analysis in the Assessment of Corrective Measures (ACM), as well as the data collected from the ongoing assessment monitoring, remedial investigation, pump test, groundwater model, CCR Legacy Rule facility evaluation, wetland functional assessment, subsurface utility engineering, and ISS study. The purpose of the RAA is to document and evaluate alternative corrective action strategies for addressing impacts from the CCR units (Units 1/2 Impoundment and Unit 3A/B Impoundments) as well as PFAS impacts to groundwater. Only alternatives that are reasonably expected to be approved by EGLE and that provide a viable path toward achieving closure and remediation objectives from both State and Federal compliance programs will be considered.

The RAA is a non-regulatory planning document developed to assist the City in comparing corrective action alternatives and selecting a preferred remedy. Following remedy selection, a

Remedy Selection Report and/or Remedial Action Plan will be prepared and submitted to EGLE for review and approval under a separate scope of work.

The RAA develops and compares alternative corrective action approaches consisting of various combinations and configurations of remedial technologies. These technologies include:

- source control (source removal and/or in-situ stabilization/solidification),
- containment walls (hydraulic control barriers such as slurry walls),
- surface capping, and
- groundwater extraction and treatment.

The remedial alternatives will be compared with respect to the cost, schedule to implement, and potential risks.

Alternatives that are clearly infeasible or unlikely to provide meaningful remedial benefit will be screened out prior to detailed evaluation. For each retained alternative, HDR will develop a conceptual design. Conceptual designs will include preliminary layouts, key sizing assumptions, and representative figures sufficient to support development of Class 5 (rough order-of-magnitude) cost estimates and preliminary implementation schedules. HDR anticipates up to 5 alternatives will be carried through the RAA.

Prior to preparation of cost estimates, the conceptual designs will be provided to the City and the Grand Haven Board of Light and Power (GHBLP) for review and concurrence on the alternatives to be carried forward for costing. Input from these parties will be used to confirm alignment with anticipated future site use and operational considerations.

To support evaluation of remedial alternatives involving groundwater extraction and treatment, HDR will evaluate potential discharge options for treated groundwater (i.e. direct discharge to a surface water body under an NDPEs permit or a groundwater discharge permit), based on public data and discussions with regulators. A water treatment evaluation will be completed using sampling and analysis data obtained during the pump test, and coordination with water treatment vendors. The results of this discharge options evaluation will be included in the RAA. Similarly, the wetland functional assessment will be used to inform the potential wetland permitting and mitigation requirements.

The evaluation of alternatives will be included in a comprehensive report, Remedial Alternatives Analysis. This RAA will include the conceptual designs, cost estimates, schedule to implement, potential risks, permitting requirements, and any remaining data collection for final design. The report will also identify the recommended alternative for corrective action and provide supporting rationale.



MEETINGS

HDR anticipates conducting a half-day (4-hours), in-person workshop with the City and GHBLP to review the proposed alternatives and obtain feedback prior to completing cost estimates and developing the final report. HDR will present the alternatives and associated conceptual designs for discussion and comment. It is assumed that four (4) HDR personnel will attend in person and potentially one remotely.

DELIVERABLES

- Conceptual design alternatives prior to cost estimating
- Draft & Final Remedial Alternatives Analysis Report

SCHEDULE

HDR anticipates submitting a draft RAA by July 31, 2026, based on receipt of notice to proceed by April 16, 2026. The RAA is expected to be mostly completed during the FY 2025-2026 period, with some remaining effort to be completed in FY 2026-2027. As a result, HDR will notify the City to extend the purchase order into the next fiscal year to accommodate the anticipated fees to be incurred in FY 2026-2027.

OWNER’S RESPONSIBILITIES:

- Review and provide feedback on draft deliverables.

PERIODS OF SERVICE:

- HDR anticipates that these services will be performed through December 31, 2026. A detailed schedule will be developed as part of this scope of services.

ENGINEER’S FEE:

The fee is based on the 2026 Rate Schedule previously provided by HDR to the City. HDR proposes executing our scope of services for the fee indicated below. HDR’s execution of Task Order TO#26 is contingent on the approval of Task Order TO#31 as costs are evenly divided between the City of Grand Haven and the Grand Haven Board of Light and Power. Below is the CCR Portion of the scope under Task Order #26.

TASK ORDER 26						
Task #	Task Description	Hours	Labor	Subcontractor	Expense	Total
41.2	RAA - CCR	321	\$74,632	-	\$640	\$75,272
Total		321	\$74,632	-	\$640	\$75,272



HDR's fee is based on general adherence to the schedule noted in this proposal. Significant delays which are not caused by HDR may impact the required fee. In the event of significant changes to the project schedule, HDR will work together with the City to assess the impact and adjust the fee as required.

Approval

We appreciate the opportunity to continue this work with the City. If you have questions, please feel free to contact me at 734-332-6405 or Lara.Zawaideh@hdrinc.com.

ENGINEER

(Approval required by all listed below)

03/25/2026

Project Manager

Lara Zawaideh, PE ENV SP
Associate Vice President | Area Business
Development Leader

Date

CLIENT

(Approval required by authorized signatory)

Authorized Signatory:

Robert Monetza
Mayor

Date

03/25/2026

Authorized Signatory:

Khaled S. Soubra, PhD, PD, LEED AP
Vice President | Michigan Area Manager

Date

Authorized Signatory:

Maria Boersma
City Clerk

Date



March 23, 2026

Derek Gajdos
Program Management Director
City of Grand Haven
Grand Haven, MI 49417
dgajdos@grandhaven.org

**Re: Task Order #26 for HDR Task 41.1 – CCR Portion of the Remedial Alternatives Analysis
Former J.B. Sims Generating Station/Harbor Island
Grand Haven, MI**

Dear Derek,

HDR Michigan, Inc. (HDR) appreciates the opportunity to continue to assist the City of Grand Haven (City) with Coal Combustion Residuals (CCR) compliance at the former J.B. Sims Generating Station (Sims) owned by the Grand Haven Board of Light & Power (GHBLP) and environmental investigation at Harbor Island.

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ENGINEER

(Approval required by all listed below)

03/25/2026

Project Manager

Lara Zawaideh, PE ENV SP
Associate Vice President | Area Business
Development Leader

Date

CLIENT

(Approval required by authorized signatory)

Authorized Signatory:

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Date

03/25/2026

Authorized Signatory:

Khaled S. Soubra, PhD, PD, LEED AP
Vice President | Michigan Area Manager

Date

Authorized Signatory:

Maria Boersma
City Clerk

Date